

Republic of the Philippines
CGO CALBAYOG
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO CALBAYOG in the CSC website:

Floran
FLORANTE N. AQUINO
HRMO

Date: November 02, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SOCIAL WELFARE OFFICER I	873	II	22,316.00	Bachelor's Degree in Social Work	None Required	None Required	RA 1080 - Social Worker		City Social Welfare Dev't. Office
2	PLANNING OFFICER I	393	II	22,316.00	Bachelor's Degree relevant to the job	None Required	None Required	CS Prof./ Second Level		City Planning & Devt. Office
3	ADMINISTRATIVE AIDE IV (Electrician I)	463	4	13,807.00	High School Graduate or completion of relevant vocational/ trade course	None required	None Required	Electrician MC 10 s. 2013 CAT. II		General Services Office
4	LOCAL DISASTER RISK REDUCTION MGT. OFFICER II	218	15	32,053.00	Bachelor's Degree	4 hours of relevant training on DRRM	1 year of relevant experience in DRRM	CS Prof./ Second Level		City Disaster Risk Reduction & Mgt. Office

We encourage diverse applicants regardless of age, religion, disability, ethnicity, political affiliation, and sexual/gender orientation. Interested and qualified applicants should signify their interest in writing. Attach the following to the application letter and send to the address below not later than November 17, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FLORANTE N. AQUINO

OIC -CHRM Officer

City Hall, J.D. Avelino Ave., Calbayog City

calbayogchrmo@yahoo.com