

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

CARMENCHAL MARTIRES
Human Management Officer IV (AO IV)
Date: February 14, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Accountant I	OSEC-DECSB-A1-540023-1998	12	29,165	Bachelor's degree in Commerce/Business Administration major in Accounting	None Required	None Required	RA 1080, as amended. (CPA)	N/A	DepEd-Basilio B. Chan Memorial Agricultural and Industrial School
2	Administrative Aide I	OSEC-DECSB-ADA1-540136-2004	1	13,000	Must be able to read and write	None Required	None Required	None Required MC 10, s. 2013 - Cat III	N/A	DepEd-Basilio B. Chan Memorial Agricultural and Industrial School

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 21, 2024

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating in the last rating period (if applicable);
 3. Photocopy of certificate of eligibility/rating/license; and
 4. Photocopy of Transcript of Records.
- Interested and qualified applicants, regardless of gender, civil status, age, disability, ethnicity, and members of the Indigenous Communities and those from any Sexual Orientation and Gender Identities and Expression (SOGIE) are invited to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LUISITO MFRAGA
Secondary School Principal IV
Brig. Sabang-Tabok, Lavezares, N. Samar
LUISITO.MFRAGA@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.