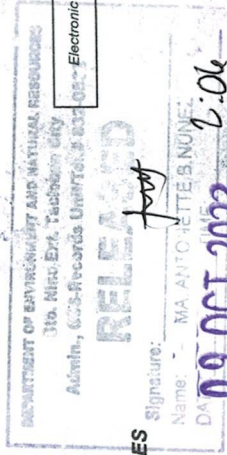


Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES in the CSC website:

Maryellen
MARIFEN O. BENGA
Human Resource Management Officer III
October 09, 2023

Date:

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | Competency (if applicable) | Place of Assignment |
|-----|--|--------------------------|------------------------------|-------------------|---|------------------------------|-------------------------------|--|-------------------------------|-----------------------------|
| | | | | | Education | Training | Experience | Eligibility | | |
| 1 | ACCOUNTANT II | OSEC-DENRB-A2-4-1998 | 16 | 39672 | Bachelor's degree in Commerce/Business Administration major in Accounting | 4 hours of relevant training | 1 year of relevant experience | RA 1080 | | 497.0000 - Finance Division |
| 2 | FOREST RANGER | OSEC-DENRB-FORA-834-1998 | 4 | 15586 | High School Graduate | None required | None required | None required (MC 11 s.96-Cat. III) | | 505.2504 - CENRO Palo |

Interested and qualified applicants should signify their interest in writing. Attach the **APPLICATION LETTER** and indicate **DENR R8 JOB APPLICATION (10092023)** as the SUBJECT and send to the email address below not later than October 19, 2023.

- Application Letter (indicating the position applied for, item number, and name of the office where the vacancy exist);
 - Fully accomplished and notarized Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph; (**date accomplished must be within the publication period**).
 - Work Experience Sheet (attachment to PDS) which can be downloaded at www.csc.gov.ph; (**Should be the same date with the Personal Data Sheet**).
 - Copy of Performance Rating in the last rating period - January to June 2023, or whichever is applicable (for Government Employees);
 - Copy of authenticated/certified true copy of certificate of eligibility/bar or board rating and valid license ID from PRC;
 - Copy of authenticated/certified true copy of School Credentials (Transcript of Records, Diploma and/or certificate of graduation/ units earned) from School Registrar;
 - Copy of certificate of trainings/seminars attended (if applicable)
- This Office highly encourages all interested & qualified applicants including Persons with Disability (PWD), members of IP communities and those from any Sexual Orientation & Gender Identities (SOGI) to apply for the above vacant positions.
- * Application Letter must be emailed first to denr8hrmps1@gmail.com and indicate **DENR R8 JOB APPLICATION (10092023)** as the SUBJECT.
 - * Please strictly follow the indicated SUBJECT for you to receive an auto generated reply with a link for google form where you can upload the abovementioned required documents
 - * Submission of hard copies of Application and other pertinent documents are not allowed and will not be accepted.

QUALIFIED APPLICANTS are advised to send their application letter through email to:

LORMELYN E. CLAUDIO, CESO IV
Regional Executive Director
DENR Regional Office 8, Sto Niño Ext., Tacloban City
denr8hrmps1@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.