

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

Antonia
MARIA ANGELA B. ANTONIO
HRMO

Date: 26-Jul-23

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	School Principal III	OSEC-DECSB-SP3-540007-2022	21	63,997.00	Bachelors degree in Secondary Education; or Bachelors Degree with 18 professional education units + 6 units of Management	40 hours of relevant training	2 years as Principal	PBET/TEACHER/ RA-1080	Self-management Interpersonal Effectiveness -Building Trust Communication Skills Thinking/Conceptual Skills Management Planning Organizing Leadership Accountability Integrity/ Ethics Vision/ Strategy Results Focus Judgment Passion/ Optimism Building teams Cares for/ Develops others	Schools Division of Calbayog City - Secondary
2	Master Teacher I	OSEC-DECSB-MTCHR1-541933-1998	18	46,725.00	Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in education; and 18 units for a Master's Degree in Education or its equivalent	None Required	Three (3) years relevant experience	PBET/TEACHER/ RA-1080	Self-management; Professionalism and Ethics, Result Focus; Teamwork; Service Orientation; Innovation, Oral Communication; Written Communication; Computer/ICT Skills	Schools Division of Calbayog City - Elementary

3	Teacher II	OSEC-DECSB-TCH2-544593-1998	12	29,165.00	Bachelors Degree in Elem. Education (BEED) or Bachelors Degree plus 18 prof. units in Education	none required	At least 1 year relevant experience	PBET/TEACHER/ RA-1080	Self-management, Professionalism and Ethics, Result Focus, Teamwork, Service Orientation, Innovation, Oral Communication, Written Communication, Computer/ICT Skills	Schools Division of Calbayog City - Elementary
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 5, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Omnibus Certification of Authenticity;
4. Photocopy of trainings attended; Certificates of Awards/Recognition received;
5. Certificate of Employment with period and Actual Duties & Function and other applicable documents for ranking;
6. Photocopy of certificate of eligibility/rating/license; and
7. Photocopy of Transcript of Records.
8. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MOISES D. LABIAN, JR PhD, CESO VI
 Assistant Schools Division Superintendent
 Officer In-Charge
 Office of the Schools Division Superintendent
 Brgy. Hamorawon, Calbayog City
c/o MARIA ANGELA B. ANTONIO
 Administrative Officer IV
depedcalbayogdivision@yahoo.com