

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF CALBAYOG
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU Calbayog in the CSC Website.

[Signature]
FLORANTE N. AQUINO
OIC- CHRM Officer
July 30, 2021

No.	Position Title Parenthetical Title, if applicable	Plantilla Item No.	Salary Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
6	LOCAL RISK REDUCTION MANAGEMENT OFFICER II	218	15	32,053.00	Bachelor's Degree	4 hours of relevant training on DRRM	1 year of relevant experience	CS Professional/2nd Level Eligibility		City Disaster Risk Reduction Management Office
7	SENIOR ADMINISTRATIVE ASSISTANT III (COMPUTER OPERATOR IV)	663	14	29,277.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course.	16 hours of relevant training	3 years of relevant experience	CS Sub Professional/1st Level Eligibility		City Administrator's Office
8	ADMINISTRATIVE AIDE VI (Utility Foreman)	13-E	6	15,524.00	Elementary School Graduate	None Required	None Required	None Required		Eco. Enterprise dev. & Mgr. Office

We encourage diverse applicants regardless of age, religion, disability, ethnicity, political affiliation and sexual/gender orientation. Interesse and qualified applicants should signify their interest in writing. Attach the following to the application letter and send to the address below not later than August 14, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form 121, Revised 2017) which can be downloaded at www.csc.gov.ph
2. Performance rating in the last 2 rating period (if applicable).
3. Photocopy of certificate of eligibility / rating / license.

QUALIFIED APPLICANTS are advised to hand-in or send through courier / email their application to:

DIEGO P. RIVERA
City Mayor

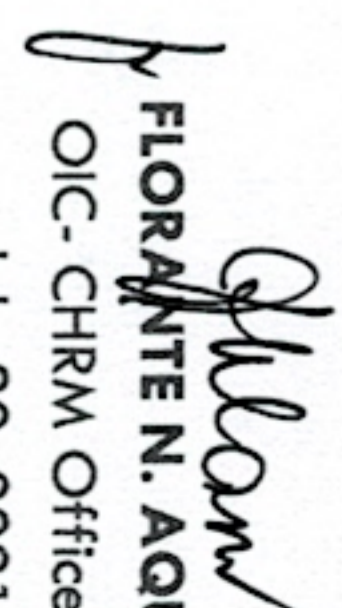
Thru:

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					Education	Training	Experience		
1	NURSE I	847	15	32,053.00	Bachelor of Science in Nursing	None required	None required	RA 1080 - Nurse	City Drug Abuse Prevention Office
2	TOURISM OPERATIONS OFFICER I	41	11	22,316.00	Bachelor's Degree relevant to the job	None required	None required	CS Professional/2nd Level Eligibility	City Tourism & Information Office
3	ADMINISTRATIVE ASSISTANT I (BOOKBINDER III)	62	7	16,458.00	Elementary School Graduate	None required	None required	None required	City Tourism & Information Office
4	ADMINISTRATIVE OFFICER I (SUPPLY OFFICER I)	980	10	20,219.00	Bachelor's Degree	None required	None required	CS Professional/2nd Level Eligibility	City Veterinary Office
5	LOCAL DISASTER RISK REDUCTION MANAGEMENT OFFICER I	222	11	22,316.00	Bachelor's Degree	none required	none required	CS Professional/2nd Level Eligibility	City Disaster Risk Reduction Management Office

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