June 18, 2024

Republic of the Philippines **DEPARTMENT OF EDUCATION** Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication	of the following vacant positions	which are authorized to be filled	at the DEPARTMENT OF	E EDUCATION in the CSC website

FRANCISCO A. ANCHOJAS, AO V Acting HRMO

Date:

No.	Position Title (Parenthetical Title, if applicable) Plantilla Item		Salary/	Monthly Salary	Qualification Standards					
		Plantilla Item No.	Job/ Pay Grade		Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	TEACHER III	OSEC-DECSB-TCH3-541394-2011	13	31,320.00	Bachelor of Elementary of Education (BEED) or Bachelor's Degree plus 18 professional unit in Education	None Required	2 years relevant experience	RA1080 (Teacher)	N/A	ELEM
2	TEACHER III	OSEC-DECSB-TCH3-540371-2017	13	31,320.00	Bachelor of Elementary of Education (BEED) or Bachelor's Degree plus 18 professional unit in Education	None Required	2 years relevant experience	RA1080 (Teacher)	N/A	ELEM
3	TEACHER II (ACAD)	OSEC-DECSB-TCH2-542350-2017	12	29,165.00	Bachelor's degree with a major in the relecant strand/subject any Bachelor's degree with at least 6 units towards Master's degree in relevant strand/subject	None Required	None Required	"Applicants for a permanent position:RA 1080 (Teacher); if not RA 1080 eligible they must pass the LET within five (5) years after the date of first hiring "Applicants for a contractual position:None required "Practitioners (parttime only):None required	N/A	SHS
4	TEACHER I	OSEC-DECSB-TCH1-544197-2012	11	27,000.00	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional unit in Education with appropriate major	None Required	None Required	RA1080 (Teacher)	N/A	NORTH HILL INTG. SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 28, 2024.

- 1.Letter of Intent addressed to Schools Division Superintendent
- 2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 3. Performance rating in the last rating period (if applicable);
- 4. Photocopy of certificate of eligibility/rating/license; and
- 5. Photocopy of Transcript of Records.
- 6. Updated Service Record, Certificate of Employment, Contract of Service duly signed, whichever is applicable;
- 7. Copy of designation in a form of Special Order/Memo, if any
- 8. Certificate of Participation, Completion, trainings, Seminar-Workshop earned within 5 years or date of last promotion
- 9. Certificate of Recognition, Appreciation, Awards earned within 5 years or date of last promotion whichever is later
- 10. Copy of approved research, if any
- 11. Copy of related articles, books published in wide circulation, if any
- 12. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SHERUITA A. PALMA, EdD., CESO VI
OIC-Schools Division Superintendent
San Fernande Comp. Real St. Tacloban City
hrmosdotac@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.