

Republic of the Philippines
Department of Education
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Education in the CSC website:


ROTHEL R. CALINAO
HRMO

Date: June 26, 2023

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | Place of Assignment | |
|-----|---|-----------------------------|------------------------------|-------------------|---|-------------------------------|--|-------------------|--|-------------------------------|
| | | | | | Education | Training | Experience | Eligibility | | Competency (if applicable) |
| 1 | Public School District Supervisor | OSEC-DECSB-PSDS-540286-1998 | 22 | 71,511.00 | Masters in education or its equivalent | 16 hours of relevant training | 2 years as Elementary School Principal III; or 4 years as Elementary School Principal II | RA 1080 (Teacher) | Self-management, Professionalism and Ethics, Result Focus, Teamwork, Service Orientation, Innovation, Oral Communication, Written Communication, Computer/ICT Skills | Division of Samar |
| 2 | Teacher III | OSEC-DECSB-TCH3-541533-2017 | 13 | 31,320.00 | Bachelor of Secondary Education (BSED); or Bachelor's degree plus 18 professional units in Education with appropriate major | None required | 2 years relevant experience | RA 1080 (Teacher) | Self-management, Professionalism and Ethics, Result Focus, Teamwork, Service Orientation, Innovation, Oral Communication, Written Communication, Computer/ICT Skills | Jiabong NHS |
| 3 | Teacher I | OSEC-DECSB-TCH1-542187-2012 | 11 | 27,000.00 | Bachelor of Secondary Education (BSED); or Bachelor's degree plus 18 professional units in Education with appropriate major | None required | None required | RA 1080 (Teacher) | Self-management, Professionalism and Ethics, Result Focus, Teamwork, Service Orientation, Innovation, Oral Communication, Written Communication, Computer/ICT Skills | Motiong NHS |
| 4 | Teacher I | OSEC-DECSB-TCH1-540438-2012 | 11 | 27,000.00 | Bachelor of Secondary Education (BSED); or Bachelor's degree plus 18 professional units in Education with appropriate major | None required | None required | RA 1080 (Teacher) | Self-management, Professionalism and Ethics, Result Focus, Teamwork, Service Orientation, Innovation, Oral Communication, Written Communication, Computer/ICT Skills | San Jose de Buan NHS |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 6, 2023.

1. Letter of Intent addressed to the Office of the Schools Division Superintendent, stating the position applied for;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Performance rating **in the last rating period** (if applicable);
4. Photocopy of certificate of eligibility/rating/license;

5. Photocopy of Transcript of Records;
6. Updated Service Records/Certificate of Employment/Special Order of Assignment;
7. Certificates of Trainings/Attendance relevant to the position being applied for;
8. Certificate of Awards, Recognition, Appreciation, etc. and;
9. Omnibus Certification of authenticity and veracity of all documents, submitted, duly signed and notarized.
10. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SC

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ROTHEL R. CALINAO

HRMO

Arteche Blvd. Brgy. 7, Catbalogan City, 6700, Philippines

hmodepedsamar@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

