


Republic of the Philippines
LOCAL GOVERNMENT UNIT OF CALBAYOG
Request for Publication of Vacant Positions

to: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU Calbayog in the CSC Website.


FLORANTE N. AQUINO
OIC- CHRM Officer
August 6, 2021

No.	Position Title Parenthetical Title, if applicable	Plantilla Item No.	Salary Job/ Pay Grade	Monthly Salary	Qualification Standards			Competency (if applicable)	Place of Assignment
					Education	Training	Experience		
1	ADMINISTRATIVE AIDE III (Utility Worker II)	118	3	13,019.00	Must be able to read and write	None Required	None Required	None Required	City Assessor's Office
2	ADMINISTRATIVE AIDE I (Utility Worker I)	510	1	11,551.00	Must be able to read and write	None Required	None Required	None Required	General Services Office
3	ADMINISTRATIVE AIDE III (Utility Worker II)	1015	3	13,019.00	Must be able to read and write	None Required	None Required	None Required	City Environment & Natural Resources Office

We encourage diverse applicants regardless of age, religion, disability, ethnicity, political affiliation and sexual/gender orientation. Interesse and qualified applicants should signify their interest in writing. Attached following to the application letter and send to the address below not later than August 21, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form 121, Revised 2017) which can be downloaded at www.csc.gov.ph
2. Performance rating in the last 2 rating period (if applicable).
3. Photocopy of certificate of eligibility/ rating/ license.

QUALIFIED APPLICANTS are advised to hand-in or send through courier/ email their application to:

DIEGO P. RIVERA
City Mayor

Thru:

FLORANTE N. AQUINO
OIC- CHRM Officer