ANNUAL PROCUREMENT PLAN FOR 2013
For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot on your area.
2. For Sub - Depots please refer to the following:
   a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, and Misamis Occidental (Oroquieta) - **Region XIII**
   b. Misamis Oriental, Calbayog, and Bontoc - **Regions VI, VII, VIII, X, & XI**
   c. Zamboanga - **Zamboanga**
   d. Surigao Del Norte - **Surigao Del Norte**
   e. Camiguin - **Camiguin**
3. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
4. Do not delete any field in the APP Form.
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as as soon as it is procured and made available by the Procurement Service.
6. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office and email at app@procurementservice.org
7. Consistent with DBM Circular No. 2011-6, the APP for FY 2013 must be submitted on or before November 15, 2012.
8. Rename your APP file in the following format- APP2013 - Sector (NGA/GOCC/GFI/Constitutional Office/Other Executie Offices(OEOs)/SUC/LGU) - Name of Agency - Region (e.g. APP2012 - NGA - DBM-PS - Central Office)
9. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)563-9397.

Department/Bureau/Office: **CIVIL SERVICE COMMISSION**
Region: **REGIONAL OFFICE NO. VIII**
Address: GOVERNMENT CENTER, PALO, LEYTE

Contact Person: MA. LOURDES H. SABALZA
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Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (06.30.2012)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
A. AVAILABLE AT PROCUREMENT SERVICE STORES																
COMMON ELECTRICAL SUPPLIES																
1. BALLAST, 18 watts	piece	5			5			5			5			20	77.43	1,548.54
2. BALLAST, 36 watts	piece	5			5			5			5			20	73.11	1,462.23
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet													0	38.22	-
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet	10			10			10			5			35	16.37	572.93
5. BATTERY, size D, alkaline, 2 pcs./packet	packet	5			2			2			5			14	75.95	1,063.25
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set	10									10			20	343.98	6,879.60
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set	10									10			20	436.80	8,736.00
8. FLUORESCENT LAMP, tubular, 18 watts	piece	10									10			20	35.98	719.67
9. FLUORESCENT LAMP, tubular, 36 watts	piece	10									10			20	38.17	763.35
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece													0	108.98	-
11. FUSE, 30 amperes	piece													0	10.87	-
12. FUSE, 60 amperes	piece													0	26.75	-
13. STARTER, 4-40 watts	piece													0	4.10	-

14. TAPE, electrical	roll													0	19.11	-
COMMON COMPUTER SUPPLIES/CONSUMABLES																
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box	4			3			4			2			13	534.35	6,946.49
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box													0	793.39	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box	4			3			4			2			13	589.24	7,660.11
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box	5			5			4			4			18	915.37	16,476.64
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box	5			5			4			4			18	485.39	8,737.09
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box													0	751.30	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11 x 9-1/2", 250 sets/box	box													0	341.03	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box													0	555.39	-
9. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece	1000			2000			2000			2000			7000	10.92	76,440.00
10. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece	100			100			50			50			300	19.09	5,726.70
11. COMPACT DISK STORAGE CASE, 50 CDs capacity, min, made of durable plastic or nylon fabric, double sided sleeves, with closure	piece														55.69	
12. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	25			20			25			30			100	14.72	1,472.10
13. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece	25			20			25			30			100	23.46	2,345.70
14. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece	6			6			6			6			24	390.94	9,382.46
15. INK CARTRIDGE, HP 51645A (HP 45), black, for HP Deskjet 710c, 720c, 820cxi, 830c, 850c, 870cxi, 880c, 890c, 895cxi, 930c, 950c, 960c, 970cxi, 990cxi, 1000cxi, 1120c, 1125c, 1180c, 1220c, 1600c, 1600cm, 6122, 9300, HP Officejet G55, G85, G95, K60, K80, r45, r65, t45, t65 All-in-One HP Officejet Pro 1150c, 1170c, 1175c All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart													0	1,277.70	-
16. INK CARTRIDGE, HP C6615DA (HP 15), black, for HP Deskjet 810c, 840c, 845c, 920c, 948c, 3820, HP Officejet 5110, v40 All-in-One, HP PSC 500, 750, 950 All-in-One	cart													0	1,207.02	-
17. INK CARTRIDGE, HP C1823DA (HP 23), tricolor, for HP Deskjet 710c, 720c, 810c, 830c, 880c, 890c, 895cxi, 1120c, 1125c HP Officejet Pro 1170c, 1175c, r45, r65, t45, t65 All-in-One HP PSC 500 All-in-One	cart													0	1,563.66	-
18. INK CARTRIDGE, HP C6625A (HP 17), tricolor, for HP Deskjet 840c, 845c	cart													0	1,313.05	-
19. INK CARTRIDGE, HP C6578A/D (HP 78), tricolor, for HP Deskjet 920c, 930c, 948c, 950c, 960c, 970cxi, 990cxi, 1180c, 1220c, 3820, 6122, 9300 HP Officejet 5110, G55, G85, G95, K60, K80, v40 All-in-One, HP PSC 750, 950 All-in-One, HP Photosmart P1000, P1100, P1215, P1218	cart													0	1,420.15	-
20. INK CARTRIDGE, HP C6614D (HP 20), black, 28mL, for HP Deskjet 610c, 630c, 640c, 656c	cart													0	1,340.89	-

21. INK CARTRIDGE, HP C4844A (HP 10), black, 69mL, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2000 printer series, 2230+, 2280+ printer series, 2300+ printer series, 2500 printer series, 2600+ printer series, HP Colour Printer cp1700 series	cart													0	1,398.73	-
22. INK CARTRIDGE, HP C8727AA (HP 27), black, 10mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845 HP PSC 1110, 1210, 1315 All-in-One	cart													0	780.76	-
23. INK CARTRIDGE, HP C8728AA (HP 28), tri-color, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 1110, 1210, 1315 All-in-One	cart													0	916.78	-
24. INK CARTRIDGE, HP C6656AA (HP 56), black, for HP Deskjet 840c, 845c	cart													0	851.45	-
25. INK CARTRIDGE, HP C6657AA (HP 57), tri-color, for HP Deskjet 450 printer series, 5160, 5550, 5650, 5652, 9650, 9680 HP Officejet 4110, 4255, 5510, 6110 All-in-One, HP PSC 1110, 1210, 1315, 1350, 2110, 2210, 2310 All-in-One, HP PSC 2410, 2510, Photosmart All-in-One, HP Photosmart 7150, 7260, 7268, 7450, 7550, 7660, 7760, 7960	cart													0	1,420.15	-
26. INK CARTRIDGE, HP C9351AA (HP 21), black, for HP Deskjet 3920, 3940, HP PSC 1410, 1402	cart	30			60			60			20			170	645.81	109,788.21
27. INK CARTRIDGE, HP C9352AA (HP 22), tri-color, for HP Deskjet 3920, 3940, HP Officejet 5610, HP PSC 1410, 1402	cart	15			30			30			10			85	744.35	63,269.33
28. INK CARTRIDGE, HP C8765WA (HP 94), black, 11 mL, for HP Deskjet 3320, 3325, 3420, 3535, 3550, 3650, 3744, 3745, 3845, HP Officejet 4110, 4255 All-in-One, HP PSC 1110, 1210, 1315 All-in-One	cart													0	861.08	-
29. INK CARTRIDGE, HP C8766WA (HP 95), tri-color, for HP Deskjet 460, 5740, 6540, 6840, HP Officejet 7410 All-in-One HP PSC 2355 All-in-One, HP Photosmart 325, 375, 2610, 2710, 8150, 8450	cart													0	1,033.52	-
30. INK CARTRIDGE, HP C9361WA (HP 93), tri-color, for HP Deskjet D4160, 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One, HP Photosmart 7830, C3180, C4180 All-in-One	cart													0	826.81	-
31. INK CARTRIDGE, HP C9362WA (HP 92), black, for HP Deskjet 5440, HP Officejet 6310 All-in-One, HP PSC 1510 All-in-One HP Photosmart 7830, C3180 All-in-One	cart													0	617.97	-
32. INK CARTRIDGE, HP CB314A (HP 900), black, for HP Deskjet 900, 910, 915	cart	35			15			20			30			100	268.82	26,882.10
33. INK CARTRIDGE, HP CB315A (HP 900), tri-color, for HP Deskjet 900, 910, 915	cart	15			10			10			30			65	345.93	22,485.65
34. INK CARTRIDGE, HP C4814AA (HP13), black, 28 ml, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart													0	1,030.30	-
34. INK CARTRIDGE, HP C4815A (HP 13), cyan, for HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart													0	1,030.30	-
35. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml, for HP Officejet Pro K850 HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart													0	1,030.30	-

36. INK CARTRIDGE, HP C4817A (HP 13), yellow , 14 ml, HP Officejet Pro K850, HP Business Inkjet CP1700, 1000, 1100, 1200, 2000, 2200, 2230, 2250, 2280, 2300, 2500, 2600, 2800, 3000 printer series	cart													0	1,030.30	-
37. INK CARTRIDGE, HP C4836A (HP 11), cyan 28 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart													0	1,398.73	-
38. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart													0	1,398.73	-
39. INK CARTRIDGE, HP C483A (HP 11) , yellow 28 ml, for HP Officejet 9110, 9120, 9130 All-in-One HP Business Inkjet 1100 printer series, 1200 printer series, 2230, 2280 printer series, 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart													0	1,398.73	-
40. INK CARTRIDGE, HP C4902AA (HP940), black, for HP Officejet Pro 8000, 8500	cart													0	1,021.73	-
41. INK CARTRIDGE, HP C4906AA (HP 940XL), black, HP Officejet Pro 8000, 8500	cart													0	1,413.72	-
42. INK CARTRIDGE, HPC4907AA (HP 940XL), cyan, for HP Officejet Pro 8000, 8500	cart													0	1,021.73	-
43. INK CARTRIDGE, HP C4908AA (HP 940XL), magenta, for HP Officejet Pro 8000, 8500	cart													0	1,021.73	-
44. INK CARTRIDGE, HP C4909AA (HP 940XL), yellow, for HP Officejet Pro 8000, 8500	cart													0	1,021.73	-
45. INK CARTRIDGE, HP C4936A (HP 18), black, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart													0	850.37	-
46. INK CARTRIDGE, HP C4937A (HP 18) , cyan, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart													0	637.25	-
47. INK CARTRIDGE, HP C4938A (HP 18) , magenta, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart													0	637.25	-
48. INK CARTRIDGE, HP C4939A (HP18) , yellow, for HP Officejet Pro K5300, K5400dn, K5400dtn, K8600, K8600dn, L7380, L7580, L7590	cart													0	637.25	-
49. INK CARTRIDGE, HP C8721A (HP 02), black , 10 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230 HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	771.18	-
50. INK CARTRIDGE, HP C8767WA(HP 96), black , 21 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 8030, 8150, 8450, 875, HP Officejet K7100, 7210, 7410 All-in-One	cart													0	1,291.63	-
51. INK CARTRIDGE, HP C8771WA(HP 02), cyan , 4 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	413.41	-

52. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	413.41	-
53. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	413.41	-
54. INK CARTRIDGE, HP C8774WA(HP 02), light cyan , 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	413.41	-
55. INK CARTRIDGE, HP C8775WA(HP 02), light magenta , 5.5 ml, for HP Photosmart D6160, D7160, D7260, D7360, D7460, 8230, HP Photosmart C5180, C6180, C6280, C7180, C7820, C8180, 3110, 3310 All-in-One	cart													0	413.41	-
56. INK CARTRIDGE, HP C9363WA (HP 97), tricolor , 14 ml, for HP Deskjet 5740, 6540, 6840, 9800, 9860, 9808, HP Photosmart 2575, 2610, 2710 All-in-On, HP PSC 1610, 2355 All-in-One	cart													0	1,434.07	-
57. INK CARTRIDGE, HP C9364WA (HP 98), black , 11 ml, HP Deskjet D4160, HP Photosmart D5160, 8030, HP Photosmart C4180, 2575 All-in-One	cart													0	716.50	-
58. INK CARTRIDGE, HP C9391A(HP 88XL), cyan , 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart													0	1,021.73	-
59. INK CARTRIDGE, HP C9392A(HP 88XL), magenta 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart													0	1,021.73	-
60. INK CARTRIDGE, HP C9393A(HP 88XL), yellow 17 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart													0	1,021.73	-
61. INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml, for HP Officejet Pro K550, K550dtn, K5400dn, K5400dtn, K8600, 600dn, HP Officejet Pro L7580, L7590 All-in-One	cart													0	1,431.93	-
62. INK CARTRIDGE, HP CB316WA(HP 564), black, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	490.52	-
63. INK CARTRIDGE, HP CB317WA(HP 564), photo, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	410.19	-
64. INK CARTRIDGE, HP CB318WA(HP 564), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	410.19	-
65. INK CARTRIDGE, HP CB319WA(HP 564), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	410.19	-
66. INK CARTRIDGE, HP CB320WA (HP 564), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	410.19	-
67. INK CARTRIDGE, HP CB323WA(HP 564XL), cyan, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	815.03	-
68. INK CARTRIDGE, HP CB324WA(564XL), magenta, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	815.03	
69. INK CARTRIDGE, HP CB325WA(564XL), yellow, for HP Photosmart D5400, C5380, C6380, Photosmart Pro B8550	cart													0	815.03	
70. INK CARTRIDGE, HP CB335WA(HP74), black , 4.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart													0	659.74	-

71. INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart													0	1,293.77	-
72. INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3.5 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart													0	758.27	-
73. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml, for HP Deskjet D4260, D4360, HP Photosmart C4280, C4380, C4480, C5280 All-in-One, HP Officejet J5780, J6480 All-in-One	cart													0	1,434.07	-
74. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart	50			75			75			50			250	617.97	154,491.75
75. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart													0	1,235.93	-
76. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart	25			30			30			25			110	742.20	81,642.33
77. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11 ml, for HP Deskjet D2560, F4230, F4250, F4280 All-in-One	cart													0	1,443.71	-
78. INK CARTRIDGE, HP CC653AA (HP 901), black officejet , 4 ml	cart													0	619.04	-
79. INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 9 ml	cart													0	948.91	-
80. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml, for HP Officejet J3508, J3608, J5508 All-in-One	cart													0	1,033.52	-
81. INK CARTRIDGE, HP CD887AA (HP703), black deskjet, for HP Deskjet D730, F735 All-in-One	cart													0	338.44	-
82. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet, for HP Deskjet D730, F735 All-in-One	cart													0	338.44	-
83. INK CARTRIDGE, HP CD971AA (HP 920), black, for HP Officejet 6000, 7000	cart													0	785.04	-
84. INK CARTRIDGE, HP CD972AA (HP920XL), cyan, for HP Officejet 6000, 7000	cart													0	589.05	-
85. INK CARTRIDGE, HP CD973AA (HP920XL), magenta, for HP Officejet 6000, 7000	cart													0	589.05	-
86. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow, for HP Officejet 6000, 7000	cart													0	589.05	-
87. INK CARTRIDGE, HP CD975AA (HP920XL), black, for HP Officejet 6000, 7000	cart													0	1,178.10	-
88. INK CARTRIDGE, HP CN692AA(HP 704), black, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart	10			5			10			5			30	338.44	10,153.08
89. INK CARTRIDGE, HP CN693AA (HP704), tricolor, for HP Ink Advantage 2010 K010a1, Ink Advantage All-in-One 20601 K110a	cart	10			5			10						25	338.44	8,460.90
90. INK CARTRIDGE, Brother LC67HYBK, black	cart													0	1,627.92	-
91. INK CARTRIDGE, Brother LC67HYC, cyan	cart													0	985.32	-
92. INK CARTRIDGE, Brother LC67HYM, magenta	cart													0	985.32	-
93. INK CARTRIDGE, Brother LC67HYY, yellow	cart													0	985.32	-
94. INK CARTRIDGE, Brother LC 39BK, black	cart													0	722.93	-
95. INK CARTRIDGE, Brother LC 39Y, yellow	cart													0	476.60	-
96. INK CARTRIDGE, Brother LC 39C, cyan	cart													0	476.60	-
97. INK CARTRIDGE, Brother LC 39M, magenta	cart													0	476.60	-
98. INK CARTRIDGE, Lexmark Black #14, PN 18C2090A	cart													0	1,033.52	-
99. INK CARTRIDGE, Lexmark Color #15, PN 18C2110A	cart													0	1,283.06	-
100. INK CARTRIDGE, Lexmark # 17, black, PN 10N0217	cart													0	1,033.52	-
101. INK CARTRIDGE, Lexmark # 27, colored, PN 10N0227	cart													0	1,231.65	-

102. INK CARTRIDGE, Lexmark Photo #31, PN 18C0031A	cart													0	2,179.49	-
103. INK CARTRIDGE, Lexmark Black #34, PN 18C0034A	cart													0	1,745.73	-
104. INK CARTRIDGE, Lexmark Color #35, PN 18C0035A	cart													0	2,109.87	-
105. INK CARTRIDGE, Epson C13T028091, black, for printer Stylus C60/CX3100	cart													0	1,195.24	-
106. INK CARTRIDGE, Epson C13T029091, color, for printer Stylus C60/ C50/ CX3100	cart													0	1,091.35	-
107. INK CARTRIDGE, Epson C13T032190, black, for printer Stylus C80/C82/ CX5100	cart													0	1,289.48	-
108. INK CARTRIDGE, Epson C13T032290, Cyan, for printer Stylus C80	cart													0	615.83	-
109. INK CARTRIDGE, Epson C13T032390, Magenta, for printer Stylus C80	cart													0	615.83	-
110. INK CARTRIDGE, Epson C13T032490, Yellow, for printer Stylus C80	cart													0	615.83	-
111. INK CARTRIDGE, Epson C13T038190, black, for printer Stylus C41SX/UX	cart													0	506.58	-
112. INK CARTRIDGE, Epson C13TO38191, black, for printer Stylus C41SX/UX (Double Pack)	cart													0	893.21	-
113. INK CARTRIDGE, Epson C13TO39090, color, for printer Stylus C41SX/UX	cart													0	793.61	-
114. INK CARTRIDGE, Epson C13T042290, Cyan, for printer Stylus C82/CX5100	cart													0	561.20	-
115. INK CARTRIDGE, Epson C13T042390, Magenta, for printer Stylus C82/CX5100	cart													0	561.20	-
116. INK CARTRIDGE, Epson C13T042490, Yellow, for printer Stylus C82/CX5100	cart													0	561.20	-
117. INK CARTRIDGE, Epson C13T046190, black, for printer Stylus C63/C83	cart													0	644.74	-
118. INK CARTRIDGE, Epson C13T047290, Cyan, for printer Stylus C63/C83	cart													0	397.34	-
119. INK CARTRIDGE, Epson C13T047390, Magenta, for printer Stylus C63/C83	cart													0	397.34	-
120. INK CARTRIDGE, Epson C13T047490, Yellow, for printer Stylus C63/C83	cart													0	397.34	-
121. INK CARTRIDGE, Epson C13T062190, black, High Cap, for printer Stylus CX3700/4700/C67	cart													0	659.74	-
122. INK CARTRIDGE, Epson C13T063190, black, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	506.58	-
123. INK CARTRIDGE, Epson C13T063290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	406.98	-
124. INK CARTRIDGE, Epson C13T063390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	406.98	-
125. INK CARTRIDGE, Epson C13T063490, Yellow, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	406.98	-
126. INK CARTRIDGE, Epson C13T075190, Black, for printer Stylus color C59/CX2900	cart													0	303.09	-
127. INK CARTRIDGE, Epson C13T075290, Cyan, for printer Stylus color C59/CX2900	cart													0	303.09	-
128. INK CARTRIDGE, Epson C13T075390, Magenta, for printer Stylus color C59/CX2900	cart													0	303.09	-

129. INK CARTRIDGE, Epson C13T075490, Yellow, for printer Stylus color C59/CX2900	cart													0	303.09	-
130. INK CARTRIDGE, Epson C13T103190, Black, for printer Stylus T40W/TX600FW	cart													0	892.14	-
131. INK CARTRIDGE, Epson C13T103290, Cyan, for printer StylusT40W/TX600FW	cart													0	594.41	-
132. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus T40W/TX600FW	cart													0	594.41	-
133. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus T40W/TX600FW	cart													0	594.41	-
134. INK CARTRIDGE, Epson C13T104190, black, for printer C110, CX7300/8300, TX200/400, Pigment High Cap	cart													0	594.41	-
135. INK CARTRIDGE, Epson C13T104193, Black, for printer C110, CX7300/8300, TX200/400 Pigment High Cap - Double Pack	cart													0	990.68	-
136. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W /TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX 8300/CX9300F, Pigment - 73N	cart													0	445.54	-
137. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W /TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX 8300/CX9300F, Pigment - 73N	cart													0	445.54	-
138. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX 8300/CX9300F, Pigment - 73N	cart													0	445.54	-
139. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX 8300/CX9300F, Pigment - 73N	cart													0	445.54	-
140. INK CARTRIDGE, Epson C13T107190, Black, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	293.45	-
141. INK CARTRIDGE, Epson C13T107290, Cyan, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	293.45	-
142. INK CARTRIDGE, Epson C13T107390, Magenta, for printer T10/T11/ T13/ T20E/TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	293.45	-
143. INK CARTRIDGE, Epson C13T107490, Yellow, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	293.45	-
144. INK CARTRIDGE, Epson C13T111190, Black, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	987.46	-
145. INK CARTRIDGE, Epson C13T111290, Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	987.46	-
146. INK CARTRIDGE, Epson C13T111390, Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	987.46	-

147. INK CARTRIDGE, Epson C13T111490, Yellow, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	987.46	-
148. INK CARTRIDGE, Epson C13T111590, Light Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	987.46	-
149. INK CARTRIDGE, Epson C13T111690, Light Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	987.46	-
150. INK CARTRIDGE, Epson C13T112190, Black, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	689.72	-
151. INK CARTRIDGE, Epson C13T112290, Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	689.72	-
152. INK CARTRIDGE, Epson C13T112390, Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	689.72	-
153. INK CARTRIDGE, Epson C13T112490, Yellow, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	689.72	-
154. INK CARTRIDGE, Epson C13T112590, Light Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	689.72	-
155. INK CARTRIDGE, Epson C13T112690, Light Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	689.72	-
156. INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F - 141	cart													0	318.09	-
157. INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F - 141	cart													0	357.71	-
158. INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F - 141	cart													0	357.71	-
159. INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F - 141	cart													0	357.71	-
160. INK CARTRIDGE, Epson C13T143190, Black, for printer ME 960FWD/900WD - 143	cart													0	605.12	-
161. INK CARTRIDGE, Epson C13T143290, Cyan, for printer ME Office 960FWD/ 900WD - 143	cart													0	476.60	-
162. INK CARTRIDGE, Epson C13T143390, Magenta, for printer ME Office 960FWD/ 900WD - 143	cart													0	476.60	-
163. INK CARTRIDGE, Epson C13T143490, Yellow, for printer ME Office 960FWD/ 900WD - 143	cart													0	476.60	-
164. MOUSE, optical, USB conection type	piece													0	183.46	-
165. TONER CARTRIDGE, HP C4092A, black, for HP Laserjet 1100 printer series, 3200 All-in-One	cart													0	3,299.75	-
166. TONER CARTRIDGE, HP C4096A, balck, for HP Laserjet 2100, 2200 printer series	cart													0	5,512.44	-
167. TONER CARTRIDGE, HP C7115A, black, for HP Laserjet 1000, 1200 printer series, 3300 mfp printer series, 3380 All-in-One	cart													0	3,382.22	-
168. TONER CARTRIDGE, HP C8543XC, high cap, black, for HP Laserjet 9000, 9040, 9050, HP Laserjet M9040, M9050 MFP series	cart													0	12,210.47	
169. TONER CARTRIDGE, HP 92298A, black, for HP Laserjet 4, 4m, 4plus/ 4m plus, 5, 5m, 5n	cart													0	4,723.11	-
170. TONER CARTRIDGE, HP C4127X, high cap, black, for HP Laserjet 2100, 2200 printer series	cart													0	7,697.28	-
171. TONER CARTRIDGE, HP C4129X, balck, HP Laserjet 5000, 5100 printer series	cart													0	9,907.82	
172. TONER CARTRIDGE, HP Q2613X, for HP Laserjet 1300 printer series	cart													0	4,348.26	-

173. TONER CARTRIDGE, HP Q2613A, black, for HP Laserjet 1300 printer series	cart													0	4,000.19	-
174. TONER CARTRIDGE, HP Q2612A, black, for HP Laserjet 1010, 1012, 1015, 1018, 1020, 1022, 3015, 3020, 3030, 3050, 3052, 3055, M1005, M1319f MFP Printer	cart													0	3,009.51	-
175. TONER CARTRIDGE, HP Q5942A, black, for HP Laserjet 4250, 4350 printer series	cart													0	6,411.01	-
176. TONER CARTRIDGE, HP Q6511A	cart													0	5,331.44	-
177. TONER CARTRIDGE, HP Q7516AC, black	cart													0	8,040.00	-
178. TONER CARTRIDGE, HP Q7551A, black, for HP Laserjet P3005, M3027, M3035 MFP Printer Series	cart													0	5,718.07	-
179. TONER CARTRIDGE, HP Q1338A, black, for HP Laserjet 4200 printer series	cart													0	6,594.15	-
180. TONER CARTRIDGE, HP Q3960A, black, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart													0	3,641.40	-
181. TONER CARTRIDGE, HP Q3961A, cyan, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart													0	4,396.46	-
182. TONER CARTRIDGE, HP Q3962A, yellow, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart													0	4,396.46	-
183. TONER CARTRIDGE, HP Q3963A, magenta, for HP Color Laserjet 2550 printer series, 2820, 2840 All-in-One	cart													0	4,396.46	-
184. TONER CARTRIDGE, HP Q3971A, cyan, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart													0	3,305.11	-
185. TONER CARTRIDGE, HP Q3972A, yellow, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart													0	3,305.11	-
186. TONER CARTRIDGE, HP Q3973A, magenta, for HP Color LaserJet 2550 Printer Series, HP Color LaserJet 2820, 2840 All-in-One	cart													0	3,305.11	-
187. TONER CARTRIDGE, HP Q5949A, black, for HP Laserjet 1160, 1320 printer series, 3390, 3392 All-in-One	cart													0	3,636.05	-
188. TONER CARTRIDGE, HP Q5950A, black, for HP Color LaserJet 4700 Printer Series	cart													0	7,871.85	-
189. TONER CARTRIDGE, HP Q5951A, cyan, for HP Color LaserJet 4700 Printer Series	cart													0	11,168.39	-
190. TONER CARTRIDGE, HP Q5952A, yellow, for HP Color LaserJet 4700 Printer Series	cart													0	11,168.39	-
191. TONER CARTRIDGE, HP Q5953A, magenta, for HP Color LaserJet 4700 Printer Series	cart													0	11,168.39	-
192. TONER CARTRIDGE, HP Q7553A, black, for HP Laserjet P3005, M3027, M3035 MFP Printer Series	cart													0	3,466.83	-
193. TONER CARTRIDGE, HP C3906F, black, for HP Laserjet 5L printer series, 6L printer series, 3100 All-in-One, 3150 All-in-One	cart													0	3,216.21	-
194. TONER CARTRIDGE, HP CB380A, black, for HP Color LaserJet CP6015 printer series	cart													0	9,015.68	
195. TONER CARTRIDGE, HP CB381A, cyan, for HP Color LaserJet CP6015 printer series	cart													0	14,094.36	
196. TONER CARTRIDGE, HP CB382A, yellow, for HP Color LaserJet CP6015 printer series	cart													0	14,094.36	
197. TONER CARTRIDGE, HP CB383A, magenta, for HP Color LaserJet CP6015 printer series	cart													0	14,094.36	

198. TONER CARTRIDGE, HP CB390A, black, for HP Color LaserJet CM6030/CM6040 MFP	cart													0	2,921.69	
199. TONER CARTRIDGE, HP CB435A, black, for HP Laserjet P1005, P1006 printer series	cart													0	2,616.45	-
200. TONER CARTRIDGE, HP CB436A, black, for HP Laserjet P1505 printer series	cart													0	3,070.56	-
201. TONER CARTRIDGE, HP CB540A, black, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart													0	3,030.93	-
202. TONER CARTRIDGE, HP CB541A, cyan, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart													0	2,784.60	-
203. TONER CARTRIDGE, HP CB542A, yellow, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart													0	2,784.60	-
204. TONER CARTRIDGE, HP CB543A, magenta, for HP Color LaserJet CP1215, CP1510 printer series, CM1312 MFP	cart													0	2,784.60	-
205. TONER CARTRIDGE, HP CC364A, black, for HP LaserJet P4014, P4015, P4515 printer series	cart													0	6,640.20	-
206. TONER CARTRIDGE, HP CC364XC, high cap, black, for HP LaserJet P4015, P4515 printer series	cart													0	12,177.27	-
207. TONER CARTRIDGE, HP CC530A, black, for HP Color LaserJet CP2025 printer series	cart													0	5,317.52	-
208. TONER CARTRIDGE, HP CC531A, cyan, for HP Color LaserJet CP2025 printer series	cart													0	4,987.65	-
209. TONER CARTRIDGE, HP CC532A, yellow, for HP Color LaserJet CP2025 printer series	cart													0	4,987.65	-
210. TONER CARTRIDGE, HP CC533A, magenta, for HP Color LaserJet CP2025 printer series	cart													0	4,890.00	-
211. TONER CARTRIDGE, HP CE250A, black, for HP Color LaserJet CP3520 printer series	cart													0	5,516.72	-
212. TONER CARTRIDGE, HP CE251A, cyan, for HP Color LaserJet CP3520 printer series	cart													0	10,866.37	-
213. TONER CARTRIDGE, HP CE252A, yellow, for HP Color LaserJet CP3520 printer series	cart													0	10,866.37	-
214. TONER CARTRIDGE, HP CE253A, magenta, for HP Color LaserJet CP3520 printer series	cart													0	10,866.37	-
215. TONER CARTRIDGE, HP CE255A, black, for HP LaserJet P3010 printer series	cart													0	6,544.88	-
216. TONER CARTRIDGE, HP CE255X, black, for HP LaserJet P3010 printer series	cart													0	9,250.23	-
217. TONER CARTRIDGE, HP CE260A, black, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	6,465.63	-
218. TONER CARTRIDGE, HP CE261A, cyan, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	11,744.59	-
219. TONER CARTRIDGE, HP CE262A, yellow, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	11,744.59	-
220. TONER CARTRIDGE, HP CE263A, magenta, for HP Color LaserJet Enterprise CP4020 Printer Series	cart													0	11,744.59	-
221. TONER CARTRIDGE, HP CE270A, black, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	10,412.26	-
222. TONER CARTRIDGE, HP CE271A, cyan, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	16,979.63	-

223. TONER CARTRIDGE, HP CE272A, yellow, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	16,979.63	-
224. TONER CARTRIDGE, HP CE273A, magenta, for HP Color LaserJet Enterprise CP5520 Printer Series	cart													0	16,979.63	-
225. TONER CARTRIDGE, HP CE278A, black, for HP LaserJet P1566, P1606dn, M1536dnf printer	cart													0	3,161.59	-
226. TONER CARTRIDGE, HP CE285A, black, for HP LaserJet P1102, P1102w, printer	cart													0	2,787.81	-
227. TONER CARTRIDGE, HP CE310A, black, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,319.79	-
228. TONER CARTRIDGE, HP CE311A, cyan, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,506.14	-
229. TONER CARTRIDGE, HP CE312A, yellow, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,506.14	-
230. TONER CARTRIDGE, HP CE313A, magenta, for HP Color LaserJet Pro CP1020 Printer Series	cart													0	2,506.14	-
231. TONER CARTRIDGE, HP CE320A, black, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	2,979.52	-
232. TONER CARTRIDGE, HP CE321A, cyan, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	2,828.51	-
233. TONER CARTRIDGE, HP CE322A, yellow, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	2,828.51	-
234. TONER CARTRIDGE, HP CE323A, magenta, for HP Color LaserJet Pro CP1520, CM1415 Color MFP Printer Series	cart													0	2,828.51	-
235. TONER CARTRIDGE, HP CE390A, black, for HP Laserjet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart													0	7,497.00	-
236. TONER CARTRIDGE, HP CE390X, high cap, black, for HP Laserjet Enterprise 600, M601, 600, M602, 600, M603, M4555 MFP Series	cart													0	12,517.85	-
237. TONER CARTRIDGE, HP CE400A, black, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	6,792.28	-
238. TONER CARTRIDGE, HP CE401A, cyan, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	9,943.16	-
239. TONER CARTRIDGE, HP CE402A, yellow, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	9,943.16	-
240. TONER CARTRIDGE, HP CE403A, magenta, for HP Laserjet Enterprise 500 Color M551 Series	cart													0	9,943.16	-
241. TONER CARTRIDGE, HP CE505A, black, for HP LaserJet P2035, P2055 printer series	cart													0	3,769.92	-
242. TONER CARTRIDGE, HP CE505XC, high cap, black, for HP LaserJet P2055 printer series	cart													0	6,921.87	-
243. TONER CARTRIDGE, HP CE740A, black, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	6,375.66	-
244. TONER CARTRIDGE, HP CE741A, cyan, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	11,308.69	-
245. TONER CARTRIDGE, HP CE742A, yellow, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	11,308.69	-
246. TONER CARTRIDGE, HP CE743A, magenta, for HP Color Laserjet Professional CP5220, Printer Series	cart													0	11,308.69	-

247. TONER CARTRIDGE, HP Q1339A, black, HP Laserjet 4300 printer series	cart													0	9,015.68	-
248. TONER CARTRIDGE, HP Q6000A, black, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,270.83	-
249. TONER CARTRIDGE, HP Q6001A, cyan, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,565.36	-
250. TONER CARTRIDGE, HP Q6002A, yellow, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,565.36	-
251. TONER CARTRIDGE, HP Q6003A, magenta, for HP Color LaserJet 1600, 2600n, 2605, CM1015MFP, CM1017MFP Printer	cart													0	3,565.36	-
252. TONER CARTRIDGE, HP Q6460A, black, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	6,223.58	-
253. TONER CARTRIDGE, HP Q6461A, cyan, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	13,388.57	-
254. TONER CARTRIDGE, HP Q6462A, yellow, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	13,388.57	-
255. TONER CARTRIDGE, HP Q6463A, magenta, for HP Color LaserJet 4730MFP, CM4730 Printer Series	cart													0	13,388.57	-
256. TONER CARTRIDGE, HP Q6470A, black, for HP Color LaserJet 3600 Printer Series	cart													0	5,691.29	-
257. TONER CARTRIDGE, HP Q6471A, cyan, for HP Color LaserJet 3600 Printer Series	cart													0	5,659.16	-
258. TONER CARTRIDGE, HP Q6472A, yellow, for HP Color LaserJet 3600 Printer Series	cart													0	5,659.16	-
259. TONER CARTRIDGE, HP Q6473A, magenta, for HP Color LaserJet 3600 Printer Series	cart													0	5,659.16	-
280. TONER CARTRIDGE, HP Q7570A, black, HP Laserjet M5025, M5035 MFP Printer Series	cart													0	7,636.23	-
281. TONER CARTRIDGE, HP Q7581A, cyan, for HP Color LaserJet 3800, CP3505 Printer Series	cart													0	7,326.71	-
282. TONER CARTRIDGE, HP Q7582A, yellow, for HP Color LaserJet 3800, CP3505 Printer Series	cart													0	7,326.71	-
283. TONER CARTRIDGE, HP Q7583A, magenta, for HP Color LaserJet 3800, CP3505 Printer Series	cart													0	7,326.71	-
284. TONER CARTRIDGE, Brother TN-155BK, black	cart													0	4,433.94	-
285. TONER CARTRIDGE, Brother TN-155M, magenta	cart													0	5,944.05	-
286. TONER CARTRIDGE, Brother TN-155Y, yellow	cart													0	5,944.05	-
287. TONER CARTRIDGE, Brother TN-155C, cyan	cart													0	5,944.05	-
288. TONER CARTRIDGE, Brother TN-2025	cart													0	2,929.19	-
289. TONER CARTRIDGE, Brother TN-2130	cart													0	1,917.09	
290. TONER CARTRIDGE, Brother TN-2150	cart													0	2,945.25	
291. TONER CARTRIDGE, Brother TN3060	cart													0	4,787.37	-
292. TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN	cart													0	3,652.11	-
293. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart													0	4,852.70	-
294. TONER CARTRIDGE, Lexmark 1382920	cart													0	14,908.32	-
295. TONER CARTRIDGE, Lexmark X340A11G	cart													0	6,265.35	-

296. TONER CARTRIDGE, Lexmark E360H11P	cart													0	12,365.77	-
297. TONER CARTRIDGE, Lexmark E450A11P	cart													0	7,018.26	-
298. TONER CARTRIDGE, Lexmark T650A11P	cart													0	9,917.46	-
299. TONER CARTRIDGE, Developer, Epson C13SO50005, for printer EPL-5500	cart													0	3,267.62	-
300. TONER CARTRIDGE, Developer, Epson C13SO50010, for printer EPL-5700L/5800	cart													0	5,350.72	-
301. TONER CARTRIDGE, Developer, Epson C13S050087, for printer EPL-5900/5900L	cart													0	5,454.60	-
302. TONER CARTRIDGE, Developer, Epson C13S050166, 6K, for printer EPL-6200	cart													0	5,305.73	-
303. TONER CARTRIDGE, Developer, Epson C13S050167, 3K, for printer EPL-6200/6200L	cart													0	3,372.58	-
304. TONER CARTRIDGE,Epson C13S050440, Std Cap, for printer AL-M2010D/DN	cart													0	5,850.87	-
305. TONER CARTRIDGE, Developer, Epson C13S050520, 1.8K, for printer AL-M1200	cart													0	3,719.58	-
306. TONER CARTRIDGE, Developer, Epson C13S050521, 3.2K, for printer AL-M1200	cart													0	5,503.87	-
307. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545	cart													0	9,103.50	-
308. TONER CARTRIDGE, Samsung Part No. MLD3050B for printer ML-D3050 / ML-D3051	cart													0	6,854.40	-
309. TONER CARTRIDGE, Samsung Part No. MLTD105L, for printer ML 2580n	cart													0	2,945.25	-
310. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND	cart													0	5,006.93	-
311. TONER CARTRIDGE, Samsung Part No. MLTD104-S, for Samsung ML 1660	cart													0	2,998.80	-
312. TONER CARTRIDGE, Samsung Part No. MLTD103-S	cart													0	2,998.80	
313. TONER CARTRIDGE, Samsung ML-2250D5	cart													0	4,926.60	-
314. TONER CARTRIDGE, Samsung ML-2010D3	cart													0	3,105.90	-
315. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart													0	4,036.03	-
316. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart													0	2,985.74	-
317. TONER CARTRIDGE, Kyocera TK-120	cart													0	5,516.72	-
318. TONER CARTRIDGE, for Kyocera FS4000DN printer TK330	cart													0	8,444.84	-
319. TONER CARTRIDGE, for Kyocera FS4020DN printer TK364	cart													0	8,735.08	-
320. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series	cart													0	1,199.52	-
321. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	cart													0	1,185.60	-
322. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300+II & 580	cart													0	125.31	-
323. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro	cart													0	362.00	-
324. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart													0	1,285.20	-
325. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/ 8000/8500 Black Ribbon (S015055)	cart													0	987.46	-

326. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500	cart													0	1,081.71	-
327. RIBBON CARTRIDGE, Epson C13SO15589(S015337), for printer LQ-590	cart													0	391.99	-
328. RIBBON, Epson RN 8755	cart													0	87.29	-
329. RIBBON, Epson RN 8750	cart	20			15			15			10			60	79.04	4,742.64
330. RIBBON, Epson RN 7754	cart													0	133.88	-
331. RIBBON, Epson RN SO 15083/SO 15086	cart	20			10			10			12			52	746.49	38,817.32
332. RIBBON, Epson RN SO 15327	cart													0	344.86	-
333. RIBBON CARTRIDGE, for Fujitsu DL3850	cart													0	460.53	-
334. PRINTHEAD, HP 11, black, C4810A , 8 ml, for HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart													0	1,434.07	-
335. PRINTHEAD, HP 11, cyan, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series , HP Colour Printer cp1700 series	cart													0	1,434.07	-
336. PRINTHEAD, HP 11, magenta C4812A, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series HP Colour Printer cp1700 series	cart													0	1,434.07	-
337. PRINTHEAD, HP 11 yellow, 8 ml, HP Officejet 9110, 9120, 9130 All-in-One, HP Business Inkjet 1100+ printer series, 1200+ printer series, 2230, 2280 printer series 2300 printer series, 2600 printer series, HP Colour Printer cp1700 series	cart													0	1,434.07	-
338. Photoconductor Kit, Lexmark PN 12A8302	cart													0	4,326.84	-
339. Photoconductor Kit, Lexmark PN E260X22G	cart													0	2,409.75	-
340. Photoconductor Kit, Lexmark PN E250X22G	cart													0	2,409.75	-
341. PHOTOCONDUCTOR UNIT, Epson C13S051099, for printer EPL 6200/6200L	cart													0	3,561.08	-
342. IMAGING UNIT, Samsung SCXR6555A	cart													0	10,710.00	
COMMON OFFICE SUPPLIES																
1. ACETATE, gauge #3, 50m in length	roll	10									5			15	642.62	9,639.32
2. AIR FRESHENER, 280mL/can	can	50			25			25			50			150	93.91	14,086.80
3. ALCOHOL, 70%, ethyl	bottle	70			70			70			70			280	42.04	11,771.76
4. AUDIO CASSETTE TAPE, 90min. recording time	piece							30						30	21.62	648.59
5. BINDER, 3-ring, D-type, A4, 64mm(2.5"), with insert clear-view pocket on front, back and spine for label	pair													0	120.12	
6. BINDER, 3-ring, D-type, legal, 64MM(2.5"), with insert clear-view pocket on front, back and spine for label	pair													0	125.58	
7. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box	5						5						10	343.98	3,439.80
8. CARBON FILM, polyehtylene, 216mm x 330mm, 100s/box	box													0	348.08	-
9. CARTOLINA, assorted color, 20s/pack	pack	15						10						25	73.38	1,834.61
10. CARTOLINA, white, 20s/pack	pack	10						10						20	43.68	873.60
11. CHALK, white, dustless, 100 pcs/box	box			10				5						15	36.04	540.54

12. CLIP, bulldog (3")	piece													0	8.06	-
13. CLIP, backfold, 25mm, 12s/box	box													0	15.29	-
14. CLIP, backfold, 50mm, 12s/box	box													0	44.23	-
15. CLIP, backfold, 19mm, 12s/box	box													0	7.92	-
16. CLIP, backfold, 32mm, 12s/box	box													0	17.47	-
17. COLUMNAR PAD, 4 cols, 50 gsm min.	pad													0	25.66	-
18. COLUMNAR PAD, 14 cols, 50 gsm min.	pad													0	45.86	-
19. COLUMNAR PAD, 16 cols, 50 gsm min.	pad													0	44.77	-
20. COLUMNAR PAD, 18 cols, 50 gsm min.	pad													0	74.80	-
21. COLUMNAR NOTEBOOK, 12 cols	piece													0	20.75	-
22. CORRECTION TAPE, disposable, usable length of 6 meters(min), 5mm width	pair	5						3						8	21.79	
23. DATA FILE BOX, (5"x9"x15-3/4")	box	25			25			25			25			100	64.43	6,442.80
24. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece													0	69.89	-
25. EDP BINDER, TB, for 11" X 9-1/2" CCF	piece													0	34.94	-
26. EDP BINDER, TB, for 11" X 14-7/8" CCF, plastic, spring rod type, assorted colors	piece														34.94	
27. ENVELOPE, documentary (10"x15"), 500s/box	box	5			5			5			5			20	614.80	12,295.92
28. ENVELOPE, expanding, kraft, legal size, 100s/box	box	20		15		15		10		10		10		80	683.10	54,647.88
29. ENVELOPE, mailing white, 500s/box	box	20			10			10			20			60	160.22	9,613.17
30. ENVELOPE, mailing white with window, 500s	box	20			10			10			20			60	205.84	12,350.52
31. ENVELOPE, pay, kraft, (4"x7-1/2"), 496s/box	box													0	107.67	-
32. ENVELOPE, expanding, plastic, legal size	piece													0	48.05	-
33. ENVELOPE, documentary, A4, 500s/box	box	10			10			10			10			40	483.65	19,346.04
34. ERASER, blackboard/whiteboard	piece													0	11.12	-
35. ERASER, rubber	piece													0	5.44	-
36. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece													0	82.99	-
37. FOLDER, pressboard, plain, legal, 100s/box	pack													0	894.22	-
38. FOLDER, tagboard, legal size, 100s/box	pack	20			10			20			15			65	343.98	22,358.70
39. FOLDER, tagboard, A4 size, 100s/box	pack	10						10						20	311.22	6,224.40
40. FOLDER, morocco/fancy, legal size, 50s/pack	pack													0	270.82	-
41. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle													0	267.54	-
42. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack													0	206.39	-
43. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack													0	219.49	-
44. GLUE, all purpose, 300 grams min.	jar	20			30			30			20			100	48.05	4,804.80
45. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece													0	34.40	-
46. INDEX CARD,3"x 5",ruled both sides, 500s/pack	pack													0	43.03	-
47. INDEX CARD, 5" x 8",ruled both side, 500s/pack	pack													0	98.28	-
48. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box													0	36.31	-
49. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box													0	52.67	-
50. INDEX TAB, self-adhesive, 10 pcs/box	box													0	51.87	-
51. LEAD, for mechanical pencil,0.5mm, 12 pcs/tube	tube													0	13.63	-
52. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle													0	518.70	-
53. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece													0	38.22	-
54. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece													0	38.22	-
55. MAP PIN, round head, 100s/case	case													0	38.22	-
56. MARKER, fluorescent, 3 colors/set	set	10					15							25	43.13	1,078.35
57. MARKING PEN, whiteboard, black	piece	50			50			50			50			200	12.45	2,490.60
58. MARKING PEN, whiteboard, blue	piece	25			25			25						75	12.45	933.98
59. MARKING PEN, whiteboard, red	piece	10						10						20	12.45	249.06

60. MARKER, permanent, black	piece	100			100			100			100			400	12.86	5,145.00
61. MARKER, permanent, blue	piece	100			50			50			100			300	12.86	3,858.75
62. MARKER, permanent, red	piece	25			25			25			25			100	12.86	1,286.25
63. NOTE BOOK, stenographer's, 40 leaves, ruled both sides	piece													0	8.09	-
64. NOTE PAD, (3"x3"), 100 sheets/pad	pad						10							10	36.04	360.36
65. NOTE PAD, (3"x4"), 100 sheets/pad	pad				10									10	60.06	600.60
66. NOTE PAD, (2"x2"), 400 sheets/pad	pad				10									10	117.94	1,179.36
67. NOTE PAD, (2"x3"), 100 sheets/pad	pad				10									10	32.76	327.60
68. OIL, for general purpose, 120 mL	bottle													0	36.04	-
69. PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	ream	60			30			30			60			180	103.61	18,650.52
70. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream	50			50			50			50			200	73.58	14,716.80
71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream	75			60			60			75			270	115.63	31,219.02
72. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm	ream													0	204.39	-
73. PAPER, ruled pad,216mmx330mm, 90 sheets/pad	pad	10					10							20	20.53	410.55
74. PAPER, thermal,210mmx30M, 1/2" core	roll													0	37.89	-
75. PAPER, thermal, 216mmx30M, 1/2" core	roll	35			25			40			25			125	37.89	4,736.81
76. PAPER,multicopy, 210mm x 297mm(A4), 80gsm	ream													0	123.98	-
77. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack	ream													0	169.26	-
78.PAPER FASTENER, for paper, metal, 50 sets/box	box													0	86.14	-
79. PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box	50			25			25			50			150	14.74	2,211.30
80. PAPER CLIP, gem type, 32mm, 100s/box	box													0	8.19	-
81. PENCIL, lead, w/eraser, one(1) dozen per box	box	5			5			10			5			25	21.56	538.91
82. PENCIL, mechanical, for 0.5mm lead	piece													0	19.66	-
83. PUSH PIN, flat head type, assorted colors, 100s/case	case													0	39.31	-
84. RECORD BOOK, 300 pages, smythe sewn	book	15			20			10			15			60	60.06	3,603.60
85. RECORD BOOK, 500 pages, smythe sewn	book	15			20			10			15			60	92.82	5,569.20
86. RIBBON, nylon, manual typewriter	spool						10							10	15.27	152.67
87. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece													0	491.40	-
88. RING BINDER, 6mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	34.93	-
89. RING BINDER, 8mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	38.21	-
90. RING BINDER, 10mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	46.40	-
91. RING BINDER, 11mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	57.32	-
92. RING BINDER, 12.7mm x 1.12m (1/2"x44"), plastic	piece													0	4.75	-
93. RING BINDER, 14mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	78.07	-
94. RING BINDER, 16mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	103.73	-
95. RING BINDER, 19mm x 1.12m(3/4"x44"), plastic	piece													0	11.96	-
96. RING BINDER, 22mm x 1.12m, plastic, 10 pcs/bundle	bundle													0	155.60	-
97. RING BINDER, 25mm x 1.12m (1"x44"), plastic	piece													0	12.83	-
98. RING BINDER, 28mm x 1.12m, plastic, 10 pcs/bundle	piece													0	238.59	-
99. RING BINDER, 32mm x 1.12m, plastic, 10 pcs/bundle	piece													0	269.71	-
100. RING BINDER, 50mm x 1.12m(2" x 44"), plastic	piece													0	30.58	-
101. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box	10			15			10			15			50	139.31	6,965.70
102. RULER, plastic, 300mm	piece													0	3.82	-
103. RULER, plastic, 450mm	piece													0	38.22	-
104. SIGN PEN, black	piece	100						100						200	45.30	9,059.40
105. SIGN PEN, blue	piece	100						50						150	45.30	6,794.55
106. SIGN PEN, red	piece	100						50						150	45.30	6,794.55
107. STAMP PAD INK, violet, 50mL	bottle													0	22.93	-

108. STAMP PAD, felt pad, min 60mm x 100mm	piece													0	26.21	-
109. STAPLE WIRE, standard, #35	box	32			15			25			8			80	24.77	1,981.56
110. STENCIL PAPER, ordinary, universal, 24 pcs/quire	quire													0	191.10	-
111. TAPE, adding machine, GSP bond	roll													0	8.15	-
112. TAPE, masking, 24mm, 50 meters length	roll													0	48.05	-
113. TAPE, masking, 48mm, 50 meters length	roll	25			40			40			25			130	95.88	12,463.82
114. TAPE, transparent, 24mm, 50 meters	roll	35			40			55			50			180	15.29	2,751.84
115. TAPE, transparent, 48mm, 50 meters	roll	25			40			40			25			130	31.62	4,110.02
116. TAPE, packaging, 48mm, 50 meters length	roll	40			30			45			20			135	31.62	4,268.09
117. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle													0	86.81	-
118. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle													0	87.36	-
119. TOILET TISSUE, 12 rolls/pack	pack	10					10							20	76.44	1,528.80
120. TWINE, plastic, one kilo per roll	roll	10					10							20	47.92	958.44
121. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll													0	152.88	-
COMMON OFFICE DEVICES																
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack													0	9.83	-
2. CUTTER, heavy duty	piece	14					10							24	29.38	705.10
3. PUNCHER, heavy duty	piece	5			5				5					15	103.74	1,556.10
4. SCISSORS, (6")	pair	20					20							40	18.22	728.70
5. SHARPENER, single cutterhead	piece													0	180.18	-
6. STAMPING DATER, self-inking stamp	piece													0	464.10	-
7. STAPLER, heavy duty, standard	piece	5			5				5					15	151.44	2,271.62
8. STAPLE REMOVER, twin jaws	piece	10			5				5					20	17.35	346.92
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece													0	54.60	-
10. TAPE DISPENSER, handheld, for 48mm width packaging tape	piece													0	42.24	
11. WASTE BASKET, plastic	piece													0	27.30	-
COMMON JANITORIAL SUPPLIES																
1. BATHROOM SOAP, 70gms.	piece	5						5						10	20.75	207.48
2. BROOM, soft (tambo)	piece	5						5						10	125.58	1,255.80
3. BROOM, STICK (tingting)	piece	5						5						10	18.56	185.64
4. CLEANSER, powder, 350gms.	canister	43			40			40			45			168	16.71	2,806.52
5. DETERGENT POWDER, all purpose, 500gms.	pouch	10						10						20	24.02	480.48
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar	15						5						20	19.11	382.20
7. DISINFECTANT SPRAY, 400 grams net content	can	20						10						30	160.52	4,815.72
8. DUST PAN, non-rigid plastic, with detachable handle	piece	5						2						7	34.94	244.61
9. FLOOR WAX, paste, natural, 2kgs.	can	5			5			10						20	322.14	6,442.80
10. FLOOR WAX, paste, red, 2kgs.	can	3			5			3						11	327.60	3,603.60
11. FLOOR WAX, liquid type, 3.9L/ plastic container	container													0	362.00	-
12. FURNITURE CLEANER, 300mL/can min	can													0	105.92	-
13. INSECTICIDE, 600mL (420g) /can	can	50			25			30			50			155	120.12	18,618.60
14. MOPHANDLE, screw type, wooden handle	piece													0	92.82	-
15. MOPHEAD, 100% rayon, 400g	piece													0	81.90	-
16. RAG, COTTON, (7") in diameter	kilo													0	49.14	-
17. SCOURING PAD, economy size	pack													0	141.96	-
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle	10			20			25			10			65	70.98	4,613.70

19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack	box													0	30.58	-
20. TRASHBAG, plastic, black, (XL), 10 pcs per pack per roll	roll													0	150.70	-
LEGAL SIZE PAPER																
1. PAPER, bond, Premium Grade	ream	80			40			50			60			230	119.79	27,552.74
2. PAPER, mimeo, Groundwood	ream	50			30			30			50			160	81.41	13,025.04
4. PAPER, for PPC	ream	50			50			50			50			200	120.02	24,003.00
5. PAPER, multicopy, legal, for laser printing	ream													0	151.24	-
COMMON OFFICE EQUIPMENT																
1. AIRPOT, 4.0 liters, w/ dispenser	unit		2											2	1,397.76	2,795.52
2. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display, AC power source, Canon	unit		2											2	1,965.60	3,931.20
3. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit		2											2	926.02	1,852.03
4. CALCULATOR, scientific, 10 digits, dot, matrix display, programmable, with case	unit													0	413.87	-
5. CALCULATOR, compact, electronic, LCD, desktop, display, 12 digits, two-way power source	unit													0	163.67	-
6. CHAIR, monobloc, without armrest,beige/white	unit	24				24				24				72	262.08	18,869.76
7. DIGITAL VOICE RECORDER, 4GB, memory, stereo channel, MP3, WMA, recording and playback format, with earphone jack, built-in microphone, with USB cable, rechargeable batteries, instructional manual, carrying pouch, hand strap, earphone	unit													0	9,806.16	-
8. DOCUMENT CAMERA, w/ DVI port, four (4), reference points demarcate viewing area, 8 times, (800%) consecutive zoom, PC and Doc Cam VS	unit	1				1								2	20,529.60	41,059.20
9. ELECTRIC FAN, orbit type	unit		2			1								3	1,474.20	4,422.60
10. ELECTRIC FAN, with stand	unit		2											2	1,124.76	2,249.52
11. ELECTRIC FAN, wall type	unit													0	1,081.08	-
12. INDUSTRIAL FAN, 18" metal blade	unit					2								2	1,146.60	2,293.20
13. FACSIMILE TRANSCEIVER, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 208mm, document feeder holds 10 pages, with automatic, paper cutter, redial, and fax/tel switchover	unit	1			2									3	4,009.07	12,027.20
14. FIRE EXTINGUISHER, dry chemical, for ABC class, of fire, squeeze type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit					5								5	1,089.82	5,449.08
15. FIRE EXTINGUISHER, pure HCFC 123, with fire, rating of 1A, 1BC for ABC class of fire, squeeze type, non-electrical conductor, 4.5kg (10 lbs), brand new	unit					5								5	3,896.26	19,481.28
16. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit					2								2	23,991.24	47,982.48
17. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap., automatic clamping, stationery blade guard, A4-A6 format indications	unit	2				2								4	9,280.91	37,123.63

18. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit													0	6,113.02	-
19. PRINTER, automatic data processing, impact, dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual	unit													0	17,472.00	-
20. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual, ribbons, cables and manual, LX-300+ II	unit													0	6,506.88	-
21. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable, software drivers and complete documentation	unit													0	3,925.74	-
22. PRINTER, impact dot matrix, 24-pins, 136 columns, 465 cps print speed, parallel or USB interface, manual/tractor feeder paper handling, 220VAC/60Hz, with power cable, data cable, software driver (if any), manual and ribbon cartridge	unit													0	32,541.60	-
23. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit													0	10,918.91	-
24. TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use	unit													0	1,294.02	
24. TIME RECORDER, (for attendance), electronic, stylish/compact design, large, display, 2-color ribbon, with dot matrix printer, bell and buzzer, wall or desk mount, 220 volts	unit													0	4,814.41	-
HANDBOOKS ON PROCUREMENT																
HANDBOOK ON PUBLIC BIDDING DOCUMENTS,																
8-1/2" x 11", offset printing, one color print, laminated																
kromcote cover, newsprint inside pages, perfect binding for:																
a. Procurement of Goods & Services, 110-115 pages	piece													0	33.85	-
b. Procurement of Civil Works, 139-149 pages	piece													0	39.53	-
c. Procurement of Consulting Services, 139-149 pages	piece													0	23.48	-
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece													0	92.82	-
e. for LGUs	piece														119.03	
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(5th Edition), 6" x 9", 228 pages,	piece													0	41.50	-
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece													0	14.20	-
HANDBOOK ON GENERIC PROCUREMENT	set													0	136.50	-
MANUAL (GPM), A-4 size(210mm x 297mm),																-
foldcote 12 w/ plastic lamination, one(1) set of four																-
(4) volumes as follows:																-
Volume I (103 pages) - white color																-
Volume II (138 pages) - light blue color																-
Volume III (124 pages) - light yellow color																-
Volume IV (118 pages) - light green color																-
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																
Office Equipment and Accessories																
1 PAPER SHREDDER HEAVY DUTY	unit		2											2		-

2														0		-
3														0		-
4														0		-
5														0		-
6														0		-
7														0		-
8														0		-
9														0		-
10														0		-
Office Supplies																
1 BOOKS/REFERENCES		5												5		-
2 BALLPEN, BLACK 20/box	box	138	62	12		100		40		50			1	403	3.23	1,301.69
3 BALLPEN, BLUE	box	26	2			2		4		2				36	4.50	162.00
4 BALLPEN, RED	box	1	2	12		2		5		2				24	5.00	120.00
5 SIGNPEN REFILL .7, black	pcs.	16	48											64	17.00	1,088.00
6 SIGNPEN REFILL .5, BLACK	pcs.	15	4					36						55	12.00	660.00
7 CANNON LAID STATIONARY, SHORT	reams	5	3	1		12		5		12				38	500.00	19,000.00
8 CORRECTION PEN	pcs.	16	12		8				8					44	20.00	880.00
9 ID JACKET	pcs.	1520	1000	10		1000		800						4330	5.00	21,650.00
10 FOLDER, EXPANDING, COLORED	pcs.	15	112											127	22.00	
11 MANILA PAPER	pcs.	305	110	20				25						460	2.30	
12 SIGNPEN REFILL .5, RED	pcs.	5	4					30						39	12.00	
13 PASTE	bottle	19	10	14				26						69	22.00	
14 NOTEBOOK REFILL (CATTLEYA)	pcs.	1500	500	100		500			500					3100	7.50	
16 OHP PEN	pc.			250										250	27.50	
18 NOTEBOOK STERLING	pc	120												120	45.00	
19 STICKER PAPER, 5 sheet/pac (Flourescent)	pack	10		10				12		10				42	35.00	
20 MASTER KS	Roll	9						5						14	1,320.00	
21 TONER B4	bottle	9												9	3,125.00	
22 INK KS	bottle	5		2		5		3		5				20	1,150.00	
23 STREAMER	pc	1									20			21	500.00	
24 TARPAULIN	pc	3						3			15		35	56	800.00	
25 CONTINUOUS FOLDER (Plastic for ML)	pc							21						21		
26 SIGNPEN BLUE	pc	10	10	10	10	10	10	32						92	17.00	
27 STAPLE WIRE NO. 10	box							8						8	3.00	
28 TAPE DOUBLE ADHESIVE	roll							7						7		
29 PADDING GLUE	jar							3						3		
30 SECURITY PAPER, gree for COE	pad							12						12		
31 SECURITY PAPER, YELLOW for CERT of ELIGIBILITY	pad							12						12		
32 TAPE ADHESIVE (SPECS 1)	rolls							24						24	210.00	
33 THUMBTACKS	box		1											1	8.25	
34 TRAINING CERTIFICATE	pcs.	2000		2000			2000			2000				8000		
														0		-
Audio and visual presentation and composing equipment																
1 AIRCONDITIONER	unit	2						2						4		-
2. RADIO CASSETTE RECORDER, with AM/	unit	1												1		-

FM Radio														0		-
3. Computer Chair	unit	2						2						4		-
5														0		-
6														0		-
7														0		-
8														0		-
9														0		-
10														0		-
Photographic or filming or video equipment																
1 PICTURE FRAME	pcs.	50			15			9		24				98		-
2 TELEVISION SET w/ DVD PLAYER	unit		1											1		-
3 DRUM for PHOTOCOPIER	unit						2							2		-
4														0		-
5														0		-
6														0		-
7														0		-
8														0		-
9														0		-
10														0		-
Cleaning Equipment and Supplies																
1														0		-
2														0		-
3														0		-
4														0		-
5														0		-
6														0		-
7														0		-
8														0		-
9														0		-
10														0		-
Paper Materials and Products																
1 SERVICE DARDS	pcs.		3000		3000			3000			3000			12000	2.50	30,000.00
2 E-Receipt form	pcs.		3200				4000	6000			1200			14400	2.40	34,560.00
3 Rubber Stamp	pcs.		24					3						27	50.00	1,350.00
4 PAPER, LEGAL w/ LOGO	reams	18	3				19				6			46	620.00	28,520.00
5 PAPER, A4 w/ LOGO	reams	21	9				30				6			66	600.00	39,600.00
6 DRY SEAL	unit						1	2						3	2,000.00	6,000.00
12 LEAVE CARD	pc			100				100						200	3.00	
13 CASH BOOK	pc			2				2			18			22	500.00	
14 PICTURE SEAT PLAN	pc							10000						10000	3.25	
15 NAME CARD STAND, Plastic 4x6"	pc	8												8	125.00	
16 NAME CARD STAND, Plastic 4x8"	pc	5												5	125.00	
17 MARKER(CSC)	pc						2				1			3		-
Lighting and fixtures and accessories																
1 RECORDING SYSTEM	unit	1												1		-
2 TREAD MILL	pc.		1											1		-

3 DUMBELLS	pc		2											2		-
6 WEIGHING SCALE	set		1		1									2		-
7 STATIONARY BIKE	set		1		1									2		-
8 CLOSED CIRCUIT TELEVISION (CCTV)	set		1							1				2		-
9 HOT AND COLD WATER DISPENSER	unit					1								1		-
10 MICROWAVE OVEN	unit		1			1								2		-
9 BADMINTON SET	unit													0		-
10			2											2		-
Electrical equipment and components and supplies																
11 EXHAUST FAN	unit		1		2	2								5		-
12 SHIRT AND PANTS W/ LOGO PRINT	pc			46						46				92		-
13 COMPACK DIST ON PHYSICAL FITNESS	pc						1							1		-
14 ELECTRICAL MOULDING PVC & PLUG W/ SCREW	set			6			1							7		-
15 FLAT CORD WIRE	mtr			6										6		-
16 ELECTRICAL WIRE	mtr			25										25		-
17 SOCKET AND FEMALE PLUG	pc			1										1		-
8														0		-
9														0		-
10														0		-
Computer Supplies																
1 HP printer	unit	1			1			1			1			4		-
2 Laptop	unit	1			1			1			1			4		-
3 PC Tablet	unit	1			1			1			1			4		-
4 Harddrive 500 gigabytes	unit	1			1			1			1			4		-
5 Printer with continuous ink	unit	1			1			1			1			4		-
6														0		-
7														0		-
8														0		-
9														0		-
10														0		-
Computer Equipment and Accessories																
1 PRESENTOR	pc.	1			1					1				3		-
2														0		-
3														0		-
4														0		-
5														0		-
6														0		-
7														0		-
8														0		-
9														0		-
10														0		-
***Other Categories**																
1														0		-
2														0		-
3														0		-
4														0		-

5														0		-
6														0		-
7														0		-
8														0		-
9														0		-
10														0		-

*****GRAND TOTAL: …….** **1,523,856.23**

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION …….……. 1,676,241.85

APPROVED BUDGET: ……..

****Other categories that are not indicated herein***

*****Prices are FOB Manila/Applicable for items under A.***

******Grand total for items under A and B***

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:	Certified Funds Available / Certified Appropriate Funds Available:	Noted by:	**Approved:**
signed	**signed**	**signed**	**signed**
MA. LOURDES H. SABALZA	**ROWELL M. AMOR**	**CERISE D. VERZOSA**	**ATTY. MARILYN E. TALDO**
Property/Supply Officer	**Accountant / Local Budget Officer**	**Chief Personnel Specialist**	**Acting Director IV**

Date Prepared: Nov. 5, 2012