

Republic of the Philippines
Department of Education
SCHOOLS DIVISION OFFICE OF BILIRAN
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (DEPARTMENT OF EDUCATION DIVISION OF BILIRAN) in the CSC website:


LERMAFLOR G. NAPOLES
HRMO

Date: **February 22, 2019**

NO	POSITION TITLE	PLANTILLA ITEM NO.	SALARY/JOB/PAY GRADE	MONTHLY SALARY	Qualification Standards					PLACE OF ASSIGNMENT
					EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	COMPETENCY (If applicable)	
1	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-540186-2016	8	16,758.00	Completion of 2 years in College including or supplemented with 12 units relevant education.	4 hours relevant training	1 yr relevant experience	CSC SubProfessional/ First Level Eligibility		SHS
2	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-540185-2016	8	16,758.00	Completion of 2 years in College including or supplemented with 12 units relevant education.	4 hours relevant training	1 yr relevant experience	CSC SubProfessional/ First Level Eligibility		SHS
3	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-540191-2016	8	16,758.00	Completion of 2 years in College including or supplemented with 12 units relevant education.	4 hours relevant training	1 yr relevant experience	CSC SubProfessional/ First Level Eligibility		SHS
4	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-540178-2016	8	16,758.00	Completion of 2 years in College including or supplemented with 12 units relevant education.	4 hours relevant training	1 yr relevant experience	CSC SubProfessional/ First Level Eligibility		SHS
5	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-540175-2016	8	16,758.00	Completion of 2 years in College including or supplemented with 12 units relevant education.	4 hours relevant training	1 yr relevant experience	CSC SubProfessional/ First Level Eligibility		SHS
6	TEACHER I	OSEC-DECSB-TCH1-558673-1998	11	20,754.00	Bachelor of Elementary Education (BEED) or Bachelor's degree with 18 professional units in Education Major Field of specialization.	None Required	None Required	LET/PBET/RA1080		ELEMENTARY
7	TEACHER I	OSEC-DECSB-TCH1-540699-2015	11	20,754.00	Bachelor of Secondary Education (BSED) or Bachelor's degree with 18 professional units in Education Major Field of specialization.	None Required	None Required	LET/PBET/RA1080		JHS/SECONDARY
8	TEACHER I	OSEC-DECSB-TCH1-541034-2011	11	20,754.00	Bachelor of Secondary Education (BSED) or Bachelor's degree with 18 professional units in Education Major Field of specialization.	None Required	None Required	LET/PBET/RA1080		JHS/SECONDARY

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 22, 2019**

1. Fully accomplished
2. Performance rating in the
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LERMAFLOR G. NAPOLES
Administrative Officer IV, HRMO
DepEd Biliran, Larrzabal, Naval, Biliran
biliran@deped.gov.ph

LATE SUBMISSION OF APPLICATIONS DOCUMENTS SHALL NOT BE ENTERTAINED.