



Republic of the Philippines  
Department of Education  
Region VIII (Eastern Visayas)  
**Baybay City Division**  
Baybay City, Leyte



**Request for Publication of Vacant Positions**

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of DepEd Baybay City Division in the CSC website:

  
**LANI H. CERVANTES, CESO VI**  
OIC - Schools Division Superintendent  
Date: March 6, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Assistant School Principal II	ASP2-540013-2016	19	45,269.00	Bachelor's Degree in Secondary Education; or Bachelor's Degree with 18 professional education units	2 years of relevant experience	8 hours of relevant training	RA 1080 (Teacher)		Baybay City SHS
2	Assistant School Principal II	ASP2-540014-2016	19	45,269.00						

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 18, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**JULIUS CESAR L. DE LA CERNA**  
Administrative Officer IV  
30 de Diciembre Street, Baybay City, Leyte  
[baybaycitydivision@yahoo.com](mailto:baybaycitydivision@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**