

Republic of the Philippines
CGO ORMOC
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO ORMOC in the CSC website:

FARICA ZGAMBO-CUTAS, JD

OIC-HRMO

Date:

Mar 06, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Agricultural Technologist	665	10	23,176	Bachelor's Degree in Agriculture or other Allied Courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None Required	None Required	Relevant RA 1080	N/A	City Agriculture Department	
2	Senior Agriculturist	807	18	46,725	Bachelor's Degree in Agriculture or other Allied Courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	8 hours of relevant training	2 years of relevant experience	Relevant RA 1080	N/A	City Agriculture Department	
3	Administrative Aide III (Driver I)	401	3	14,678	Elementary School Graduate	None required	None required	Professional Driver's License (MC 11, s. 96 - Cat. III)	N/A	City Health Department	
4	Senior Administrative Assistant II (Computer Operator IV)	271	14	33,843	Completion of 2 years studies in college	16 hours of relevant training	3 years of relevant experience	CS Subprofessional	N/A	City Planning and Development Office - IT Division	
5	Watchman I	24	2	13,819	Elementary School Graduate	None required	None required	None Required (MC 11, s. 96 - Cat. III)	N/A	Civil Security Unit	

6	Watchman I	34	2	13,819	Elementary School Graduate	None required	None required	None Required (MC 11, s. 96 - Cat II)	N/A	Civil Security Unit
7	Watchman I	37	2	13,819	Elementary School Graduate	None required	None required	None Required (MC 11, s. 96 - Cat II)	N/A	Civil Security Unit
8	Watchman I	728	2	13,819	Elementary School Graduate	None required	None required	None Required (MC 11, s. 96 - Cat II)	N/A	ORWASA

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 5, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records;
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FARICA ZGAMBO-CUTAS, JD
 OIC-HRMO
 2nd Flr., New Ormoc City Hall Building, Ormoc City
fguormocapplications@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.