

Republic of the Philippines
CGO ORMOC
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO ORMOC in the CSC website:

FARICA ZGAMBO-CUTAS, JD
OIC-HRMO

Date: 3-May-23

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Social Welfare Officer IV	763	22	71,511	Bachelor's Degree in Social Work	16 hours of relevant training	3 years of relevant experience	RA 1080-Social Worker	N/A	CSWDO
2	Social Welfare Officer III	538	18	46,725	Bachelor's Degree in Social Work	8 hours of relevant training	2 years of relevant experience	RA 1080-Social Worker	N/A	CSWDO
3	Social Welfare Officer III	539	18	46,725	Bachelor's Degree in Social Work	8 hours of relevant training	2 years of relevant experience	RA 1080-Social Worker	N/A	CSWDO
4	Social Welfare Officer I	544	11	27,000	Bachelor's Degree in Social Work	None Required	None Required	RA 1080-Social Worker	N/A	CSWDO
5	Social Welfare Assistant	549	8	19,744	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS Subprofessional	N/A	CSWDO
6	Social Welfare Assistant	552	8	19,744	4 hours of relevant training	1 year of relevant experience	CS Subprofessional	N/A	N/A	CSWDO
7	Social Welfare Assistant	554	8	19,744	4 hours of relevant training	1 year of relevant experience	CS Subprofessional	N/A	N/A	CSWDO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later June 2, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and

- 4. Photocopy of Transcript of Records.
- 5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FARICA ZGAMBO-CUTAS, JD
 OIC-HRMO
 2nd Flr., New Ormoc City Hall Building, Ormoc City
fguormocapplications@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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Intereste

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- 2. P
- 3. PI