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must be in MS Excel format

Republic of the Philippines  
**CATBALOGAN WATER DISTRICT**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CATBALOGAN WATER DISTRICT in the CSC website:

*M. Dacallos*  
\_\_\_\_\_  
MARIA PATRIA C. DACALLOS  
Industrial Relations Management Officer B  
Date: June 30, 2022

| No. | Position Title<br>(Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards                              |               |               |   |                            | Place of Assignment                                   |
|-----|--|--------------------|------------------------|----------------|--|---------------|---------------|---|----------------------------|---|
|     |  |                    |                        |                | Education  | Training      | Experience    | Eligibility   | Competency (if applicable) |   |
| 1   | Minutes and Agenda Officer B                           | 8                  | SG - 11                | 25,439.00      | Bachelor's degree                                    | None Required | None Required | Career Service (Professional ) Second Level Eligibility |                            | CWD, Office of the Board of Directors                 |
| 2   | Engineer B   | 25                 | SG -12                 | 27,608.00      | Bachelor's degree in Engineering relevant to the job | None Required | None Required | R.A. 1080 (Civil Engineering)                           |                            | CWD Office & Field (Caramayon , Masacpasac & Kulador) |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 10, 2022.

1. Fully accomplished and notarized Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable)
3. Photocopy of Certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ENGR. RALPH S. UY**

General Manager

CWD Office, Pier 2 Allen Avenue Extension, Catbalogan City,

[catbaloganwd@gmail.com](mailto:catbaloganwd@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**