

Republic of the Philippines
Department of Education
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Borongan City Division in the CSC website:


CONIE ANN A. CHUA
HRMO II

Date: September 20, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Special Education Teacher I	OSEC-DECSB- SPET1-540012-2013	14	27,755.00	Bachelor's degree in Sec. Education (BSED) or its equivalent	4 hours training	1 year relevant experience	RA 1080 (Teacher)		ESNCHS
2	Administrative Aide I	ADA3-540192-2004	3	12,466.00	Completion of 2 years studies in college	None required	None required	CS Sub-Professional		ESNCHS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

BERNARDO A. ADINA, CESO VI
Schools Division Superintendent
San Fernando St. Brgy. G., Borongan City
borongancitydivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.