

Republic of the Philippines  
CIVIL SERVICE COMMISSION  
Regional Office No. VIII  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BATO SCHOOL OF FISHERIES, Bato, Leyte in the CSC website:

RICHARD A. GABISON, Ph.D.  
Chief Human Resource Specialist

Date: January 22, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Administrative Officer IV	ADOF4-540085-2004	16	33,575.00	Completion of four-year studies in college	8 hrs. of relevant training	Three (3) year of relevant experience	Career Service Professional (Second Level Eligibility)	Bato School of Fisheries, Bato, Leyte
2	Administrative Officer I	ADOF1-540088-2004	10	21,205.00	Completion of four-year studies in college	8 hrs. of relevant training	Three (3) year of relevant experience	Career Service Professional (Second Level Eligibility)	Bato School of Fisheries, Bato, Leyte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 31, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**RICHARD A. GABISON, Ph.D.**  
Principal IV

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.