



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
Baybay City Division
Baybay City, Leyte



Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of DepEd Baybay City Division in the CSC website:

dk
LANI H. CERVANTES, CESO VI
OIC - Schools Division Superintendent

Date: 17-Jan-19

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher - II	TCH2-540381-2013	12	22,938.00	BEED or its equivalent	None	None	PBET/LET		Baybay City Division
2	Teacher - II	TCH2-542234-2017								
3	Master Teacher - II	MTCHR2-540665-1998	19	45,269.00	BEED or its equivalent	2 yrs. relevant exp.	8 hrs.	PBET/LET		Baybay City Division
4	Master Teacher - II	MTCHR2-540003-2002			BSED or its equivalent					Baybay NHS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 26, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LANI H. CERVANTES, CESO VI
OIC - Schools Division Superintendent
Diversion Road, Gaas, Baybay City, Leyte
baybaycitydivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



Republic of the Philippines
Department of Education
Region VIII (Eastern Visayas)
Baybay City Division
Baybay City, Leyte



Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of DepEd Baybay City Division in the CSC website:

dk
LANI H. CERVANTES, CESO VI
OIC - Schools Division Superintendent

Date: 17-Jan-19

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (if applicable)	
1	Administrative Assistant - II	ADAS2-540094-2018	8	16,282.00	Completion of 2 yrs. studies in College	1 year relevant experience	4 hrs. relevant training	Career Service Sub-Prof. (1st Level Eligibility)	Baybay NHS	
2	Administrative Assistant - II	ADAS2-540093-2018								Baybay City Division
	Administrative Assistant - II	ADAS2-540001-2016								
	Administrative Assistant - II	ADAS2-540002-2016								
	Administrative Assistant - II	ADAS2-540003-2016								
	Administrative Assistant - II	ADAS2-540004-2016								
	Administrative Assistant - II	ADAS2-540005-2016								
	Administrative Assistant - II	ADAS2-540006-2016								
	Administrative Assistant - II	ADAS2-540007-2016								
	Administrative Assistant - II	ADAS2-540008-2016								
	Administrative Assistant - II	ADAS2-540009-2016								
3	Administrative Assistant - III	ADAS3-540145-2018	9	17,473.00	Completion of 2 yrs. studies in College	1 year relevant experience	4 hrs. relevant training	Career Service Sub-Prof. (1st Level Eligibility)	Baybay City Division	
4	Administrative Assistant - III	ADAS3-540146-2018								
5	Administrative Assistant - III	ADAS3-540147-2018								
6	Administrative Assistant - III	ADAS3-540148-2018								
7	Administrative Assistant - III	ADAS3-540149-2018								
8	Administrative Assistant - III	ADAS3-540150-2018								
9	Administrative Assistant - III	ADAS3-540151-2018								
10	Administrative Assistant - III	ADAS3-540152-2018								
11	Administrative Assistant - III	ADAS3-540153-2018								
12	Administrative Assistant - III	ADAS3-540154-2018								
13	Administrative Assistant - III	ADAS3-540155-2018								
14	Administrative Assistant - III	ADAS3-540156-2018								

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 16, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LANI H. CERVANTES, CESO VI

OIC - Schools Division Superintendent
Diversion Road, Gaas, Baybay City, Leyte
baybaycitydivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.