


Republic of the Philippines
Civil Service Commission Regional Office No. VIII
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CSCRO VIII in the CSC website:


BANELLO P. GABON

Chief Human Resource Specialist, HRD

Date: Friday, November 22, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Human Resource Specialist I	PS1-83-2005	13	25,232.00	Bachelor's Degree	None Required	None Required	Career Service (Professional/ Second Level Eligibility)	-Exemplifying Integrity (2); Delivering Service Excellence (1); Solving Problems and Making Decisions (1); Demonstrating Personal Effectiveness (2); Speaking Effectively (1); Writing Effectively (2); Championing and Applying Innovation (1); Planning and Delivering (1); Managing Information (1)	Examination Services Division (ESD)
2	Human Resource Specialist I	PS1-75-2005	13	25,232.00	Bachelor's Degree	None Required	None Required	Career Service (Professional/ Second Level Eligibility)		Policies and Systems Evaluation Division (PSED)

Instruction/Remarks :

It is the policy of the CSC RO VIII to embrace the Equal Employment Opportunity to all persons regardless of age, sex, physical and mental disability, religion, or other characteristics protected by the law.

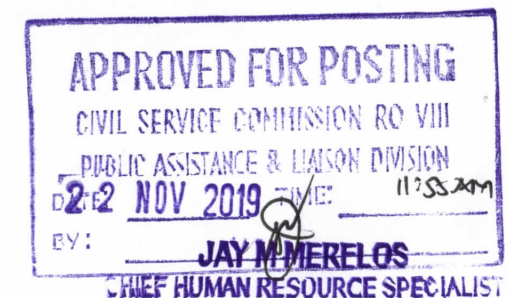
Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 2, 2019**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance ratings in the last two (2) semesters preceding this publication (if applicable);
3. Authenticated copy of Civil Service Certificate of Eligibility;
4. Authenticated copy of Transcript of Records; and
5. Statement/Response to the key selection criteria in at least 2 pages with the following details:

Font Face: Times New Roman
Font Size: 12
Spacing: Double
Paper Size: Legal

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VICTORIA F. ESBER
Director IV
Civil Service Commission RO VIII
Government Center, Palo, Leyte
cscro8hrd@gmail.com



APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.