

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC
FO must be in MS Excel format

MIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the DEPARTMENT OF AGRICULTURE in the CSC website:

ANDREW RODOLFO T. ORAIS, DVM
Regional Executive Director
Date: 11/06/2023

Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility		
Project Evaluation Officer IV	OSEC-DAB-PEO4-47-2014	22	71511	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional)/ Second Level Eligibility	Planning, Monitoring and Evaluation Division	
Agricultural Center Chief II	OSEC-DAB-ACC2-51-2014	20	57347	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility	Field Operations Division	
Veterinarian III	OSEC-DAB-VET3-38-2014	19	51357	Doctor of Veterinary Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080	Integrated Laboratories Division - Regional Animal Diseases Diagnostic Laboratory	
Science Research Specialist II	OSEC-DAB-SRAS2-141-2014	16	39672	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Research Division - Babatngon Experiment Station	
Science Research Specialist II	OSEC-DAB-SRAS2-143-2014	16	39672	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Research Division - Abuyog Experiment Station	
Science Research Specialist II	OSEC-DAB-SRAS2-147-2014	16	39672	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Research Division - San Jorge Experiment Station	
Science Research Specialist II	OSEC-DAB-SRAS2-148-2014	16	39672	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Research Division - San Jorge Experiment Station	
Administrative Officer IV (Budget Officer II)	OSEC-DAB-ADO4-58-2004	15	36619	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	Administrative and Finance Division - Budget Section	

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9	Agriculturist II	OSEC-DAB-AG2-51-2014	15	36619	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	Relevant RA 1080	Field Operations Division	
10	Agriculturist II	OSEC-DAB-AG2-57-2014	15	36619	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	Relevant RA 1080	Integrated Laboratories Division - Regional Soils Laboratory	
11	Science Research Specialist I	OSEC-DAB-SRAS1-97-2014	13	31320	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/ Second Level Eligibility	Research Division - San Jorge Experiment Station	
12	Agriculturist I	OSEC-DAB-AG1-302-1998	11	27000	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080	Field Operations Division	
13	Agriculturist I	OSEC-DAB-AG1-22-2014	11	27000	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080	Regulatory Division	
14	Agriculturist I	OSEC-DAB-AG1-23-2014	11	27000	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080	Regulatory Division	
15	Science Research Technician I	OSEC-DAB-SRT1-39-2014	9	21211	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	Research Division - Babatngon Experiment Station	
16	Administrative Assistant II (Budgeting Assistant)	OSEC-DAB-ADAS2-63-2014	8	19744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ First Level Eligibility	Administrative and Finance Division - Budget Section	

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17	Administrative Aide VI (Disbursing Officer I)	OSEC-DAB-ADAG-158-2004	6	17553	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	Administrative and Finance Division - Cashier Unit
18	Agricultural Technician I	OSEC-DAB-AGT1-16-2014	6	17553	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	Research Division - San Jorge Experiment Station
19	Administrative Aide IV (Accounting Clerk I)	OSEC-DAB-ADA4-313-2004	4	15586	Completion of two years studies in college	None required	None required	Career Service (Subprofessional)/ First Level Eligibility	Administrative and Finance Division - Accounting Section
20	Laboratory Aide II	OSEC-DAB-LABA2-40-2014	4	15586	Elementary School Graduate	None Required	None Required	None Required/ (MC No. 11, s.96 - Cat. III) as amended	Integrated Laboratories Division - Feed Chemical Analysis Laboratory

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 17, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) with attached Work Experience Sheet (WES) (if applicable) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Authenticated copy of Transcript of Records;
5. Certified photocopy of certificates of relevant training and other relevant learning and development activities attended (if applicable);
6. Proof of Employment such as Service Record/Certificate of Employment (if applicable);
7. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE);
8. Submission of at most two (2) applications by an applicant may be allowed. Provided, that the applicant identifies which position is his/her first priority and submits two (2) complete set of application documents required for each of the particular position applied for;
9. Applications must strictly specify the position/s being applied for (i.e. POSITION TITLE AND PLANTILLA ITEM NUMBER).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ANDREW RODOLFO T. ORAIS, DVM
 Regional Executive Director
 Department of Agriculture-Regional Field Office No. VIII,
 Kanhuraw Hill, Tacloban City, Leyte
hrmsdab.recruitment@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.