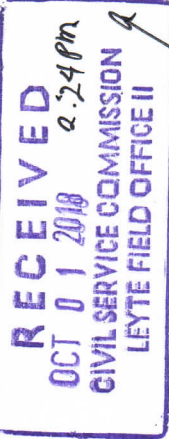


Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
Regional Office VIII
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC
FO must be in
MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of DBM RO VIII in the CSC website:

Delgado - Salazar
DIR. ANNABELLE C. ECHAVEZ
(Head of Agency)

Date: September 28, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Chief Budget and Management Specialist	OSEC-DBMB-CBMS-22-2000	24 P	879,558	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	4 years of supervisory/management experience	CSP		Technical Division
2	Accountant III	OSEC-DBMB-A3-15-2000	19 P	505,188	Bachelor's degree in Commerce/Business Administration major in Accounting	8 hours of relevant training	2 years of relevant experience	RA 1080 (CPA)		Finance and Administrative Division
3	Administrative Officer III	OSEC-DBMB-ADO3-7-2015	14 P	317,928	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	CSP		Finance and Administrative Division
4	Administrative Officer II	OSEC-DBMB-ADO2-23-2016	11 P	242,148	Bachelor's degree relevant to the job	None required	None required	CSP		Finance and Administrative Division

5	Administrative Assistant III (Contractual)	9 P 209,676	Completion of 2- year studies in college or high school graduate with relevant vocational/trade course	4 hours of relevant training	1 year relevant experience	Relevant MC 11 s. 1996 (CSSP/First Level Eligibility)	Finance and Administrative Division
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

 DIR. ANNABELLE C. ECHAVEZ

 Regional Director

 DBM RO VIII, Brgy. 77, Marasbaras, Tacloban City

records_dbm08@yahoo.com.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.