


Republic of the Philippines
COMMISSION ON ELECTIONS
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the COMMISSION ON ELECTIONS in the CSC website:


LEONILA B. GALBAN
HRMO

Date: 29-Jun-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Election Officer III	EO3-337-2015	18	P43,681.00	Bachelor's Degree relevant to the job	Eight (8) hrs. of relevant training	Two (2) years of relevant experience	C.S. Prof. or appropriate elig.	-	Albuera, Leyte
2	Election Officer III	EO3-229-1998	18	P43,681.00	Bachelor's Degree relevant to the job	Eight (8) hrs. of relevant training	Two (2) years of relevant experience	C.S. Prof. or appropriate elig.	-	Isabel, Leyte
3	Election Assistant II	EA2-110-1998	9	P19,593.00	Bachelor's Degree	None required	None required	C.S. Sub-Prof. or appropriate elig.	-	Mahaplag, Leyte

Republication

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 19, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. NBI clearance (additional requirement)
6. Ombudsman Clearance (for applicants to the positions in COMELEC with SG 11 & above; applicable for insider & transferee -applicants from other gov't. office)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. JOSE NICK A. MENDROS
Director IV
COMELEC Regional Office No. VIII, 128 Paterno St., Tacloban City
comelecregion8careers@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.