

Republic of the Philippines
Department of Education
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Borongan City Division) in the CSC website:


CONIE ANN A. CHUA

HRMO II

Date: January 7, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of As
					Education	Training	Experience	Eligibility		
1	Education Program Supervisor	OSEC-DECCB- EPSVR-540017- 2014	22	65,319.00	Masters degree in education or other relevant degree/Masters degree with specific area of specialization	8 hours of relevant training	At least 2 years experience as Principal or Head Teacher or Master Teacher	PBET/LET/TE		Borongan City Curriculum Impl Divis
2	Administrative Assistant II	OSEC-DECCSB- ADAS2-540077- 2014	8	16,756.00	Completion of 2 years studies in college or high school graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub- Professional) First Level Eligibility		Office of the Sch Borongan Ci

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RAUL D. AGBAN, Ed. D.

OIC-Schools Division Superintendent

San Fernando St. Brgy. G., Borongan City

borongancitydivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.