



CSC WESTERN LEYTE SATELLITE OFFICE

3rd Floor New Ormoc City Hall, Aunubing Street, 6541 Ormoc City
Telefax: (053)832-3395; Email address: csc.westernleyte@gmail.com

BULLETIN OF VACANT POSITIONS IN THE GOVERNMENT

(Bulletin No. 18-03A, Pursuant to R.A. No. 7041)

As of March 15, 2018

BULLETIN OF VACANT POSITIONS

CSC Western Leyte Satellite Office, Ormoc City

As of March 15, 2018

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NOTE: Please submit your application documents to the agency where the vacancy is indicated. Thank you.

Republic of the Philippines
DEPARTMENT OF EDUCATION, Ormoc City Division
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Department of Education, Ormoc City Division in the CSC website:

MANUEL P. ALBAÑO, Ph.D., CESO V
(Head of Agency)

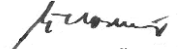
Date: 15-Mar-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MASTER TEACHER I	OSEC-DECSB-MTCHR1-540087-2011	18	457,020	BEED/BSED graduate; or Bachelor's degree with 18 prof. educ. units w/ appropriate major; and 24 units for a Master's degree in Educ. or its equivalent	None required	3 yrs relevant experience	RA 1080		SECONDARY
2	DENTIST II	OSEC-DECSB-DENT2-540025-2014	17	417,372	Doctor of Dental Medicine or Dental Surgery	4 hours relevant training	1 year of relevant experience	RA 1080		SDO
3	DENTIST II	OSEC-DECSB-DENT2-540026-2014	17	417,372	Doctor of Dental Medicine or Dental Surgery	4 hours relevant training	1 year of relevant experience	RA 1080		SDO
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.


MANUEL P. ALBAÑO, PH.D., CESO V
SCHOOLS DIVISION SUPERINTENDENT
BRGY. PUNTA, ORMOC CITY
dened.ormoc.hrnu@gmail.com



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
LEYTE FOURTH
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE VIII
Ormoc City

Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of DPWH Leyte Fourth DEO, in the CSC website.

LINO FRANCISCO C. GONZALEZ

District Engineer

Date: March 8, 2018

No.	Position Title	Plantilla Item No.	Salary/Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Construction and Maintenance Capataz	OSEC-DPWHB- CMCZ-594-1998	5	P 155,700.00	Elementary School Graduate	None	None	None required (MC 11 s. 96- CAT III)	Maintenance Section

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 2, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LINO FRANCISCO C. GONZALEZ

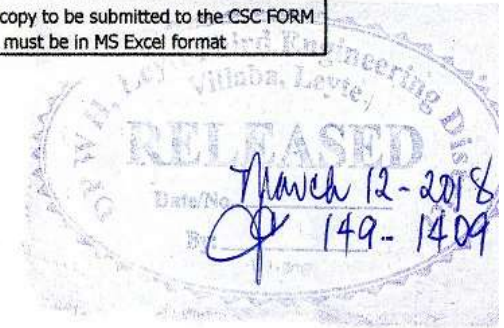
District Engineer
DPWH Leyte Fourth DEO
Punta, Ormoc City
dpwh_4thled@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



Republic of the Philippines
Department of Public Works and Highways
LEYTE THIRD
DISTRICT ENGINEERING OFFICE
Regional Office VIII
Villaba, Leyte

Electronic copy to be submitted to the CSC FORM
must be in MS Excel format



Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC), Region 8, Palo, Leyte

This is to request the publication of the following vacant positions of DPWH 3rd LED, Villaba, Leyte in the CSC website:

LEO EDWARD L. OPPURA

Mr (Head of Agency)

Date: March 07, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
3	Engineer II	ENG2-540057-2012	16	₱ 381,180.00	BS in Engineering relevant to the job	none required	none required	RA 1080		DPWH 3rd LED, Villaba, Leyte
		ENG2-935-2015	16	₱ 381,180.00						
		ENG2-933-2015	16	₱ 381,180.00						
1	Administrative Assistant III (Sr. Bookkeeper)	ADAS3-540028-2012	9	₱ 209,676.00	Completion of two (2) years in college	4 hours of relevant training	1 year experience relevant to the job	CS (Sub-Prof) Ist Level Eligibility		DPWH 3rd LED, Villaba, Leyte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 26, 2018.

1. Fully accomplished Personal Data Sheet(PDS) with recent passport-sized picture (CS Form No. 212, Revised2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/licence; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

LEO EDWARD L. OPPURA
OIC-District Engineer
DPWH 3rd LED
Crossing Suba, Villaba, Leyte

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
ORMOC CITY CAMPUS
ORMOC CITY

REQUEST FOR PUBLICATION OF VACANT POSITION



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of EASTERN VISAYAS STATE UNIVERSITY-ORMOC CITY CAMPUS in the CSC website:

[Handwritten Signature]
DR. ROLANDO V. MUSCA
Campus Director, EVSU-OCC

Date: _____

No.	Position Title	Plantilla Item No.	Salary/Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	PROF. III	PROF1-1-2012	26-1	1,105,296.00	Relevant Masteral Degree (ENGLISH MAJOR)	32 hours of relevant training	5 years of relevant experience	None Required RA 1080 (For courses requiring BAR or BOARD eligibility)	Doctorate	EVSU-OCC

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 30, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DR. ROLANDO V. MUSCA
Campus Director, EVSU-OCC
Brgy. Don F. Larrazabal, Ormoc City, Leyte

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request for the publication of the following vacant positions of Visayas State University, Baybay, Leyte in the CSC website:

Dr. EDGARDO E. TULIN
(Head of Agency)


Date: March 9, 2017

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	HEAVY EQUIPMENT OPERATOR II	HEO2-1-1998	6	172080	High School Graduate or Completion of relevant vocation school	none required	none required	None required (MC 10 s. 2013-Cat III)*	Exemplifying integrity – Acknowledges & respects authority and demonstrates readiness in accepting and complying with rules	General Services Division
2	ADMINISTRATIVE AIDE III (Clerk 1)	ADA3-213-2004	3	142968	Completion of 2 years studies in College.	none required	none required	CSC Sub-Prof. Eligibility	Solving Problems & Decision making – Provides timely solutions to problems & decisions dilemmas that have clear-cut options and/or choices & whose solutions are available	VSU Main
3	ADMINISTRATIVE AIDE I	ADA1-171-2004; ADA1-5-2016	1	126,120	Elementary School Graduate	none required	none required	None required (MC 10 s. 2013-Cat III)*	Delivering Service Excellence – Complies with VSU's established standard of delivery or service level agreements & delivers explicit requirements of customers Demonstrating Personal Effectiveness – Responds effectively to guidelines & feedback on one's performance, well being and learning discipline	VSU Main

Interested and qualified applicants should signify their interest in writing. Diverse applicants are encouraged to apply. Attach the following documents to the application letter and send to the address below not later than March 26, 2018:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


Dr. Lourdes B. Cano/Dr. Edgardo E. Tulin
Director, ODAHRD/University President
ODAHRD, VSU, Visca, Baybay City, Leyte
lourdesbcano@yahoo.com/edgardo.tulin@vsu.edu.ph

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request for the publication of the following vacant positions of Visayas State University, Baybay, Leyte in the CSC website:

EDGARDO E. TULIN

(Head of Agency)


Date: March 9, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	GUIDANCE COUNSELOR 1	GUIDC1-2-2008	11	290,688	Bachelor's degree relevant to the job.	none required	none required	RA 1080 Guidance Counselor	VSU MAIN
2	GUIDANCE COUNSELOR II	GUIDC2-1-1996	12	317,928	Bachelor's degree relevant to the job.	4 hrs	1 yr	RA 1080 Guidance Counselor	
3	EDUCATION PROGRAM SPECIALIST II	EPS2-3-2009	16	381,160	Bachelor's degree relevant to the job.	4 hrs	1 yr	CS Professional	VSU MAIN

Interested and qualified applicants should signify their interest in writing. Diverse applicants are encouraged to apply. Attach the following documents to the application letter and send to the address below not later than March 16, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


Dr. LOURDES B. CANO/Dr. EDGARDO E. TULIN
Director, ODAHRD/University President

ODAHRD, VSU, Visca, Baybay City, Leyte

lourdesbcano@yahoo.com/edgardo.tulin@vsu.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request for the publication of the following vacant positions of Visayas State University, Baybay, Leyte in the CSC website:

EDGARDO E. TULIN
(Head of Agency)


Date: March 9, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	ADMINISTRATIVE OFFICER III	ADOF3- 8-2010	14	317,928	Bachelor's degree in Accountancy or in Management and other field but with units in Accounting	8 hrs	2 yrs	CS Professional	1. Commitment & delivering service excellence - complies with VSU's standards or level of service delivery and with deep sense of responsibility to render excellent service for the satisfaction of clients 2. Exemplifying integrity - complies with policies, rules and standards set by the university 3. Solving problems and decision making - provides and offers timely solutions to problems and decision dilemmas for prompt and effective service. 4. Planning and delivering - ability to plan programs, activities and projects to help attain the over all university mandate, priorities and commitments. 5. Championing and applying innovation - continuously innovates and finds ways to introduce new practices and procedures that will result to ease of doing things for improved customer service. 6. Demonstrating Personal Effectiveness - recognizes personal strengths and gaps and is willing to utilize strengths at the same time, undergoes required trainings and interventions to address competency gaps identified.	Isabel Campus
	ADMINISTRATIVE OFFICER II	ADOF2-28-2004	11	242148	Bachelor's degree in Accountancy or in Commerce, major in Accounting	4 hrs	1 yr	CS Professional		Cash Division
3	INTERNAL AUDITOR IV	IAUD4- 4-2009	22	704,604	Bachelor's degree in Accountancy or in Commerce, major in Accounting	16 hrs	3 yrs	CS Professional	Internal Audit Service Office	

Interested and qualified applicants should signify their interest in writing. Diverse applicants are encouraged to apply. Attach the following documents to the application letter and send to the address below not later than March 26, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


Dr. LOURDES B. CANO/Dr. EDGARDO E. TULIN
Director, ODAHRD/University President
ODAHRD, VSU, Visca, Baybay City, Leyte

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

lourdesbcano@yahoo.com/edgardo.tulin@vsu.edu.ph

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request for the publication of the following vacant positions of Visayas State University, Baybay, Leyte in the CSC website


EDGARDO E. TULIN
(Head of Agency)



Date: March 2, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE AIDE VI (Mechanic II)	ADA6-114-2004	6	172,080	HS graduate or Completion relevant vocational /trade school	none required	none required	MC 10 , 2013 Cat. II	1. Commitment & delivering service excellence - complies with VSU's standards or level of service delivery and with deep sense of responsibility to render excellent service for the satisfaction of clients 2. Exemplifying integrity - complies with policies, rules and standards set by the university	GSD
2	ADMINISTRATIVE AIDE V (Painter)	ADA5-63-2004	5	161,772.00	Elementary School Graduate	none required	none required	MC 10 , 2013 Cat. II	3. Solving problems and decision making - provides and offers timely solutions to problems and decision dilemmas for prompt and effective service.	GSD
3	ADMINISTRATIVE AIDE III (Driver I)	ADA3-183-2004	3	142,968.00	Elementary School Graduate	none required	none required	Drivers License	4. Planning and delivering - ability to plan programs, activities and projects to help attain the over all university mandate, priorities and commitments. 5. Championing and applying innovation - continuously innovates and finds ways to introduce new practices and procedures that will result to ease of doing things for improved customer service.	GSD
4	CONSTRUCTION MAINTENANCE FOREMAN	CMF-1-1998	8	195,384	High School Graduate	1 yr of relevant experience	4 hrs of relevant training	MC 10 , 2013 Cat. II	6. Demonstrating Personal Effectiveness - Recognizes personal strengths and gaps and is willing to utilize strengths at the same time, undergo required trainings and interventions to address competency gaps identified.	GSD

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 23, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:
APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

 
Dr. LOURDES B. CANCIO/Dr. EDGARDO E. TULIN
Director, ODAHRD/University President
lourdesbcancio@yahoo.com/edgardo.tulin@vsu.edu.ph

Republic of the Philippines
VISAYAS STATE UNIVERSITY-VILLABA
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Visayas State University-Villaba in the CSC website:

M. D. Veloso
MERLITA D. VELOSO
(Head of Agency)

Date: 5-Mar-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I	VISCAB-ADA1-164-2004	1	10,510	Elementary School Graduate	None required	None required	None required		
2	Guidance Counselor I	GUIDC1-2-2013	10	18,718	Master's degree in Guidance and Counseling	None required	None required	RA 1080 (Guidance Counselor)		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 4/15/2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MERLITA D. VELOSO/AURORA A. CARPIO
Dean HRMA
Visayas State University-Villaba

merlyveloso@gmail.com/auroracarpio56@yahoo.com.ph

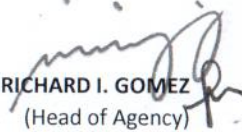
APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

CSC FORM No. 9
Series of 2017

Republic of the Philippines
CS FORM No. 9
Request for the Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following REGULAR positions of (LGU - Ormoc) in the CSC website


RICHARD I. GOMEZ
(Head of Agency)

Date: March 6, 2018

No.	POSITION TITLE	Plantilla Item No.	Salary/Job/Pay Grade	Annual Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
5	CITY GOVERNMENT ASSISTANT DEPARTMENT HEAD I (ASSISTANT CITY ASSESSOR)	174	SG-23	787,248.00	Bachelor's degree preferably in Civil or Mechanical Engineering, Commerce, or any other related course	None	Three(3) years in real property assessment work or in any related field	RA 1080 (REAL ESTATE SERVICE)		City Assessor Office
6	CITY GOVERNMENT ASSISTANT DEPARTMENT HEAD I (ASSISTANT CITY TREASURER)	126	SG-23	787,248.00	Bachelor's degree preferably in Commerce, Public Administration, or Law from a recognized college or university	None	Five(5) years experience in the treasury or accounting service	First Grade Civil Service Eligible or its equivalent		City Treasurer's Office
7	CITY GOVERNMENT ASSISTANT DEPARTMENT HEAD I	670	sg-23	787,248.00	Master's degree OR Certificate in Leadership and Management from the CSC	120 hrs of supervisory management learning and development intervention undertaken within the last 5 yrs.	Five(5) years of supervisory /management experience	Career Service Professional / Second Level eligibility		ENRD
8	ATTORNEY III	278-A/278-B	SG-21	630,648.00	Bachelor of Laws	Four (4) hours of relevant training	One (1) year of relevant experience	Ra 1080		City Legal Office

CS FORM No. 9
Series of 2017

Republic of the Philippines
CS FORM No. 9
Request for the Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following REGULAR positions of (LGU - Ormoc) in the CSC website


RICHARD I. GOMEZ
(Head of Agency)

Date: March 6, 2018

No.	POSITION TITLE	Plantilla Item No.	Salary/Job/Pay Grade	Annual Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	CITY GOVERNMENT DEPARTMENT HEAD I (CITY SOCIAL WELFARE & DEVELOPMENT OFFICER)	534	SG-25	989,268	Bachelor's degree in Social Work or Bachelor's degree preferably in Sociology or any other related course from a recognized college or	None	Five (5) years experience in the practice of social work	RA 1080 Social Worker		CSWD
2	CITY GOVERNMENT DEPARTMENT HEAD I (CITY AGRICULTURIST)	646	SG-25	989,268	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None	Five (5) years acquired experience in agriculture or in a related field	RELEVANT RA 1080		City Agriculture Office
3	CITY GOVERNMENT DEPARTMENT HEAD I (CITY ACCOUNTANT)	189	SG-25	989,268	Bachelor's degree in Commerce/Business Administration major in Accounting	None	Five (5) years experience in the treasury or accounting service	RA1080 CPA		City Accountant's Office
4	CITY GOVERNMENT DEPARTMENT HEAD I (CITY ASSESSOR)	173	SG-25	989,268	Bachelor's degree preferably in Civil or Mechanical Engineering,	None	Five(5) years in real property assessment work or in any related field	RA 1080 (REAL ESTATE SERVICE)		City Assessor's Office

Republic of the Philippines
LGU-SAN ISIDRO, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU- San Isidro, Leyte in the CSC website:



HON. ISIDRO C. BALMORIA

Acting Municipal Mayor

Date: 01-Mar-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Admin. Aide IV (Driver II)	102	4	109,392.00	Elementary School Graduate	None Required	None Required	Driver's License (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MO
2	Admin. Aide IV (Carpenter II)	103	5	116,772.00	Elementary School Graduate	None Required	None Required	Carpenter (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MO
3	Admin. Aide III (Utility Worker II)	104 105 106	3	102,480.00	Must be able to read and write.	None Required	None Required	None Required (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MO
4	Security Guard II	107	5	116,772.00	High School Graduate	None Required	None Required	Security Guard License(MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MO
5	MGADH I (Municipal Asst. Treasurer)	91	22	475,044.00	Bachelors Degree	16 hours of relevant training	3 Years of Relevant Experience	Career Service Professional/Second Level Eligibility	N/A	LGU- San Isidro, Leyte - MTO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 15, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. ISIDRO C. BALMORIA

Acting-Municipal Mayor

Bawod, San Isidro, Leyte cor. Peñaranda St. P. Zamora St., Brgy. Bawod, San Isidro, Leyte

sanisidroleYTE1884@gmail.com and hilcin1982@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
LGU-SAN ISIDRO, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU- San Isidro, Leyte in the CSC website:


HON. ISIDRO C. BALMORIA

Acting Municipal Mayor

Date: 01-Mar-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
6	Local Revenue Collection Officer II	110	15	248,088.00	Bachelor's Degree	4 hours of relevant training	1 year of relevant experience	Career Service Professional/Second Level Eligibility	N/A	LGU- San Isidro, Leyte - MTO
7	Cashier II	109	14	227,616.00	Bachelor's Degree	4 Hours of relevant Training	1 year of relevant experience	Career Service Professional/Second Level Eligibility	N/A	LGU- San Isidro, Leyte - MTO
8	Revenue Collection Clerk I	16	5	116,772.00	Completion of two years studies in college	None Required	None Required	Career Service Sub Professional/Second Level Eligibility	N/A	LGU- San Isidro, Leyte - MTO
9	Admin. Aide III (Utility Worker II)	111 112	3	102,480.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MACCO
10	MGDH I (Municipal Budget Officer)	37	24	579,744.00	Bachelor's Degree preferably in Accounting, Economics, Public Administration or anyrelated Course	None Required	3 Years in Government budgeting or in any related field	Career Service Professional/Second Level Eligibility	N/A	LGU- San Isidro, Leyte - MBO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 15, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


HON. ISIDRO C. BALMORIA

Acting-Municipal Mayor

Bawod, San Isidro, Leyte cor. Peñaranda St. P. Zamora St., Brgy. Bawod, San Isidro, Leyte

sanisidroleyte1884@gmail.com and hilcin1982@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
LGU-SAN ISIDRO, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU- San Isidro, Leyte in the CSC website:


HON. ISIDRO C. BALMORIA

Acting Municipal Mayor


Date: 01-Mar-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
16	Assessment Clerk III	100 101	9	152,880.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Sub Professional/Second Level Eligibility	N/A	LGU- San Isidro, Leyte - MASSO
17	Agriculturist II	63	15	248,088.00	Bachelor's Degree preferably in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hours of relevant training	1 Year of relevant experience	Relevant to RA 1080	N/A	LGU- San Isidro, Leyte - OMA
18	Social Welfare Aide	108	4	109,392.00	High School Graduate	None Required	None Required	None Required (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MSWDO
19	MGDH I (Municipal General Services Officer)	90	24	579,744.00	Holder of College Degree on Public Administration, business Administration and Management from a recognized College or University.	None Required	He must have acquired experience in general services including management of supply property, solid waste disposal and general sanitation for 3 years.	Career Service Professional / Second Level Eligibility	N/A	LGU- San Isidro, Leyte - MGSO
20	Medical Technologist I	57	11	235,440.00	Bachelor's Degree in Medical Technology or Bachelor of Science in Public Health	None Required	None Required	RA 1080	N/A	LGU- San Isidro, Leyte - MGSO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 15, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


HON. ISIDRO C. BALMORIA

Acting-Municipal Mayor

Bawod, San Isidro, Leyte cor. Peñaranda St. P. Zamora St., Brgy. Bawod, San Isidro, Leyte

sanisdroleyte1884@gmail.com and hilcin1982@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
LGU-SAN ISIDRO, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU- San Isidro, Leyte in the CSC website:



HON. ISIDRO C. BALMORIA
Acting Municipal Mayor

Date: 01-Mar-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
11	MGDH I (Municipal Civil Registrar)	38	24	579,744.00	Bachelor's Degree	None Required	3 Years in civil registry work	Career Service Professional/Second Level Eligibilit	N/A	LGU- San Isidro, Leyte - MCR
12	Local Disaster Risk Reduction & Mgmt. Officer II	94	15	248,088.00	Bachelor's Degree	4 hours of relevant training on DRRM	1 Year of relevant experience on DRRM	Career Service Professional/Second Level Eligibilit	N/A	LGU- San Isidro, Leyte - MDRRMO
13	Admin. Aide III (Driver I)	51	3	102,480.00	Elementary School Graduate	None Required	None Required	Driver's License (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MEO
14	Local Assessment Operations Officer II	97	15	248,088.00	Bachelor's Degree	4 hours of relevant training	1 Year of relevant experience	Career Service Professional / Second Level Eligibility	N/A	LGU- San Isidro, Leyte - MASSO
15	MGDH I (Municipal Assessor)	20	24	579,744.00	Bachelor's Degree preferably in Civil / Mechanical Engineering, Commerce or any other related course.	None Required	3 years' experience in real property assessment work or any related field.	Career Service Professional/Second Level Eligibility	N/A	LGU- San Isidro, Leyte - MASSO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 15, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through /email their application to:

HON. ISIDRO C. BALMORIA

Acting-Municipal Mayor

Bawod, San Isidro, Leyte cor. Peñaranda St. P. Zamora St., Brgy. Bawod, San Isidro, Leyte

sanidroleyte1884@gmail.com and hilcin1982@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

**Republic of the Philippines
MUNICIPALITY OF TABANGO
Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-TABANGO in the CSC website:

BERNARD JONATHAN M. REMANDABAN
Municipal Mayor

Date: _____

No.	Position Title	Plantilla Item No.	Salary/Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Sanitation Inspector I	64	06	160,536.00	Completion of two (2) years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		Office of the Municipal Health Officer
2	Administrative Assistant II (Accounting Clerk III)	76	08	11,846.00	Completion of two (2) years studies in college	4 hours of relevant training	1 year relevant experience	Career Service (Subprofessional) First Level Eligibility		Office of the Municipal Accountant
3	Local Revenue Collection Officer II	87	15	248,088.00	Bachelor's Degree	4 hours of relevant training	1 year relevant experience	Career Service (Professional) Second Level Eligibility		Office of the Municipal Treasurer
4	15 Administrative Aides		01	89,832.00/ Admin. Aide	Completion of two (2) years studies in college	Preferably Computer Literate	None Required			Various Office
5	15 Administrative Aides		01	89,832.00/ Admin. Aide	Must know how to read and write	None Required	None Required			Various Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 28, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Mayor Bernard Jonathan M. Remandaban/LGU-Tabango
Municipal Mayor
F. Pastor Street, Poblacion, Tabango, Leyte
mhar73@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.