


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


LERMAFLOR G. NAPOLES
Administrative Officer IV / HRMO II
Date: **February 19, 2024**

No.	Position Title (Parentetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Head Teacher II (Elementary Grades)	OSEC-DECSB-HTEACH2-540176-1998	15	₱36,619.00	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	24 hours of relevant training	HT for 1 year or TIC for 1 years or Teacher for 4 years	RA 1080, as amended (Teacher)	N/A	Elementary	
2	Head Teacher I (Elementary Grades)	OSEC-DECSB-HTEACH1-540036-2009	14	₱33,843.00	Bachelor's degree in Elementary Education; or Bachelor's degree with 18 professional education units	24 hours of relevant training	TIC for 1 year; or Teacher for 3 years	RA 1080, as amended (Teacher)	N/A	Elementary	
3	Teacher I (Elementary Grades)	OSEC-DECSB-TCH1-558661-1998	11	₱27,000.00	Bachelor of Elementary Education (BEEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080, as amended (Teacher)	N/A	Elementary	
4	Administrative Officer II (Elementary Grades)	OSEC-DECSB-ADOF2-540146-2021	11	₱27,000.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service (Professional) / Second Level Eligibility	N/A	Elementary	
5	School Principal II (Secondary Grades)	OSEC-DECSB-SP2-540017-2022	20	₱57,347.00	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management	40 hours of relevant training	1 year as Principal	RA 1080, as amended (Teacher)	N/A	Secondary	
6	Teacher III (Secondary Grades)	OSEC-DECSB-TCH3-540536-2012	13	₱31,320.00	Bachelor of Secondary Education (BSEEd) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	2 years relevant experience	RA 1080, as amended (Teacher)	N/A	Secondary	
7	Teacher III (Secondary Grades)	OSEC-DECSB-TCH3-540005-2007	13	₱31,320.00	Bachelor of Secondary Education (BSEEd) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	2 years relevant experience	RA 1080, as amended (Teacher)	N/A	Secondary	
8	Teacher III (Secondary Grades)	OSEC-DECSB-TCH3-540071-2015	13	₱31,320.00	Bachelor of Secondary Education (BSEEd) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	2 years relevant experience	RA 1080, as amended (Teacher)	N/A	Secondary	

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

LERMAFLOR G. NAPOLES

Administrative Officer IV / HRMO II

Date: **February 19, 2024**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
9	Teacher II (Secondary Grades)	OSEC-DECSB-TCH2-540197-2006	12	₱29,165.00	Bachelor of Secondary Education (BSED) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience (Teacher)	RA 1080, as amended (Teacher)	N/A	Secondary	
10	Teacher II (Secondary Grades)	OSEC-DECSB-TCH2-540040-2009	12	₱29,165.00	Bachelor of Secondary Education (BSED) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year relevant experience (Teacher)	RA 1080, as amended (Teacher)	N/A	Secondary	
11	Teacher I (Secondary Grades)	OSEC-DECSB-TCH1-540579-2012	11	₱27,000.00	Bachelor of Secondary Education (BSED) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080, as amended (Teacher)	N/A	Secondary	
12	Teacher I (Secondary Grades)	OSEC-DECSB-TCH1-540010-2002	11	₱27,000.00	Bachelor of Secondary Education (BSED) of Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	None Required	RA 1080, as amended (Teacher)	N/A	Secondary	
13	Senior Bookkeeper	OSEC-DECSB-SRBK-540002-2011	9	₱21,211.00	Completion of two years studies in college of High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year or relevant experience	Career Service (Sub-professional) / First Level Eligibility	N/A	Secondary	


Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 1, 2024**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph (1 copy)
2. Approved Performance Rating in the last three (3) rating periods.
3. Authenticated copy of PRC License/CSC Eligibility (1 copy)
4. Authenticated copy of Transcript of Records/Certification of Academic Requirements (CAR) issued by the President/School Head/Registrar of the concerned school (1 copy)
5. Updated Service Records, if any (1 copy)
6. Copy of previously approved appointment, if any (1 copy)
7. Authenticated copy of the Certificates of Completion, Trainings, Participation, etc. with supporting documents for outstanding awards and Resource Speakership (1 copy of each certificate)
8. Authenticated copy of the Certificates of Completion, Trainings, Participation, etc. (Three or more training activities participated in school, district, division or region and one (1) national or international training activity participated for at least three (3) days each not credited during the last promotion or within 5 years, whichever is later (1 copy of each certificate)
9. Authorship of books/articles (published in a journal/newspaper/magazine of wide circulation), research (properly documented and implemented in schools, district, division, region, national), innovations (innovative work plan properly documented, approved by immediate chief and attested by authorized national/regional/division/school official (attach 1 copy each of the published book/article/copy of research/innovation which bears the name of the authors), etc.
10. Designation Orders, and other documents that have bearing in the evaluation.

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


LERMAFLO R. G. NAPOLES
Administrative Officer IV / HRMO II
Date: **February 19, 2024**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Competency (if applicable)	Place of Assignment
					Education	Training	Experience		

11. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).
12. INTERESTED APPLICANTS MUST REGISTER TO https://bit.ly/NT_TR_InfoPage

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LANI H. CERVANTES, CESO V
Schools Division Superintendent
DepEd Biliran, Larrazabal, Naval, Biliran
biliran@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERAINED.