

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

  
JANET B. BULA  
HRMO

Date: AUGUST 26, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer II (Human Resource Management Officer I)	OSEC-DECSB-ADOF2-540049-2021	11	23,877.00	Bachelor's Degree	None	None	Career Service (Professional) Second Level Eligibility		Elementary Education
2	Administrative Officer II (Human Resource Management Officer I)	OSEC-DECSB-ADOF2-540050-2021	11	23,877.00	Bachelor's Degree	None	None	Career Service (Professional) Second Level Eligibility		Elementary Education
3	Administrative Officer II (Human Resource Management Officer I)	OSEC-DECSB-ADOF2-540051-2021	11	23,877.00	Bachelor's Degree	None	None	Career Service (Professional) Second Level Eligibility		Elementary Education
4	Medical Officer III	OSEC-DECSB-MDOF3-540003-2018	21	60,901.00	Doctor of Medicine	None Required	None Required	RA 1080		School Governance and Operation Division

The DepEd Borongan City Division encourages all interested and qualified applicants including persons with disability (PWD) and members of the indigenious communities irrespective of sexual orientation and gender identity to apply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 5, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**CONIE ANN A. CHUA**  
Human Resource Management Officer II  
San Fernando St. Brgy. G., Borongan City  
[borongancitydivision@yahoo.com](mailto:borongancitydivision@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**