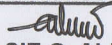


Republic of the Philippines
BAYBAY CITY WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BAYBAY CITY WATER DISTRICT in the CSC website:


ELSIE C. ALMARIO
HRMO

Date: April 1, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Clerk Processor C	32	04	13,214.00	Completion of 2 years studies in College	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		Finance & Commercial Division
2	Water/Sewerage Maintenance Man C	52	04	13,214.00	Elementary School Graduate	None Required	None Required	None required MC 11, s.96 - Cat. III		Engineering & Construction Division
xxxnothing followsxxx										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 11, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ENGR. CRISTELO S. LORETO
General Manager
Baybay City Water District
119 E. Jacinto St., Baybay City
baybaycitywaterdistrict@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.