

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF AGRICULTURE in the CSC website:


ANGEL C. ENRIQUEZ, CESO III

Regional Executive Director

Date: September 20, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Laboratory Inspector III	OSEC-DAB- LABI3-12-2014	14	32321	Completion of two years studies in college	16 hours of relevant training	3 years of relevant experience	Career Service (Subprofessional)/ Laboratory Technician (MC 11, s. 96 - Cat. II)/ First Level Eligibility	Integrated Laboratories Division (ILD)
2	Laboratory Technician II	OSEC-DAB- LABT2-32-1998	8	18998	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/ Laboratory Technician (MC 11, s. 96 - Cat. II)/ First Level Eligibility	Integrated Laboratories Division - Regional Animal Diseases Diagnostic Laboratory (RADDL)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 03, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) with attached Work Experience Sheet (WES) (if applicable) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. **Original copy of the authenticated** certificate of eligibility/rating/license (if applicable);
4. **Original copy of the authenticated** Transcript of Records;
5. **Certified photocopy** of certificates of **relevant training** and other relevant learning and development activities attended (if applicable);

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6. Proof of Employment such as Service Record/Certificate of Employment (if applicable);
7. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE);
8. Submission of **at most two (2)** applications by an applicant may be allowed. Provided, that the applicant identifies which position is his/her first priority and submits two (2) complete set of application documents required for each of the particular position applied for;
9. Applications must strictly specify the position/s being applied for (**i.e. POSITION TITLE AND PLANTILLA ITEM NUMBER**).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RAQUEL G. NEGRADAS

Administrative Officer V/Chief, HRMS

Department of Agriculture-Regional Field Office

No. VIII, Kanhuraw Hill, Tacloban City, Leyte

darfo8_personnel@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.