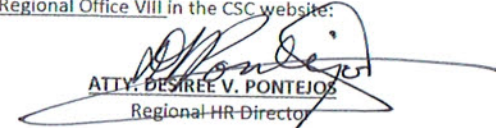


Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
Commission on Human Rights
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Commission on Human Rights Regional Office VIII in the CSC website:


ATTY. DESIREE V. PONTEJOS
Regional HR Director

Date: AUGUST 13, 2019

No.	Position Title (Parenthetical title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Special Investigator IV	CHRA-SPI4-6-1998	SG - 22		Bachelor's degree relevant to the job	16 hrs of relevant training	3 years relevant experience	Career Service-Professional/2 nd Level Eligibility		CHR Regional Office, Tacloban City
2	Special Investigator II	CHRA-SPI2-26-1998	SG - 15		Bachelor's Degree relevant to the job	4 hrs of relevant training	1 year of relevant experience	Career Service-Professional/2 nd Level Eligibility		CHR Regional Office, Tacloban City
3	Special Investigator I	CHRA-SPII-53-1998	SG - 11		Bachelor's Degree relevant to the job	None required	None required	Career Service-Professional/2 nd Level Eligibility		CHR Sub-office Calbayog City
4	Administrative Officer IV	CHRA-ADOF4-23-2005	SG-15		Bachelor's Degree	4 hrs of relevant training	1 year of relevant experience	Career Service-Professional/2 nd Level Eligibility		CHR Regional Office, Tacloban City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 15, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. DESIREE V. PONTEJOS
Regional HR Director
Commission on Human Rights
Cor. Maharlika Highway and Apitong St.
Brgy. 92, Tacloban City
E-mail add: chrtac8@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.