

Republic of the Philippines  
PROVINCE OF LEYTE  
CITY OF BAYBAY  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the  
Local Government Unit of Baybay in the CSC website:

MARIANITO E. GORGONIO

HRMO

Date: January 6, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ENGINEER II	366	SG 16	36,628.00	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080		City Engineer's Office
2	ADMINISTRATIVE AIDE III (Utility Worker II)	681	SG 3	13,572.00	Must be able to read and write	None required	None required	None required (MC 11, s. 96 - Cat. III)		Economic Enterprise Management Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 16, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**JOSE CARLOS L. CARI**

City Mayor

City of Baybay, Leyte

R. Magsaysay St., Cor. D. Veloso St., Baybay City

[bhrmopeso@yahoo.com](mailto:bhrmopeso@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

PWD's are encouraged to apply

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**Local Government Unit of Baybay** in the CSC website:

**MARIANITO E. GORGONIO**

HRMO

Date: January 7, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE AIDE I (Utility Worker I)	355	SG 1	12,034.00	Must be able to read and write	None required	None required	None required (MC 11, s. 96 - Cat. III)		City Engineer's Office
2	MEDICAL TECHNOLOGIST I	52	SG 11	23,877.00	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	None required	None required	RA 1080		Economic Enterprise Management Office
3	ADMINISTRATIVE AIDE VI (Clerk III)	768	SG 6	16,200.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Immaculate Conception Hospital

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **January 27, 2021**.

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