


Republic of the Philippines
Department of Education
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Borongan City Division in the CSC website:


CONIE ANN A. CHUA
HRMO II

Date: April 13, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Work
					Education	Training	Experience	Eligibility		
1	Teacher II	OSEC-DECESB- TCH2-545960-1998	12	26,052.00	BEED or Bachelor's degree plus 18 Professional units in Education	None required	1 Year relevant experience	PBET/LET Teacher		Elementary
2	Administrative Assistant II	OSEC-DECESB- ADAS2-540257- 2017	8	18,251.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub- Professional) First Level Eligibility		Elementary
3	Administrative Assistant III	OSEC-DECESB- ADAS3-540255- 2017	9	19,593.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub- Professional) First Level Eligibility		Elementary
4	Administrative Assistant III	OSEC-DECESB- ADAS3-540015- 2018	9	19,593.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub- Professional) First Level Eligibility		Office of the Borongan

The DepEd-Borongan City Division encourages all interested and qualified applicants including persons with disability (PWD) and members of the indigenous communities irrespective of sexual orientation and gender identity to apply. qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

BERNARDO A. ADINA, CESO VI
Schools Division Superintendent
San Fernando St. Brgy. G., Borongan City
borongancitydivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.