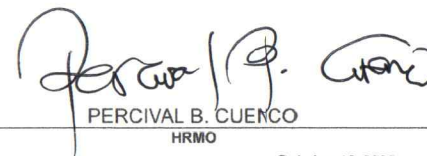


Republic of the Philippines
CGO CATBALOGAN, SAMAR (WESTERN)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO CATBALOGAN, SAMAR (WESTERN) in the CSC website:


PERCIVAL B. CUENCO
HRMO

Date: October 16, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	SENIOR AQUACULTURIST	325	18	42943	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	English proficient, knowledgeable in records management, computer literate, possess the ability to use word & excel	City Agriculture Office
2	ADMINISTRATIVE OFFICER IV (ADMINISTRATIVE OFFICER II)	328	15	33342	Bachelor's degree	4 hours of relevant training	1 years of relevant experience	Career Service (Professional) Second Level Eligibility	English proficient, knowledgeable in records management, computer literate, possess the ability to use word & excel	City Agriculture Office
3	AGRICULTURIST I	331	11	24167	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080	English proficient, knowledgeable in records management, computer literate, possess the ability to use word & excel	City Agriculture Office
4	NURSE II	526	16	39672	Bachelor of Science in Nursing	4 hours of relevant training	1 years of relevant experience	RA 1080	computer literate, possess the ability to use word & excel	City Health Office
5	CITY GOVERNMENT ASSISTANT DEPARTMENT HEAD I	522	23	64002	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	Building collaborative inclusive working relationship (Advanced), Managing performance and coaching for results (Advanced), Leading change (Advanced), Thinking strategically and creatively (Advanced), creating and nurturing a high performance organization (Advanced)	Office of the City Engineer

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 31, 2023**, but not to go beyond 5:00 PM.

1. Fully accomplished and notarized Personal Data Sheet (PDS) with recent passport-size picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
 2. Performance rating in the last two (2) rating periods (for promotion and transfer).
 3. Photocopy of certificate of eligibility/rating/license, if required.
 4. Photocopy of Transcript of Records/School Records.
 5. This Office highly encourages all interested and qualified applicants and promotes equal opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, disability, religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation gender identity and expression (SOGIE). PWD applicants must inform the City Human Resource Management Office on what assistance they need during the interview and other recruitment and selection process.
 - *6. Including the requirements of Filipino Citizenship, of good moral character and resident of the Local Government unit concerned as provided for in the 1991 Local Government Code.
- QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

HON. DEXTER M. UY

City Mayor

CITY HALL BUILDING RIZAL AVENUE, CATBALOGAN CITY

catbalogancity_2007@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.