



Request for Publication of Vacant Positions

To: DIR. MA. NATIVIDAD L. COSTIBOLO

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Agriculture - Regional Field Office No. VIII in the CSC website:

[Signature]
ANGEL C. ENRIQUEZ, CESO III
Regional Executive Director
Date: **October 25, 2021**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Job Description	Qualification Standards					Place of Assignment
						Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Project Evaluation Assistant	OSEC-DAB-PEA-39-2014	8	P18,251.00	1) Assists in the conduct of program level M and E activities of the DA programs in the region; 2.) Assists in the preparation of monthly, quarterly and annual accomplishment reports of the DA RFO 8; 3.) Assists in organizing and facilitating periodic program implementation assessment and planning sessions (mid-year and year-end); 4.) Records all incoming and outgoing reports/documents and maintains database of reports per program ; 5.) Does other functions as may be directed by the immediate supervisor.	Completion of two years studies in college	Four (4) hours of relevant training	One (1) year of relevant of experience	Career Service (Subprofessional); Appropriate Eligibility for First Level Position	Must be computer literate (excel, word, powerpoint)	Planning, Monitoring and Evaluation Division (PMED)

Interested and qualified applicants, including Persons with Disability (PWDs), members of IP communities and those from any Sexual Orientation and Gender Identities (SOGI) are encouraged to signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **NOVEMBER 6, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work Experience Sheet which can be downloaded at www.csc.gov.ph;
2. Certified photocopy of certificates of training and other learning and development activities attended;
3. Certified true copy of the performance rating in the **last rating period** (if applicable);
4. Authenticated copy of certificate of eligibility/rating/license (if applicable);
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QUALIFIED APPLICANTS are advised to hand in or send through courier or e-mail (in one PDF format) their application to:

RAQUEL G. NEGRADAS

Administrative Officer IV / OIC-Chief, HRMS

Department of Agriculture - Regional

Field Office No. VIII, Kanhuraw Hill,

Tacloban City

darfo8_personnel@yahoo.com

APPLICATIONS MUST SPECIFY THE POSITION/S BEING APPLIED FOR (i.e. Position Title and Item Number)

SUBMISSION OF AT MOST TWO (2) APPLICATIONS BY AN APPLICANT MAY BE ALLOWED. PROVIDED, THAT THE APPLICANT IDENTIFIES WHICH POSITION IS HIS/HER FIRST PRIORITY AND SUBMITS A COMPLETE SET OF APPLICATION DOCUMENTS REQUIRED FOR EACH OF THE PARTICULAR POSITION APPLIED FOR.


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1	Senior Science Research Specialist	OSEC-DAB-SRRS-119-2014	19	P48,313.00	1) Develop research and development programs/projects for the laboratory and initiate preparation of research proposals; 2) Review research proposals and submit for possible funding; 3) Conduct and/or supervise the implementation, monitoring and evaluation of approved laboratory projects, especially on the development and production of biological control agents; 4) Spearhead the preparation of technical reports and the packaging of appropriate knowledge products; 5) Perform other related functions as may be required by the immediate supervisor and/or by the management	Bachelor's Degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional); Appropriate Eligibility for Second Level Position	Preferably major in Crop Protection, Entomology or Pathology with knowledge on the latest approaches in R4D data analysis, technology innovation and Biological Control Agent (BCA) production; Must be computer literate	Integrated Laboratories Division - Regional Crop Protection Center (RCPC)
2	Science Research Specialist II	OSEC-DAB-SRAS2-150-2014	16	P36,628.00	1) Assists the Senior Science Research Specialist in the preparation of technical papers/documents required in planning and implementation of R and D/E programs; 2) Conducts, monitors and evaluates of R and D/E programs; 3) Prepares technical papers/documents required in planning R and D/E programs; Initiates the preparation of popular forms showing results of promising R and D/E programs; and 4) Performs other related functions as may be required by the immediate supervisor and/or by the management.	Bachelor's degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional); Appropriate Eligibility for Second Level Position	•Preferably with Bachelor's Degree in Agriculture or Master's Degree with specialization either Crop Protection, Entomology, Plant Pathology, Weed Science and Vertebrate Pest • Laboratory and field experience on Crop Protection pest control operation activities • Computer Literate with laboratory instrumentation background	Integrated Laboratories Division - Regional Crop Protection Center (RCPC)

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3	Veterinarian II	OSEC-DAB- VET2-40- 2014	16	P36,628.00	Conducts the following: 1) Pathological, microbiological, serological and parasitological examination; 2) Rabies examination; 3) Research study of animal diseases particularly of human health importance (i.e. rabies and schistosomiasis); 4) Animal surveillance and monitoring of livestock and poultry diseases such as, FMD, hog cholera, CAE, avian influenza, and Newcastle's disease; and 5) does related functions.	Doctor of Veterinary Medicine	Four (4) hours of relevant training	One (1) year of relevant experience	RA 1080	<ul style="list-style-type: none"> At least 1 year work experience in diagnostic laboratory Has laboratory competency work experience in the conduct of various types of diagnostic test in molecular biology (PCR), Pathological and serological examination Has knowledge laboratory equipment operation like BSL Cabinet, microscope incubator, autoclave centrifuge, and other laboratory equipment 	Integrated Laboratories Division (ILD) - Regional Animal Diseases Diagnostic Laboratory (RADDL)
4	Agriculturist II	OSEC-DAB- AG2-66- 2014	15	P33,575.00	1) Assists the Senior Agriculturist in the preparation of technical papers/documents required by top management; 2) Acts as team member in the conduct of field surveys, order inspection in the specific area of concern i.e. soils, plants, animals, and other extension services; 3) Assists the Senior Agriculturist in the organization of statistical data and in the submission of necessary reports/recommendations, and 4) Performs other related work as may be required by the immediate supervisor.	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hours of relevant training	One (1) year of relevant experience	Relevant RA 1080	<ul style="list-style-type: none"> Preferably with Master's Degree Units in Soil Science or Bachelor's Science in Agriculture Major in Soil Science Knowledgeable in basic soil/fertilizer/plant-processing techniques and operation Experienced working in QGIS and other GIS Mapping Software for Soil Fertility and other Agricultural Mapping Activities Knowledge in relationship of Soil Analysis to Soil Suitability Mapping Computer Literate 	Integrated Laboratories Division Regional Soils Laboratory (RSL)

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5	Science Research Specialist I	OSEC-DAB- SRAS1-98- 2014	13	P28,276.00	1) Assists the Science Research Specialist II in the preparation of technical papers/documents required in planning and implementation of R and D/E programs; 2) Assists the Science Research Specialist II in the conduct, monitoring and evaluation of R and D/E programs; 3) Assists the Science Research Specialist II in the preparation of popular forms of promising R and D/E programs; and 4) Performs other related functions as may be required by the immediate supervisor and/or by the management.	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional); Appropriate Eligibility for Second Level Position	<ul style="list-style-type: none"> • Preferably with Bachelor's Degree with specialization in crop protection or Bachelor of Science in Computer Science / Computer Engineering • Laboratory experience on Crop Protection activities such as BCA's- Biological Control Agents Production like Metarhizium, Trichogramma, Earwigs and Wood Vinegar • Knowledge on laboratory instrumentation and laboratory information management system 	Integrated Laboratories Division - Regional Crop Protection Center (RCPC)
6	Laboratory Aide II	OSEC-DAB- LABA2-26- 1998	4	P14,400.00	1) Assists in the preparation of laboratory apparatus, washing and sterilizing equipment, and keeping the laboratory organized; 2) Helps in the administrative and clerical work associated with the laboratory; 3) These tasks may include ordering supplies, keeping records and scheduling.; 4) Ensures that the laboratory is organized and specimens, equipment and files are in order and up to date; and 5) Performs other related work as may be required by the immediate supervisor.	Elementary School Graduate	None Required	None Required	None Required (MC 11, s. 1996 Cat. III)	<ul style="list-style-type: none"> • Preferably with Bachelor's Degree in Computer Science or Computer Engineering • Ability to thrive in high throughput environment; excellent laboratory skills; with strong instrumentation background • Knowledge in basic soil /fertilizer/ plant-processing techniques and operations • Computer Literate with knowledge on Laboratory Information Management System (LIMS) 	Integrated Laboratories Division - Regional Soils Laboratory (RSL)

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1	Senior Agriculturist	OSEC-DAB- SRAG-508- 1998	18	P43,681.00	1.) Acts as team leader in projects assigned to the Division; Prepares position papers/technical documents required on research proposals; 2.) Conducts field surveys, order inspection in projects/studies and exhaust reports pertaining to Fishery, Soils, Plants, Animals including extension services; 3.) Organizes and analyzes statistical data submitted, and prepares necessary reports/recommendations to Chief Agriculturist; 4.) Undertakes the required inspection held, and submits possible recommendations as aid to management in making decisions; 5.) Performs other related functions as may be required.	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine*	8 hours of relevant training	2 years of relevant experience	Relevant RA 1080	Preferably has supervisory skills to handle the position	Field Operations Division (FOD)
2	Agriculturist II	OSEC-DAB- AG2-101- 1998	15	P33,575.00	1.) Assists the Senior Agriculturist in the preparation of technical papers/documents required by top management; 2.) Acts as team member in the conduct of field surveys, order inspection in the specific area of concern i.e. soils, plants, animals, and other extension services; 3.) Assists the Senior Agriculturist in the organization of statistical data and in the submission of necessary reports/recommendations; 4.) Performs other related work as may be required by the immediate supervisor.	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	Relevant RA 1080	Preferably has knowledge and experience in planning, organizing, implementation and and monitoring livestock related projects/activities.	Field Operations Division (FOD)

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3	Agriculturist II	OSEC-DAB-AG2-50-2014	15	P33,575.00	1.) Assists the Senior Agriculturist in the preparation of technical papers/documents required by top management; 2.) Acts as team member in the conduct of field surveys, order inspection in the specific area of concern i.e. soils, plants, animals, and other extension services; 3.) Assists the Senior Agriculturist in the organization of statistical data and in the submission of necessary reports/recommendations; 4.) Performs other related work as may be required by the immediate supervisor.	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	Relevant RA 1080	Preferably has knowledge and experience in planning, organizing, implementing and monitoring projects/activities.	Field Operations Division (FOD)
4	Agriculturist II	OSEC-DAB-AG2-52-2014	15	P33,575.00	1.) Assists the Senior Agriculturist in the preparation of technical papers/documents required by top management; 2.) Acts as team member in the conduct of field surveys, order inspection in the specific area of concern i.e. soils, plants, animals, and other extension services; 3.) Assists the Senior Agriculturist in the organization of statistical data and in the submission of necessary reports/recommendations; 4.) Performs other related work as may be required by the immediate supervisor.	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	Relevant RA 1080	Preferably Animal Science graduate; Posses a good interpersonal skills to deal with diverse clientele	Field Operations Division (FOD)
5	Agriculturist I	OSEC-DAB-AG1-302-1998	11	P23,877.00	1.) Provides technical assistance in the preparation and implementation of appropriate extension approaches and support services, and in establishing linkages with research-based messages and information on various farming systems enterpris; 2) Assists in the preparation and dissemination of appropriate extension technology; and 3; Performs other related work as may be required by the immediate supervisor.	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080		Field Operations Division (FOD)

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1	Chief Agriculturist	OSEC-DAB- CAGR-19- 2014	24	P86,742.00	1.) Takes charge of the overall supervision/administration of the Division; 2.) Prepares plans/programs of the Division; 3.) Reviews and submits the Division's accomplishment reports, employees' performance ratings, technical papers and other documents submitted by staff; 4.) Renders decision and undertakes supervision over all personnel in the Division; 5.) Directs/supervises the promotion of Philippine agricultural products through agri-trade fairs and exhibits, conferences, and related events; 6.) Directs the identification and packaging of activity proposals; 7.) Directs the conduct of market assessment and matching activities; 8.) Supervises the conduct of agri-fishery credit and financing fora, workshops and meetings; 9.) Directs and supervises establishment and updating of directory of buyers, suppliers and database on priority commodities in the region/province/municipality/city; 10.) Facilitates networking with other government agencies, NGO, LGUs and private sector for the identification of investment opportunities and promotion of agribusiness investments; 11.) Directs and supervises the conduct of monitoring and evaluation of market-related facilities (Food Terminals Trading Posts Center); 12.) Performs other functions as may be required by the Management.	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	24 hours of relevant training	Four (4) years of relevant experience	Relevant RA 1080		Agribusiness and Marketing Assistance Division (AMAD)

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2	Supervising Agriculturist	OSEC-DAB- SVAG-13- 2014	22	P68,415.00	1) Supervises the day-to-day operations of the Division as well as the planning, monitoring and evaluation of the division's targets and performance according to agreed indicators and measures, 2) Supervises the conduct of market assessment, matching activities and marketing of new products, 3) Coordinates/supervises the provision of support services to LGU's farmers/organized groups in terms of investment financing, marketing, financial capability training, industry support, and the implementation of the Price Act and Consumer Act of the Philippines concerning agricultural products, and 4) Performs other related functions as may be required by the supervisor.	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	16 hours of relevant training	Three (3) years of relevant experience	Relevant RA 1080	Preferably has expertise and knowledge on the latest agribusiness environment, processes and opportunities towards the execution of agribusiness programs and strategies and advocating market driven approach to agribusiness investment	Agribusiness and Marketing Assistance Division (AMAD)
3	Market Specialist II	OSEC-DAB- MKTS2-9- 2014	15	P33,575.00	1.) Acts as team leader in projects assigned to the section, 2.) Acts as Report Officer of the Division; 3) Prepares project activity proposals and position papers/technical papers required for market promotion activities, 4) Initiates/facilitates the promotion of Philippine agricultural products through agri-trade fairs and exhibits, conferences, and related events; 5) Directs the conduct of price monitoring and preparation of price monitoring reports and analysis, 6) Provides technical assistance/support services to LGUs, farmers/organized groups and NGOs in order to improve quality of products through capability enhancement trainings/seminars, 7.) Networks with concerned government agencies in activities related to the Price Act and Consumer Act of the Philippines concerning agricultural products; 8.) Initiates market matching activities for identified commodities; 9) Takes the lead in setting up of market info database on priority/tradable commodities in the region/province/municipality/city (directory of agribusiness players, production and trade statistics; market inflow/outflow of commodities), 10.) Initiates/facilitates the conduct of market matching & market assessment; 11.) Performs other related functions as may be required by the immediate supervisor.	Bachelor's Degree	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional), Appropriate Eligibility for Second Level Position		Agribusiness and Marketing Assistance Division (AMAD)
4	Agriculturist II	OSEC-DAB- AG2-106- 1998	15	P33,575.00	1.) Assists the Senior Agriculturist in the preparation of technical papers/documents required by top management, 2.) Acts as team member in the conduct of field survey, order inspection in the specific area of concern i.e. Fishery, Soils, Plants, Animals, and other extension services; 3.) Assists the Senior Agriculturist in the organization of statistical data and in the submission of necessary reports/recommendations; 4.) Performs other related job as may be required.	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	Four (4) hours of relevant training	One (1) year of relevant experience	Relevant RA 1080		Agribusiness and Marketing Assistance Division (AMAD)

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5	Market Specialist	OSEC-DAB- MKTS1-13- 2014	11	P23,877.00	1.) Assists the team leader in projects assigned to the section; 2.) Assists in the conduct of/participation in agri-trade fairs and exhibits, commodity congresses, conferences, and related events; 3.) Conducts of price monitoring and assists in the preparation of price monitoring report and analysis; 4.) Initiates market matching activities for identified commodities; 5.) Coordinates the dissemination of information on new products including technology and markets for the product; 6.) Assists in the preparation and updating of directory of buyers and suppliers of priority commodities in the region/province/municipality/city; 7.) Networks with concerned government agencies for Consumer Net activities; Facilitates activities related to implementation of the Price Act of the Philippines concerning agricultural products; 8.) Assists in setting up of database on priority/tradable commodities in the region/province/municipality/city; 9.) Performs other related functions as may be required by the immediate supervisor.	Bachelor's Degree	None Required	None Required	Career Service (Professional); Appropriate Eligibility for Second Level Position		Agribusiness and Marketing Assistance Division (AMAD)

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1	Administrative Officer V	OSEC-DAB- ADOF5-67- 2004	18	P43,681.00	1) Supervises all technical and clerical force engaged in general services activities in the Department; 2) Supervises the maintenance of buildings, offices and facilities within the Department; 3) Supervises the proper maintenance and upkeep of motor vehicles of the Department; 4) Directs and supervises the work of staff engaged in various supply activities such as inspection, delivery, storekeeping, buying and property control; 5) Takes charge of the requisitioning, issuing and recording of supplies and equipment for the operating units; 6) Makes recommendations in determining the kind and quality of supplies, equipment and materials needed; availability of stocks; and the level of necessity for such materials; 7) Supervises the canvassing of prices and purchases to a limited extent; and 8) Does other related works.	Bachelor's Degree relevant to the job	Eighth (8) hours of relevant training	Two (2) years of relevant experience	Career Service Professional/ Second Level Eligibility		Admin. & Finance Division (General Services Section)

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2	Administrative Officer V	OSEC-DAB- ADOF5-69- 2004	18	P43,681.00	1. Act as Chief of the Human Resource Management Section, 2)Supervises the implementation of personnel programs, policies and procedures, 3) Advises the head of office and operating units on personnel administration, 4) Coordinates activities of personnel with guidelines and standards in personnel management, promoting employee's career development, health, recreation and welfare services, incentive awards system, and performance efficiency, 5) Implements government's policy on personnel administration, 6) Assists and advises the Civil Service Commission on personnel matters including contested appointments, 7) Supervises staff engaged in a variety of personnel tasks, 8) Reviews actions on all personnel matters,9) Coordinates responsibilities for personnel management within the agency, 10) Formulates personnel policies, and 11) does related work as may be directed by the supervisor/management	Bachelor's Degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service Professional/ Second Level Eligibility	Preferably with updated knowledge on human resource management policies, and with relevant experience on the implementation of programs relative to recruitment, selection and placement of personnel, learning and development, rewards and recognition, and performance management	Administrative & Finance Division (Human Resource Management Section)
3	Administrative Officer IV	OSEC-DAB- ADOF4-60- 2004	15	P33,575.00	1) Assists the chief of the section in planning and supervising staff engaged in human resource functions, 2) Assists in the development, planning and formulation of policies and programs concerning improved human resource management 3) Recommends modifications of existing personnel programs to meet changing human resource and agency needs, 4) Participates in the review and preparation of various human resource management matters, and 5) Perform additional duties as may be directed by the supervisor.	Bachelor's Degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional)/ Appropriate Eligibility for Second Level Position		Administrative & Finance Division (Human Resource Management Section)

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						Education	Training	Experience	Eligibility	Competency (if applicable)	
4	Information Officer II	OSEC-DAB- INFO2-21- 2014	15	P33,575.00	Prepares, writes, edits, copyreads, proofreads feature articles, news stories, photo captor and other agricultural materials; Coordinates with various agencies, offices, agricultural magazines, printing offices an institutions on agricultural information materials for publications; Edits, proofreads, the Aggie Trends, newsletters and coordinates its publication; Edits proffreads, copyreads popular publications such as leaflets, pamphlets, brochures manuals, etc.; Prepares and edits other publications as may be assigned from time to time.	Bachelor's Degree	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional); Appropriate Eligibility for Second Level Position		Administrative & Finance Division (Regional Agriculture and Fisheries Section)

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 Administrative Officer IV / OIC- Chief, HRMS
 Department of Agriculture - Regional
 Field Office No. VIII, Kanhuraw Hill,
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Request for Publication of Vacant Positions

To: DIR. MA. NATIMDAD L. COSTIBOLO

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Agriculture - Regional Field Office No. VIII in the CSC website:

[Signature]
ANGEL C. ENRIQUEZ, CESO III
Regional Executive Director

Date: **October 25, 2021**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Job Description	Qualification Standards					Place of Assignment
						Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Agricultural Center Chief III	OSEC-DAB-ACC3-47-2014	22	P68,415.00	1) Act as the overall incharge in the day-to-day operations of the research station; 2) Spearhead the preparation of station plans and supervise its implementation, monitoring and evaluation in coordination with the Research Division; 3) Provide support, technical assistance and coordinate with other operating units of the department in the accomplishment of targets; 4) Initiate preparation and review of prepared reports, technical papers, and documents submitted by the staff in the station; 5) Respond to the technological needs of the R and D/E partners, other institutions and clientele in the assigned area of coverage, and 6) Perform other related functions and as maybe assigned by supervisors	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional); Appropriate Eligibility for Second Level Position	Preferably with knowledge on RDE management; computer literate (Word, excel and powerpoint)	Research Division - San Jorge Experiment Station (SJES)
2	Senior Science Research Specialist	OSEC-DAB-SRSRS-117-2014	19	P48,313.00	1) Develop RDE agenda and programs in his assigned area of discipline; 2) Initiate preparation of research proposals for possible funding; 3) Conduct or supervise the implementation, monitoring and evaluation of approved projects/researches; 4) Spearhead the preparation of R & D technical reports and the packaging of appropriate knowledge products; 5) Perform other related functions as may be required by supervisors.	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Appropriate Eligibility for Second Level Position	Preferably with knowledge on cereals (rice and corn) production to processing; computer literate (word, excel, powerpoint).	Research Division - San Jorge Experiment Station (SJES)

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3	Senior Science Research Specialist	OSEC-DAB- SRSRS-111- 2014	19	P48,313.00	1) Develop RDE agenda and programs in his assigned area of discipline; 2) Initiate preparation of research proposals for possible funding; 3) Conduct or supervise the implementation, monitoring and evaluation of approved projects/researches; 4) Spearhead the preparation of R & D technical reports and the packaging of appropriate knowledge products; 5) Perform other related functions as may be required by supervisors.	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Appropriate Eligibility for Second Level Position	Preferably with knowledge on livestock R4D; computer literate (word, excel, powerpoint)	Research Division
4	Senior Science Research Specialist	OSEC-DAB- SRSRS-112- 2014	19	P48,313.00	1) Develop RDE agenda and programs in his assigned area of discipline; 2) Initiate preparation of research proposals for possible funding; 3) Conduct or supervise the implementation, monitoring and evaluation of approved projects/researches; 4) Spearhead the preparation of R & D technical reports and the packaging of appropriate knowledge products; 5) Perform other related functions as may be required by supervisors.	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); Appropriate Eligibility for Second Level Position	Preferably with knowledge on Plant breeding/biotechnology R4D; computer literate (word, excel, powerpoint)	Research Division
5	Science Research Specialist II	OSEC-DAB- SRAS2-144- 2014	16	P36,628.00	1) Assists the Senior Science Research Specialist in the preparation of technical papers/documents required in the planning and implementation of R and D/E programs; 2) Conducts, monitors and evaluates R and D/E programs; 3) Prepares technical papers/documents required in planning R and D/E programs; 4) Initiates the preparation of popular forms showing results of promising R and D/E programs; and 5) Performs other related functions as may be required by the immediate supervisor and/or by the management.	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional); Appropriate Eligibility for Second Level Position	Preferably with RDE knowledge on animal science/animal health; computer literate (word, excel, powerpoint)	Research Division- San Miguel Experiment Station (SMES)
6	Science Research Specialist II	OSEC-DAB- SRAS2-137- 2014	16	P36,628.00	1) Assists the Senior Science Research Specialist in the preparation of technical papers/documents required in the planning and implementation of R and D/E programs; 2) Conducts, monitors and evaluates R and D/E programs; 3) Prepares technical papers/documents required in planning R and D/E programs; 4) Initiates the preparation of popular forms showing results of promising R and D/E programs; and 5) Performs other related functions as may be required by the immediate supervisor and/or by the management.	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional); Appropriate Eligibility for Second Level Position	Preferably with knowledge on agricultural engineering and biosystems; engineering designs, station facilities and machineries; computer literate (AutoCAD, word, excel, powerpoint)	Research Division

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						Education	Training	Experience	Eligibility	Competency (if applicable)	
7	Science Research Specialist I	OSEC-DAB- SRAS1-97- 2014	13	P28,276.00	1) Assists in the preparation of technical papers/documents required in planning and implementation of R and D/E programs; 2) Implement, monitor and conduct field evaluation of ongoing/completed R and D/E programs; 3) Assist in the development and preparation of appropriate research knowledge products ; 4) Performs other related functions as may be required by supervisors.	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional); Appropriate Eligibility for Second Level Position	Preferably with knowledgeable on RDE on cereals (rice and corn); computer literate (word, excel, powerpoint)	Research Division- San Jorge Experiment Station (SJES)
8	Science Research Specialist I	OSEC-DAB- SRAS1-92- 2014	13	P28,276.00	1) Assists in the preparation of technical papers/documents required in planning and implementation of R and D/E programs; 2) Implement, monitor and conduct field evaluation of ongoing/completed R and D/E programs; 3) Assist in the development and preparation of appropriate research knowledge products ; 4) Performs other related functions as may be required by supervisors.	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional); Appropriate Eligibility for Second Level Position	Preferably with knowledge on economics/agribusiness; computer literate (word, excel, powerpoint)	Research Division
9	Science Research Assistant	OSEC-DAB- SRAS-41-2014	9	P19,593.00	1) Assists in the formulation of work and financial plans for the station; 2) Consolidates accomplishment reports and monthly highlights, and prepares seed and plant materials inventory reports; 3) Develops and maintains relevant database of ongoing and completed R and D/E programs of the station; and 4) Performs other related functions as may be required by the immediate supervisor.	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional); Appropriate Eligibility for First Level Position	Preferably computer literate (word, excel, powerpoint)	Research Division (Babatngon Experiment Station)
10	Science Research Technician I	OSEC-DAB- SRT1-41-2014	9	P19,593.00	1) Assists in the preparation of technical papers/documents required in planning and implementation of R and D/E programs; 2) Assists in the conduct, monitoring and evaluation of ongoing/completed R and D/E programs; and; 3) Performs other related functions as may be required by supervisors.	Completion of two (2) years studies in College	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Subprofessional); Appropriate Eligibility for First Level Position	Preferably computer literate (word, excel, powerpoint)	Research Division (Abuyog Experiment Station)
11	Agricultural Technician I	OSEC-DAB- AGT1-15-2014	6	P16,200.00	1) Assists in the preparation of technical reports/documents of the station; 2) Consolidates accomplishment reports and monthly station highlights of accomplishment, including the seed and plant materials inventory reports; 3) Provide various administrative support and other research-related tasks, and; 4) Performs other tasks as may be assigned by the immediate supervisor.	Completion of two (2) years studies in college	None required	None required	Career Service (Subprofessional); Appropriate Eligibility for First Level Position	Preferably computer literate (word, excel, powerpoint)	Research Division (Abuyog Experiment Station)

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						Education	Training	Experience	Eligibility	Competency (if applicable)	
12	Agricultural Technician I	OSEC-DAB-AGT1-16-2014	6	P16,200.00	1) Assists in the preparation of technical reports/documents of the station; 2) Consolidates accomplishment reports and monthly station highlights of accomplishment, including the seed and plant materials inventory reports; 3) Provide various administrative support and other research-related tasks, and; 4) Performs other tasks as may be assigned by the immediate supervisor.	Completion of two (2) years studies in college	None required	None required	Career Service (Subprofessional); Appropriate Eligibility for First Level Position	Preferably computer literate (word, excel, powerpoint)	Research Division - San Jorge Experiment Station (SJES)

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Administrative Officer IV / OIC-Chief, HRMS

Department of Agriculture - Regional Field

Office No. VIII, Kanhuraw Hill, Tacloban
City

darfo8_personnel@yahoo.com

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Request for Publication of Vacant Positions

To: DIR. MA. NATIVIDAD L. COSTIBOLO

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Angel C. Enriquez
ANGEL C. ENRIQUEZ, CESO III
Regional Executive Director

Date: **October 25, 2021**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Job Description	Qualification Standards					Place of Assignment
						Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Agriculturist II	OSEC-DAB-AG2-112-1998	15	P33,575.00	1) Assists the Senior Agriculturist in the preparation of program plans and budget, and technical papers/documents; 2) Acts as team member in the conduct of field surveys and inspection orders in specific areas of concern; 3) Assists the Senior Agriculturist in the organization and analysis of statistical data and in the preparation of necessary reports/recommendations; 4) Acts as team leader or resource person for a project assigned to the division; and 5) Performs other related work as may be directed by the supervisor/management.	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	Four (4) hours of relevant training	One (1) year of relevant experience	Relevant RA 1080	<ul style="list-style-type: none"> • Animal disease Surveillance • Knowledgeable on RA 1556 (Feed Regulation) • Computer Literate 	Regulatory Division
2	Agriculturist II	OSEC-DAB-AG2-109-1998	15	P33,575.00	1) Assists the Senior Agriculturist in the preparation of program plans and budget, and technical papers/documents; 2) Acts as team member in the conduct of field surveys and inspection orders in specific areas of concern; 3) Assists the Senior Agriculturist in the organization and analysis of statistical data and in the preparation of necessary reports/recommendations; 4) Acts as team leader or resource person for a project assigned to the division; and 5) Performs other related work as may be directed by the supervisor/management.	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	Four (4) hours of relevant training	One (1) year of relevant experience	Relevant RA 1080		Regulatory Division

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3	Agriculturist I	OSEC-DAB-AG1-25-2014	11	P23,877.00	1) Provides technical assistance in the preparation and implementation of appropriate extension approaches and support services, and in establishing linkages with research-based messages and information on various farming systems enterprise; 2) Assists in the preparation and dissemination of appropriate extension technology, and 3) Performs other related work as may be required by the immediate supervisor.	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080	<ul style="list-style-type: none"> • Knowledgeable on RA 8485 (Animal Welfare Act) • Computer Literate 	Regulatory Division

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Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No. VIII

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

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Regional Executive Director

Date: **October 25, 2021**

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						Education	Training	Experience	Eligibility	Competency (If applicable)	
1	Engineer III (Agricultural and Biosystems)	OSEC-DAB- ENG3-19- 2006	19	P48,313.00	Assist the planning, coordination, implementation and monitoring of all programs, projects and activities of the EPDSS section; 2) Spearhead technical field surveys, site inspections and validation/geotagging of agricultural and fisheries infrastructure projects; 3) Evaluate projects and feasibility studies on irrigation, farm-to-market roads, other agri-infrastructure, agricultural mechanization, post harvest facilities, agro-processing and other related projects submitted to RFO for funding purposes; 4) Review and check plans, designs, specifications and cost estimates of all agricultural engineering related program, projects and activities for implementation; 5) Supervise the assessment of damages, preparing recommendations and estimates, for funding purposes, the repair/rehabilitation of calamity damaged agricultural and fishery infrastructure; 6) Provide technical assistance to the LGUS, NGOs, DA attached agencies, and other clientele groups with regards to the planning of small scale irrigation projects, farm-to-market roads, other-agricultural infrastructures, agricultural machinery/equipment and post harvest equipment/facilities including the implementation of water reuse act and; 7) Perform other duties as directed by the Immediate Supervisor.	Bachelor's degree in Agricultural Engineering or Agricultural and Biosystems Engineering	8 hours of relevant training	2 years of relevant experience	RA 1080 (Agricultural Engineer/Agricultural and Biosystems Engineer)	1. Considerable operational knowledge in Philippine Agricultural Engineering Standards; 2. Good presentation, communication (both oral and written), and technical writing skills; 3. Operational knowledge in monitoring agri-infra construction projects, evaluation of agri-machineries, review and evaluation of agri-engineering related documents and tools 4. Good decision making ability; 5. Proficient in office productivity tools, i.e. word, excel, power point and engineering related applications; 6. Ability to multi-task and deliver results promptly; 7. Works independently and effectively either as part of a team, with co-workers, partner agencies or other stakeholders.	Regional Agricultural Engineering Division (RAED)

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2	Engineer II (Agricultural and Biosystems)	OSEC-DAB- ENG2-42- 2014	16	P36,628.00	1. Conduct inspection, initiate field testing and evaluation of all agricultural and fisheries infrastructure projects in compliance to Philippine Agricultural Engineering Standards (PAES); 2. Provide recommendation on the acceptance of agricultural and fisheries infrastructure; and 3. Perform other related functions as may be required by the supervisors.	Bachelor's Degree in Agricultural Engineering or Agricultural and Biosystems Engineering	4 hours of relevant training	1 year of relevant experience	RA 1080 (Agricultural Engineer/Agric- ultural and Biosystems Engineer)	1. Considerable operational knowledge in Philippine Agricultural Engineering Standards; 2. Good communication skills (both oral and written); 3. Operational knowledge in monitoring agri-infra construction projects, evaluation of agri-machineries, review and evaluation of agri-engineering related documents and tools; 4. Good decision making ability; 5. Proficient in office productivity tools (preferably skilled in Auto-CAD) 6. Ability to multi-tasking and deliver results promptly; 7. Works independently with less or without supervision; 8. Can work productively as part of a team, and with other agencies or stakeholders.	Regional Agricultural Engineering Division (RAED)
3	Engineer I (Agricultural and Biosystems)	OSEC-DAB- ENG1-34- 2014	12	P26,052.00	1.) Prepare, review and evaluate engineering plans, design, specification and cost estimates on agricultural and fishery machinery/equipment projects; 2.) Conduct field/site validation including technical, social, environmental and market assessment of other agricultural and fisheries machinery/ equipment projects; 3.) Conduct assessment of damages and prepare rehabilitation plan for other agricultural and fisheries machinery/ equipment projects; 4.) Performs other functions as may be assigned from time to time.	Bachelor's Degree in Agricultural Engineering or Agricultural and Biosystems Engineering	None required	None required	RA 1080 (Agricultural Engineer/Agric- ultural and Biosystems Engineer)	1. Considerable operational knowledge in Philippine Agricultural Engineering Standards; 2. Good communication skills (both oral and written); 3. Operational knowledge in monitoring agri-infra construction projects, evaluation of agri-machineries, review and evaluation of agri-engineering related documents and tools; 4. Good decision making ability; 5. Proficient in office productivity tools (preferably skilled in Auto-CAD) 6. Ability to multi-tasking and deliver results promptly; 7. Works independently with less or without supervision; 8. Can work productively as part of a team, and with other agencies or stakeholders.	Regional Agricultural Engineering Division (RAED)

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