

**Department of Agrarian Reform
(DAR)**

Position	Education	Training	Experience	Eligibility
AO IV (Supply, Gen Service)	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/Second Level Eligibility
AO IV (Budget)	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/Second Level Eligibility
Accountant II	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080
SARPO (ARBDSP)	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/Second Level Eligibility
ARPO II (ARBDSP)	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/Second Level Eligibility
ARPO II (ALS)	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/Second Level Eligibility
ARPO II (LTS)	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/Second Level Eligibility
Eng II	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080

Steno Rep	Completion of two years in college	4 hours of relevant training	1 year of relevant experience	Career Service (SubProfessional) / First Level Eligibility
ARPO I	Bachelor's Degree relevant to the job	none required	none required	Career Service (Professional)/Second Level Eligibility
LEA II	Bachelor's Degree relevant to the job	none required	none required	Career Service (Professional)/Second Level Eligibility
AA VI	Completion of two years in college	none required	none required	Career Service (SubProfessional) / First Level Eligibility
AA IV (Driver)	Completion of two years in college	none required	none required	Career Service (SubProfessional) / First Level Eligibility
SARPT	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/Second Level Eligibility
ARPT	Bachelor's Degree relevant to the job	none required	none required	Career Service (Professional)/Second Level Eligibility

Requirements:

1. Fully accomplished and notarized Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Certified True Copy of Certificate of eligibility/rating/license;
3. Certified True Copy of Diploma and Transcript of Records, and if applicable, Certificate of units acquired;
4. Certified True Copy of Certificate of Employment of previous and current employment (if applicable);
5. Certified True Copy of Performance rating in the present position for the 1st semester of CY 2019 (if applicable); and
6. Certified True Copy of Certificates of Trainings and Outstanding Awards (if applicable);