

Republic of the Philippines
PROVINCE OF LEYTE
CITY OF BAYBAY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the
Local Government Unit of Baybay in the CSC website:

MARIANITO E. GORGONIO

HRMO

Date: February 8, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE AIDE II (Bookbinder I)	212, 217	SG 2	12,790.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)		Sangguniang Panlungsod Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 23, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOSE CARLOS L. CARI

City Mayor

City of Baybay, Leyte

R. Magsaysay St., Cor. D. Veloso St., Baybay City

bhbmopeso@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

PWD's are encouraged to apply

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1	SANITATION INSPECTOR III	119	SG 11	23,877.00	Completion of two years studies in college	8 hours of relevant training	2 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		City Health Office
2	SANITATION INSPECTOR IV	491	SG 13	28,276.00	Completion of two years studies in college	16 hours of relevant training	3 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		City Health Office

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1	ELECTRICAL INSPECTOR II	377	SG 8	18,251.00	High School Graduate or Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Electrician (Building Wiring) (-250 volts) (MC 11.s. 96 - Cat. I)		City Engineer's Office
2	ADMINISTRATIVE ASSISTANT II	707	SG 8	18,251.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		Local Disaster Risk Reduction Mngt. Office
3	NURSING ATTENDANT I	711	SG 4	14,400.00	Elementary School Graduate	None required	None required	None required (MC 11. s 95 - Cat. III)		Local Disaster Risk Reduction Mngt. Office

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1	NURSE II	521, 47-2, 511, 522	SG 15	33,575.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080		City Health Office
2	ADMINISTRATIVE AIDE I	752	SG 1	12,034.00	Must be able to read and write	None required	None required	None required (MC 11, s. 96 - Cat. III)		City Mayor's Office

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1	AGRICULTURAL TECHNOLOGIST	5594-288, 5594-300, 5594-36, 5594-182	SG 10	21,205.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None required	None required	Relevant RA 1080		City Agriculture's Office
2	MIDWIFE IV	497	SG 15	33,575.00	Completion of Midwifery Course	16 hours of relevant training	3 years of relevant experience	RA 1080		City Health Office

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