

CERTIFICATION OF UNDERTAKING OF EARLY PROCUREMENT ACTIVITIES

I hereby certify that the **CIVIL SERVICE COMMISSION RO VIII (CSC RO VIII)** has successfully undertaken the Early Procurement Activity (EPA) for the Provision of FY 2024 Security Services for CSC RO VIII based on the agency’s Indicative Annual Procurement Plan consistent with the National Expenditure Plan (NEP) for Fiscal Year 2024 in the following amounts:

Description	Total Amount (in Php)
a. Total Amount in Indicative APP based on NEP	Php 12,815,000.00
b. Less: Exceptions	Php 6,515,000.00
c. Total Amount of Eligible Procurement Projects [c=(a-b)]	Php 6,300,000.00
d. Amount of Successful EPA projects	Php 800,000.00
e. Percentage of Successful EPA [e=(d/c)*100]	12.70%

However, due to the ongoing preparation of the Terms of Reference for the procurement of the two (2) units vehicle and the Perimeter Fence for the two Civil Service Field Offices (CSFO), namely: FO-Biliran and FO-Leyte 2, the CSC RO VIII was not able to successfully undertake the EPA for at least 50% of EPPs. The complete details of the EPA are indicated in “Annex A”, which is hereto attached.

This Certification is made in compliance with the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2023, of Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the **CIVIL SERVICE COMMISSION RO VIII** and the Philippine Government Electronic Procurement System.


IN WITNESS HEREOF, I have hereunto affixed my signature on JAN 31 2024 in Tacloban City, Leyte, Philippines.


ATTY. MARILYN E. TALDO
Director IV

SUBSCRIBED AND SWORN to before me this JAN 31 2024 in Tacloban City, Leyte, Philippines, affiant exhibiting to me her CSC ID No. 51064 issued on November 21, 2022 at CSC Central Office, Quezon City.

NOTARY PUBLIC

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Series of 2024


ATTY. ANTONIA B. QUIJANO
Notary Public
Commission No. 2024-01-08 Until 31 Dec 2025
Roll No. 76894 Admitted on 6 May 2022
IBP No. 411862; 9 January 2024
PTR No. 8472620; 01/03/2024; Tacloban City
MCLE Compliance No. VIII-0002088 Valid until April 14, 2028
Baywalkwood Subd., Nulatula, Tacloban City

Bawat Kawani, Lingkod Bayan