

Republic of the Philippines
BABATNGON WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BABATNGON WATER DISTRICT in the CSC website:


MARIA F. PATRIMONIO
HRMO


Date: 6/11/2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	CASHIER	03	8	14931	Completion of four-years in college	8 hours relevant training	1 year relevant experience	Sub-Prof./First Level		BWD OFFICE
2	CLERK 1	04	4	11181	Completion of two-years in college	4 hours relevant training	1 year relevant experience	Sub-Prof./First Level		BWD OFFICE
3										
4										
5										
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9										
10										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 29, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


FRANCISCO I. BADILLA JR
General Manager
Rizal Avenue Dist.I Babatngon, Leyte
babatngon_waterdistrict@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.