

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF CALBAYOG
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU Calbayog in the CSC Website.

Florante N. Aquino
FLORANTE N. AQUINO
OIC- CHRM Officer
March 26, 2021

No.	Position Title Parenthetical Title, if applicable	Plantilla Item No.	Salary Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	CITY HUMAN RESOURCE MANAGEMENT OFFICER / CGDH I	360	25	96,985.00	Master's Degree or Certificate in Leadership and Management from CSC	120 hours of supervisory/ managemen learning & development intervention undertaken within the last 5 years	5 years supervisory/ management experience	CS Prof./ Second Level Eligibility	Collaborative; Inclusive Working Relationship; Creating & Nurturing a High Performing Organization; Leading Change; Managing Performance & Coaching Results; Thinking Strategically & Creatively	City Human Resource Management Office

We encourage diverse applicants regardless of age, religion, disability, ethnicity, political affiliation and sexual/gender orientation. Interest and qualified applicants should signify their interest in writing. Attach the following to the application letter and send to the address below not later than April 10, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form 121, Revised 2017) which can be downloaded at www.csc.gov.ph
2. Performance rating in the last 2 rating period (if applicable).
3. Photocopy of certificate of eligibility/ rating/ license.

QUALIFIED APPLICANTS are advised to hand-in or send through courier/ email their application to:

DIEGO P. RIVERA
City Mayor

Thru:

FLORANTE N. AQUINO
OIC- CHRM Officer
Email Add: calbayog_chrmo@yahoo.com

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To: CIVIL SERVICE COMMISSION (CSC)

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Floran
FLORANTE N. AQUINO
OIC- CHRM Officer
March 26, 2021

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					Education	Training	Experience	Eligibility	Competency (if applicable)	
2	CITY GOVERNMENT DEPARTMENT HEAD I	1-E	25	96,985.00	Master's Degree or Certificate in Leadership and Management from CSC	120 hours of supervisory/ managemen learning & development intervention undertaken within the last 5 years	5 years supervisory/ management experience	CS Prof./ Second Level Eligibility	Collaborative; Inclusive Working Relationship; Creating & Nurturing a High Performing Organization; Leading Change; Managing Performance & Coaching Results; Thinking Strategically & Creatively	City Economic Enterprise Development & Management Office

We encourage diverse applicants regardless of age, religion, disability, ethnicity, political affiliation and sexual/gender orientation. Interest and qualified applicants should signify their interest in writing. Attach the following to the application letter and send to the address below not later than April 10, 2021.

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We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU Calbayog in the CSC Website.

Florante N. Aquino
FLORANTE N. AQUINO
OIC- CHRM Officer
March 22, 2021

No.	Position Title Parenthetical Title, if applicable	Plantilla Item No.	Salary Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
3	SUPERVISING ADMINISTRATIVE OFFICER (Administrative Officer IV)	725	22	66,867.00	Bachelor's Degree	16 hours relevant training	3 years relevant experience	CS Prof./ Second Level		City Health Office
4	ENGINEER IV	10	22	66,867.00	Bachelor's Degree in Engineering relevant to the job	16 hours relevant training	3 years relevant experience	RA 1080 - Mechanical Engineer		General Services Office

We encourage diverse applicants regardless of age, religion, disability, ethnicity, political affiliation and sexual/gender orientation. Interest and qualified applicants should signify their interest in writing. Attach the following to the application letter and send to the address below not later than April 7, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form 121, Revised 2017) which can be downloaded at www.csc.gov.ph
2. Performance rating in the last 2 rating period (if applicable).
3. Photocopy of certificate of eligibility/ rating/ license.

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DIEGO P. RIVERA
City Mayor

Thru:

FLORANTE N. AQUINO
OIC- CHRM Officer
Email Add: calbayog_chrmo@yahoo.com