

Republic of the Philippines  
**CGO ORMOC**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO ORMOC in the CSC website:

  
**FARICA ZGAMBO-CUTAS**  
OIC-HRMOC

Date: 5-May-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	City Government Assistant Department Head I (Assistant City Treasurer)	153	23	78455	Bachelor's Degree preferably in commerce, public administration or law	None Required	5 years experience in the treasury or accounting service	CS Prof Second Level Eligibility		Office of the City Treasurer
2	Administrative Aide IV (Driver II)	161	4	14993	Elementary School Graduate	None Required	None Required	Driver's License (MC 11, s. 96 - Cat II)		Office of the City Treasurer
3	Local Revenue Collection Officer IV	170	22	69963	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	CS Prof Second Level Eligibility		Office of the City Treasurer
4	Local Revenue Collection Officer II	171	15	35097	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	CS Prof Second Level Eligibility		Office of the City Treasurer
5	City Government Department Head I (City Veterinarian)	634	25	100788	Doctor of Veterinary Medicine	3 years of experience in the practice of veterinary medicine	None required	RA 1080 Veterinarian		City Veterinary Office
6	City Government Assistant Dept. Head I (Assistant City Engineer)	568	23	78455	Bachelor's Degree in Civil Engineering	16 hours of relevant training	3 years experience in the practice of Engineering	RA 1080 Civil Engineer		CEO
7	Engineer III	575	19	49835	Bachelor's Degree in Engineering relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080		CEO
8	Engineer IV	604	22	69963	Bachelor's Degree in Engineering relevant to the job	16 hours of relevant training	3 years of relevant experience	RA 1080 Mechanical Engineer		CEO



9	Engineer II	582	16	38150	Bachelor's Degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080		CEO
10	Engineer II	601	16	38150	Bachelor's Degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080		CEO
11	Administrative Aide IV (Mechanic I)	615	4	14993	High School Graduate or Completion of relevant vocational/trade course	None Required	None Required	Mechanic (MC 11, s. 96 - Cat. I)		CEO
12	Administrative Aide I (Crafts and Trades Helper)	610	1	12517	Must be able to read and write	None Required	None Required	None required (MC 11, s. 96 - Cat III)		CEO
13	Administrative Aide I (Laborer I)	595	1	12517	Must be able to read and write	None Required	None Required	None Required		CEO
14	Administrative Aide I (Laborer I)	596	1	12517	Must be able to read and write	None Required	None Required	None Required		CEO
15	Administrative Aide I (Laborer I)	597	1	12517	Must be able to read and write	None Required	None Required	None Required		CEO
16	Administrative Aide IV (Clerk II)	591	4	14993	Completion of 2 years studies in College	None Required	None Required	CS Subprof First Level Eligibility		CEO
17	Administrative Aide III (Laborer II)	593	3	14125	Elementary School Graduate	None Required	None Required	None Required		CEO
18	Administrative Aide III (Laborer II)	594	3	14125	Elementary School Graduate	None Required	None Required	None Required		CEO
19	Metal Worker I	606	4	14993	Elementary School Graduate	None required	None required	Metal Worker (MC 11 s. 96 - Cat. I)		CEO
20	Slaughterhouse Master II	703	14	32321	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	CS Prof Second Level Eligibility		Slaughterhouse
21	Public Utilities Regulation Officer I	733	11	25439	Bachelor's Degree	None Required	None Required	CS Prof Second Level Eligibility		ORWASA
22	Engineering Aide	577	4	14993	High School Graduate or Completion of relevant vocational/trade course	None Required	None Required	None required (MC 11, s. 96 - Cat III)		ORWASA

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 6, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**FARICA ZGAMBO-CUTAS**  
 \_\_\_\_\_  
 OIC-HRMO  
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 2nd Flr., New Ormoc City Hall Building, Ormoc City



**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

Office of the Provincial Governor  
 LGU ORMOG  
 Bureau for Publication of Vacant Positions

**CHIEF EXECUTIVE COMMISSION (CEC)**

We respectfully request the publication of the following vacant positions, which are authorized to be filed in the LGU ORMOG in the CSC website.

FARICA TORRES JUNTAS

Orlando

Date

5 May 2024

No.	Position Title (Paraphrased Title, if applicable)	Plantilla Item No.	Salary/Job Pay Grade	Monthly Salary	Education	Qualification Standards			Competency (if applicable)	Place of Assignment
						Training	Experience	Eligibility		
1	City Government Assistant Department Head I (Assistant City Treasurer)	103	23	75400	Doctor's Degree in Public Administration or equivalent	None Required	4 years of relevant experience in the practice of accounting services	CG PAF Second Level Eligible		Office of the City Treasurer
2	Administrative Aide IV (Driver II)	101	4	44900	Elementary School Graduate	None Required	None Required	Driver's License (MO, 11, 25, 26)		Office of the City Treasurer
3	Local Revenue Collection Officer	102	22	73400	Bachelor's Degree	15 hours of relevant training	3 years of relevant experience	CG PAF Second Level Eligible		Office of the City Treasurer
4	Local Revenue Collection Officer	111	21	55900	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	CG PAF Second Level Eligible		Office of the City Treasurer
5	City Government Department Head I (City Veterinarian)	534	25	100700	Doctor of Veterinary Medicine	3 years of experience in the practice of veterinary medicine	None Required	RA 10963 Veterinarian		City Veterinary Office
6	City Government Assistant Department Head I (Assistant City Engineer)	525	23	75400	Bachelor's Degree in Civil Engineering	15 hours of relevant training	5 years of experience in the practice of engineering	RA 10963 Civil Engineer		CEO
7	Engineer III	523	19	45600	Bachelor's Degree in Engineering relevant to the job	5 hours of relevant training	2 years of relevant experience	RA 10963		CEO
8	Engineer IV	524	21	55900	Bachelor's Degree in Engineering relevant to the job	15 hours of relevant training	3 years of relevant experience	RA 10963 Mechanical Engineer		CEO