

Republic of the Philippines
CGO ORMOC
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC
FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO ORMOC in the CSC website:


FARICAZGAMBO-CUTAS, JD

OIC-HRMO

Date:

January 22, 2024

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Midwife I	476	9	21,211	Completion of Midwifery course	None Required	None Required	RA 1080 - Midwife	n/a	City Health Department
2	Midwife I	478	9	21,211	Completion of Midwifery course	None Required	None Required	RA 1080 - Midwife	n/a	City Health Department
3	Midwife II	461	11	27,000	Completion of Midwifery course	4 hours of relevant training	1 year of relevant experience	RA 1080 - Midwife	n/a	City Health Department
4	Midwife II	463	11	27,000	Completion of Midwifery course	4 hours of relevant training	1 year of relevant experience	RA 1080 - Midwife	n/a	City Health Department
5	Midwife II	464	11	27,000	Completion of Midwifery course	4 hours of relevant training	1 year of relevant experience	RA 1080 - Midwife	n/a	City Health Department
6	Midwife II	465	11	27,000	Completion of Midwifery course	4 hours of relevant training	1 year of relevant experience	RA 1080 - Midwife	n/a	City Health Department
7	Midwife II	467	11	27,000	Completion of Midwifery course	4 hours of relevant training	1 year of relevant experience	RA 1080 - Midwife	n/a	City Health Department
8	Midwife II	468	11	27,000	Completion of Midwifery course	4 hours of relevant training	1 year of relevant experience	RA 1080 - Midwife	n/a	City Health Department

9	Midwife II	470	11	27,000	Completion of Midwifery course	4 hours of relevant training	1 year of relevant experience	RA 1080 - Midwife	n/a	City Health Department
10	Midwife II	471	11	27,000	Completion of Midwifery course	4 hours of relevant training	1 year of relevant experience	RA 1080 - Midwife	n/a	City Health Department
11	Midwife II	473	11	27,000	Completion of Midwifery course	4 hours of relevant training	1 year of relevant experience	RA 1080 - Midwife	n/a	City Health Department
12	Midwife III	458	13	31,320	Completion of Midwifery course	None Required	2 years of relevant experience	RA 1080 - Midwife	n/a	City Health Department
13	Nutrition Officer II	507	14	33,843	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080 - Nutritionist	n/a	City Health Department
14	Nursing Attendant	486	4	15,586	Elementary School Graduate	None Required	None Required	None required (MC 10, s. 2013 - Cat. III)	n/a	City Health Department
15	Nursing Attendant	490	4	15,586	Elementary School Graduate	None Required	None Required	None required (MC 10, s. 2013 - Cat. III)	n/a	City Health Department
16	Sanitation Inspector I	500	6	17,553	Completion of two years studies in College	None Required	None Required	CS Subprofessional	n/a	City Health Department
17	Sanitation Inspector II	497	8	19,744	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	CS Subprofessional	n/a	City Health Department
18	Sanitation Inspector III	495	11	27,000	Completion of two years studies in College	8 hours of relevant training	2 years of relevant experience	CS Subprofessional	n/a	City Health Department
19	Administrative Officer II	380	11	27,000	Bachelor's Degree	None Required	None Required	CS Professional	n/a	City Health Department
20	Administrative Aide III (Clerk I)	393	3	14,678	Completion of 2 years studies in college	None Required	None Required	CS Subprofessional	n/a	City Health Department
21	Administrative Aide III (Clerk I)	394	3	14,678	Completion of 2 years studies in college	None Required	None Required	CS Subprofessional	n/a	City Health Department
22	Administrative Aide III (Clerk I)	386	3	14,678	Completion of 2 years studies in college	None Required	None Required	CS Subprofessional	n/a	City Health Department
23	Administrative Aide III (Utility Worker II)	405	3	14,678	Must be able to read and write	None Required	None Required	None required (MC 11, s. 1996 - Cat. III)	n/a	City Health Department
24	Administrative Aide I (Utility Worker I)	410	1	13,000	Must be able to read and write	None Required	None Required	None Required	n/a	City Health Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 21, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FARICA ZGAMBO-CUTAS, JD

OIC-HRMO

2nd Flr., New Ormoc City Hall Building, Ormoc City

iguormocapplications@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.