




Republic of the Philippines
MGO HINABANGAN, SAMAR (WESTERN)
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO HINABANGAN, SAMAR (WESTERN) in the CSC website:


VIRGINIA B. CARDENAS

HRMO

Date: **May 29, 2023**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Environmental Management Specialist II	ENMAS-11-2021	15	27,464.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service Professional (Second Level Eligibility)	N/A	Office of the Municipal Environment & Natural Resources
2	Nutrition Officer II	NUTO2-119-2022	14	33,843.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service Professional (Second Level Eligibility)	N/A	Office of the Municipal Health Officer
3	Administrative Aide II (Bookbinder I)	ADA2-76-2016	2	10,364.00	Elementary School Graduate	None Required	None Required	None Required (MC No. 10, s. 2013- Cat. III)	N/A	Office of the Municipal Assessor
Nothing Follows										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **June 13, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

5. *This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regard age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender and expression (SOGIE).*

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. CLARITO P. ROSAL

Municipal Mayor

Brgy. Rawis, Hinabangan, Samar

hrmoLGUhinabangan07@outlook.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.