


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


MILDIE C. AGUS
OIC-HRMO

Date: SEPTEMBER 13, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TEACHER II	OSEC-DECSB-TCH2-541373-2017	12	29,165.00	Academic: Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards a Master's degree in relevant strand/subjec TVL: Bachelor's degree holder; or graduate of technical-vocational course(s) in the area of specialization	Academic: None Required *TVL At least NC II + TMC I *Appropriate to the specialization	Academic: None Required TVL: None Required	Regular applicants for a permanent position: RA 1080 (Teacher); if not, they must pass the LET within five (5) years of hiring		SENIOR HIGH SCHOOL

2	EDUCATION PROGRAM SPECIALIST II	OSEC-DECSB- EPS2-540008-2014	16	39,672.00	Bachelor's degree in Education or its equivalent	4 hours of relevant training	2 years experience in education; research, development, implementation or other relevant experience	RA 1080 Career Service (Professional) Appropriate Eligibility for Second Level Position		SCHOOL GOVERNANCE AND OPERATION DIVISION
3	TEACHER II	OSEC-DECSB-TCH2-540315-2014	12	29,165.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in Education	None required	1 year of relevant experience	RA 1080		ELEMENTARY EDUCATION
4	TEACHER III	OSEC-DECSB-TCH3-543380-1998	13	31,320.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in Education	None required	2 yearS of relevant experience	RA 1080		ELEMENTARY EDUCATION
5	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)	OSEC-DECSB-ADAS2-540390-2016	8	19,744.00	Completion of two-year studies in college	4 hours of relevant training	1 year relevant experience	Relevant MC 11 s. 1996 Career Service (Sub-professional)/ First Level Eligibility		SENIOR HIGH SCHOOL

6	TEACHER I	OSEC-DECSB-TCH1-542782-2012	11	27,000.00	Bachelor of Secondary Education (BSED) or bachelor's degree plus 18 professional units in Education with appropriate major	None required	None Required	RA 1080 (Teacher)		EASTERN SAMAR NATIONAL COMPREHENSIVE HIGH SCHOOL
7	ADMINISTRATIVE OFFICER II (ADMINISTRATIVE OFFICER I)	OSEC-DECSB-ADOF2-540398-2023	11	27,000.00	Bachelor's degree relevant to the job	None required	None Required	Career Service (Professional) Second Level Eligibility		ELEMENTARY EDUCATION
8	ADMINISTRATIVE OFFICER II (ADMINISTRATIVE OFFICER I)	OSEC-DECSB-ADOF2-540399-2023	11	27,000.00	Bachelor's degree relevant to the job	None required	None Required	Career Service (Professional) Second Level Eligibility		ELEMENTARY EDUCATION
9	ADMINISTRATIVE OFFICER II (ADMINISTRATIVE OFFICER I)	OSEC-DECSB-ADOF2-540400-2023	11	27,000.00	Bachelor's degree relevant to the job	None required	None Required	Career Service (Professional) Second Level Eligibility		ELEMENTARY EDUCATION
10	ADMINISTRATIVE OFFICER II (ADMINISTRATIVE OFFICER I)	OSEC-DECSB-ADOF2-540401-2023	11	27,000.00	Bachelor's degree relevant to the job	None required	None Required	Career Service (Professional) Second Level Eligibility		ELEMENTARY EDUCATION

11	PROJECT DEVELOPMENT OFFICER I	OSEC-DECSB-PDO1-540082-2023	11	27,000.00	Bachelor's degree relevant to the job	None required	None Required	Career Service (Professional) Second Level Eligibility		ELEMENTARY EDUCATION
12	TEACHER I	OSEC-DECSB-TCH1-560348-1998	11	27,000.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in Education	None required	None Required	RA 1080		ELEMENTARY EDUCATION
13	TEACHER II	OSEC-DECSB-TCH2-540723-2011	12	29,165.00	Bachelor of Elementary Education (BEED) or bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	RA 1080		ELEMENTARY EDUCATION

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 23, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating for the last three (3) rating periods (if applicable);
3. Authenticated copy of Certificate of Eligibility/rating/licence.
4. Authenticated copy of Transcript of Records
5. Copy of Service Record/Certificate of Employment/Special Order of Assignment.
6. Copy of Certificate of relevant trainings (if applicable)
7. Proof of Outstanding accomplishment (if applicable)
8. The agency is compliant to DepEd Order No. 29, s. 2002 and CSC MC No. 7, s. 2014 on equal employment opportunity policy to cater diverse applicants on all levels of position, provided that applicants meet the minimum requirements for the position regardless of age, gender, civil status, religion, disability, ethnicity, political affiliation or other characteristics protected by the law such as but not limited to persons with disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities and expressions (SOGIE). PWD applicants in need of assistance should notify the HR prior to scheduled date of exam and interview.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MILDIE C. AGUS

Administrative Officer II

San Fernando St. Brgy. G., Borongan City

depedborongacity.hrmo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.