

Republic of the Philippines  
Department of Education  
**SCHOOLS DIVISION OFFICE OF BILIRAN**  
**Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (DEPARTMENT OF EDUCATION DIVISION OF BILIRAN) in the CSC website:

  
**LERMAFLOR G. NAPOLES**  
HRMO

Date: **March 2, 2021**

NO	POSITION TITLE	PLANTILLA ITEM NO.	SALARY/J OB/PAY GRADE	MONTHLY SALARY	Qualification Standards				PLACE OF ASSIGNMENT
					EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	
1	ADMINISTRATIVE AIDE IV (DEMO)	OSEC-DECSB-ADA6-540058-2014	6	16,200.00	Completion of two years studies in college	None required	None required	CS Sub-Professional/ MC11,s.96 CAT III (First Level Eligibility)	OSDS
2	ADMINISTRATIVE AIDE IV (DEMO)	OSEC-DECSB-ADA6-540072-2004							OSDS
3	ADMINISTRATIVE AIDE IV (DEMO)	OSEC-DECSB-ADA6-540071-2004							OSDS
4	ADMINISTRATIVE AIDE IV (DEMO)	OSEC-DECSB-ADA6-540077-2014							MNVS
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal
2. Performance rating in the
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**JUDELLA R. LUMPAS, EdD, CESO VI**  
\_\_\_\_\_  
*Schools Division Superintendent*  
\_\_\_\_\_  
DepEd Biliran, Larrazabal, Naval, Biliran  
\_\_\_\_\_  
[biliran@deped.gov.ph](mailto:biliran@deped.gov.ph)

**LATE SUBMISSION OF APPLICATIONS DOCUMENTS SHALL NOT BE ENTERTAINED.**