

CS Form No. 9
Series of 2017

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
BAYBAY CITY WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of BAYBAY CITY WATER DISTRICT in the CSC website:


ENGR. CRISTELO S. LORETO
(Head of Agency)

Date: October 9, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Project Planning & Development Asst. B	42	8	195,384.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	CS Subpprof	NA	Engineering and Construction Division
2	Water/Sewerage Maintenance Man B	46	6	172,080.00	Elementary School Graduate	None required	None required	None required	NA	Engineering and Construction Division
3	Clerk Processor C	32	4	152,088.00	Completion of 2 years studies in college	None required	None required	CS Subprofessional	NA	Finance and Commercial Division
4	Cashier B	20	14	317,928.00	Bachelor's Degree	4 hrs. of relevant training	1 yr. of relevant experience	CS Professional	NA	Finance and Commercial Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 26, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ENGR. CRISTELO S. LORETO
General Manager
119 E. Jacinto St., Baybay City
baybaycitywaterdistrict@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.