


Republic of the Philippines
COMMISSION ON ELECTIONS
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the COMMISSION ON ELECTIONS in the CSC website:


LEONILA B. GALBAN
HRMO
Date: May 04, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Election Officer IV	EO4-83-2015	21	P65,325.00 *	Juris Doctor (Bachelor of Laws)	Eight (8) hours of relevant training	Two (2) years of relevant experience	R.A. 1080 (BAR)	N.A.	Catbalogan City, Samar
2	Election Officer IV	EO4-64-1998	21	P65,325.00 *	Juris Doctor (Bachelor of Laws)	Eight (8) hours of relevant training	Two (2) years of relevant experience	R.A. 1080 (BAR)	N.A.	Calbayog City, Samar
3	Election Officer III	EO3-34-2015	18	P46,731.00 *	Juris Doctor (Bachelor of Laws)	Eight (8) hours of relevant training	Two (2) years of relevant experience	R.A. 1080 (BAR)	N.A.	Naval, Biliran
4	Election Officer III	EO3-237-1998	18	P46,731.00 *	Juris Doctor (Bachelor of Laws)	Eight (8) hours of relevant training	Two (2) years of relevant experience	R.A. 1080 (BAR)	N.A.	Borongan City
NOTHING FOLLOWS										

* 4th salary step increment for EO-lawyers (approved by DBM on 01/17/92)

Interested and qualified applicants should signify interest in writing. Attach the following documents to the application letter and send to the address below not later than May 16, 2022:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. NBI clearance (*additional requirement*)
6. Ombudsman Clearance (for applicants to the positions in COMELEC with SG 11 & above ; applicable for insider & transferee -applicants from other gov't. office)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. NOLI R. PIO
Director IV
COMELEC Regional Office No. VIII, 128 Paterno St
comelecregion8careers@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.