

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
CALUBIAN NATIONAL VOCATIONAL SCHOOL
Calubian, Leyte
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Calubian National Vocational School in the CSC website:



ARACELI P. PICARDAL

Acting Vocational School Administrator III

Date: May 29, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer I	TESDA-OEOB- ADOF1-73-2017	SG 10	19,233.00	Bachelor's degree relevant to the job	none required	none required	CS Professional/ Second Level Eligibility		Administrative Department
2	Administrative Assistant III	TESDA-OEOB- ADAS3-170-2017	SG 9	17,975.00	Completion of two-year studies in college or High School Gra- duate with relevant vocational/ trade course	4 hours relevant training	One (1) year relevant experience	CS Eligibility: Relevant MC 11, s 1996/ Career Service Sub-Professional/ First Level Eligibility		Administrative Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 11, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:



ARACELI P. PICARDAL

Vocational School Administrator III

Brgy. Cabalquinto, Calubian, Leyte

tesdacnvs@yahoo.com or cnvs@tesda.gov.ph

