



CSC WESTERN LEYTE SATELLITE OFFICE

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BULLETIN OF VACANT POSITIONS IN THE GOVERNMENT

(Bulletin No. 18-05A, Pursuant to R.A. No. 7041)

As of May 15, 2018

BULLETIN OF VACANT POSITIONS

CSC Western Leyte Satellite Office, Ormoc City

As of May 15, 2018

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NOTE: Please submit your application documents to the agency where the vacancy is indicated. Thank you.

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request for the publication of the following vacant positions of Visayas State University, Baybay, Leyte in the CSC website:

EDGARDO E. TULIN
(Head of Agency)


Date: May 2, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Security Guard III	SECG3- 5-2010	8	195,384	High School Graduate	1 year of relevant experience	4 hours of relevant training	Security Guard License (MC 10, s. 2013 - Oct 15/18**)	1. Commitment & delivering service excellence - complies with VSU's standards or level of service delivery and with deep sense of responsibility to render excellent service for the satisfaction of clients 2. Exemplifying integrity - complies with policies, rules and standards set by the university	Security Office
2	Administrative Aide VI	ADA6- 87-2004	6	172,080	Completion of 2 years studies in college	1 year of relevant experience	4 hours of relevant training	CS(Subprof.) 1st Level Elig.	3. Solving problems and decision making - provides and offers timely solutions to problems and decision dilemmas for prompt and effective service. 4. Planning and delivering - ability to plan programs, activities and projects to help attain the overall university mandate, priorities and commitments.	DPAC
3	Administrative Aide IV	ADA4-135-2004	4	152,088	Completion of 2 years studies in college	None required	None required	CS(Subprof.) 1st Level Elig.	5. Championing and applying innovation - continuously innovates and finds ways to introduce new practices and procedures that will result to ease of doing things for improved customer service. 6. Demonstrating Personal Effectiveness - recognizes personal strengths and gaps and is willing to utilize strengths at the same time, undergo required trainings and interventions to address competency gaps identified.	FARMI

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 25, 2018. Diverse applicants are encouraged to

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:
APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.


Dr. Lourdes B. Cano/Dr. Edgardo E. Tulin
lourdesbcano@yahoo.com/edgardo.tulin@vsu.edu.ph
Director, ODAHRD/University President
ODAHRD, VSU, Visca, Baybay City, Leyte

Republic of the Philippines
VISAYAS STATE UNIVERSITY- TOLOSA
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Visayas State University- Tolosa in the CSC website:

OBDULIA G. CAMOYING, Ed.D.

Dean

Date: May 07, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility		
1	Administrative Aide I	Casual	1	113,736.00	Elementary School Graduate	None required	None Required	None Required		Registrar's Office
2	Administrative Aide III	Casual	3	130,596.00	Completion of 2 years studies in College	None required	None Required	None Required		Accounting Office
3	Farm Worker II	VISCAB-FAWK2-4-2010	4	147,144.00	Elementary School Graduate	None required	1 year of relevant experience	None Required		Department of Fisheries

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

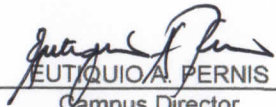
OBDULIA G. CAMOYING, Ed.D.
Dean
Visayas State University- Tolosa, Tolosa,
Leyte
vsutolosa.hrmo@gmail.com

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Republic of the Philippines
PALOMPON INSTITUTE OF TECHNOLOGY TABANGO CAMPUS
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of PIT Tabango Campus in the CSC website:


EUTIQUIO A. PERNIS
Campus Director
Date: May 2, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Instructor I	PITB-INST1-4-2012	12	265,788	Master of Technology Education major in Electrical Technology/ a holder of a BS in Industrial Technology major in Electrical Technology with at least 18 units leading to a Master's Degree in Electrical Technology	with teaching experience	None Required	RA 1080		Technology Education Department
2	Instructor I	PITB-INST1-2-2012	12	265,788	Master of Technology Education major in Automotive Technology/ a holder of a BS in Industrial Technology major in Automotive Technology with at least 18 units leading to a Master's Degree in Automotive Technology	with teaching experience	None Required	RA 1081		Technology Education Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

EUTIQUIO A. PERNIS
Campus Director
Otabon, Tabango, Leyte
mrvnpc_tabango@yahoo.com

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Republic of the Philippines
LOCAL GOVERNMENT UNIT OF ORMOC
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the vacant position of LGU ORMOC in the CSC website:

RICHARD I. GOMEZ
(Head of Agency)

Date: 8-May-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	AGRICULTURAL TECHNOLOGIST	661	SG-10	224,616.00	BACHELOR'S DEGREE IN AGRICULTURE OR OTHER RELATED COURSE SUCH AS AGRICULTURAL ENGR., FISHERIES TECH., VETERINARY MEDICINE	NONE REQUIRED	NONE REQUIRED	RELEVANT RA 1080		CASO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RICHARD I. GOMEZ
CITY MAYOR
NEW ORMOC CITY HALL
hrmlgu@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

CSC FORM No. 9
Series of 2017

Electronic copy to be submitted to the CSC FO
Must be in MS Excel format

Republic of the Philippines
LGU - ORMOC CITY
Request for the Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (LGU - Ormoc) in the CSC website


RICHARD I. GOMEZ
(Head of Agency)

Date: May 3, 2018

No.	POSITION TITLE	Plantilla Item No.	Salary/Job Pay Grade	Annual Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	SUPERVISING TOURISM OPERATIONS OFFICER	675	SG-22	704,604.00	BACHELOR'S DEGREE IN TOURISM, BUSINESS LAW, ECONOMICS, MARKETING, PUBLIC ADMINISTRATION OR OTHER RELATED FIELDS	DOT SPECIFIC AND MANDATORY TRAININGS SUCH AS BUT NOT LIMITED TO THE FOLLOWING: .TOURISM AWARENESS AND CAPABILITY BUILDING SEMINAR FOR LGUs .SEMINAR ON DISASTER RISK REDUCTION AND MANAGEMENT .BASIC TOURISM STATISTICS TRAINING (BTST) .LOCAL TOURISM GUIDEBOOK ORIENTATION and; .SEMINAR ON GENDER AND DEVELOPMENT ORIENTATION	THREE (3) YEARS OF WORK EXPERIENCE AND INVOLVEMENT IN THE TOURISM INDUSTRY EITHER IN THE PRIVATE SECTOR OR THE GOVERNMENT	CAREER SERVICE (PROFESSIONAL)/ SECOND LEVEL ELIGIBILITY		ORMOC CITY TOURISM OFFICE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later April 6,2018

1. Fully accomplished Personal Data (PDS) with recent passport sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www. Csc.gov.ph](http://www.Csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable)
3. Photocopy of certificate of eligibility/ratiang/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS ARE ADVISED TO HAND IN OR SEND THROUGH COURIER/EMAIL THEIR APPLICATION TO:

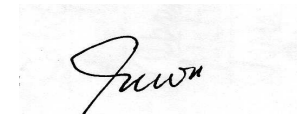
RICHARD I. GOMEZ
CITY MAYOR
City Government of Ormoc
hrmlgu@yahoo.com

APPLICANTIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
LOCAL GOVERNMENT UNIT OF KANANGA
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (LGU KANANGA) in the CSC website:



HON. ROWENA N. CODILLA
(Head of Agency)

Date: 04/30/2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local DRRM Officer III	9940-167	18-1	411,324.00	completion of two yrs. Studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Prof). First Level Eligibility		MDRRMO
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. ROWENA N. CODILLA / LGU KANANGA
Municipal Mayor
REAL STREET, POB. KANANGA, LEYTE
(E-mail Address)

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