

CSC WESTERN LEYTE SATELLITE OFFICE

3rd Floor New Ormoc City Hall, Aunubing Street, 6541 Ormoc City Telefax: (053)832-3395; Emaill address: csc.westernleyte@gmail.com

BULLETIN OF VACANT POSITIONS IN THE GOVERNMENT

(Bulletin No. 18-02B, Pursuant to R.A. No. 7041)

As of February 28, 2018

BULLETIN OF VACANT POSITIONS

CSC Western Leyte Satellite Office, Ormoc City
As of February 28, 2018

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Republic of the Philippines **DEPARTMENT OF EDUCATION, Ormoc City Division Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of <u>Department of Education, Ormoc City Division</u> in the CSC website:

MANUEL P. A	MANUEL P. ALBAÑO, Ph.D., CESO V									
(He	(Head of Agency)									
Date:	28-Feb-18									

			Salary/		Qualification Standards							
No.	Position Title	Plantilla Item No.	Job/ Pay Grade	Annual Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment		
1	SCHOOL PRINCIPAL II	OSEC-DECSB-SP2-540262-2010	20	564,444	Bachelor's degree in Educ. or its equivalent with a major & minor, or Bachelor's degree in Arts & Sciences w/ at least ten (10) units in prof. educ.	X nours of	2 years of relevant experience	PBET/Teacher/RA 1080		Elementary		
2	TEACHER III	OSEC-DECSB-TCH3-541421-2002	13	290,688	BEED/BSED or Bachelor's degree plus 18 prof. units in Educ.	None Required	1 yr. relevant	RA 1080		Secondary		
3	TEACHER II	OSEC-DECSB-TCH2-544800-1998	12	265,788	BEED/BSED or Bachelor's degree plus 18 prof. units in Educ.	None Required	1 yr. relevant	-DO-		Elementary		
4	TEACHER I	OSEC-DECSB-TCH1-541322-2015	11	242,148	Bachelor's degree majoring in the relevant strand/subject; or any Bachelor's degree plus at least 15 units of specialization in relevant strand/subject	None required	None required	-DO-		Secondary		
5												

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

MANUEL P. ALBAÑO, PH.D., CESO V SCHOOLS DIVISION SUPERINTENDENT

BRGY, PUNTA, ORMOC CITY

deped.ormoc.hrmu@gmail.com

Republic of the Philippines PHILIPPINE PORTS AUTHORITY PMO WESTERN LEYTE / BILIRAN Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of PHILIPPINE PORTS AUTHORITY PMO WESTERN LEYTE/BILIRAN in the CSC website:

MANUELA, BOHOLANO
Port Manager /Date: February 12, 2018

provinceouscos	Ammy production of the control of th		Salary/		gaza katan da		Qualification Sta	ndards		GALCO TO TAMA DE CONTREMENTO A PROCESSAN O MANDO PARA DO TOTA DO TOTO TOTO TOTO TOTO TOTO TO
No.	Item No.		Job/ Pay Grade	Annual Salary	Education Traini		Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	One (1) Executive Secretary C	H-425	11	242148	Completion of two (2) years studies in college	None required	None required	None required		OFFICE OF THE PORT MANAGER
2	One (1) Attorney IV	H-430	23	787248	Bachelor of Laws	Eight (8) hours of relevant training	Two (2) years of relevant experience	RA 1080	province contemporaries and a group or an and an originary American security of American Security (Constitution Constitution Constituti	OFFICE OF THE PORT MANAGER
3	One (1) Administrative Officer IV	H-444	22	704604	Bachelor's degree	Sixteen (16) hours of relevant training	Three (3) years of relevant experience	Career Service (Professional) Second Level Eligibility	er zamen de de la companya de la co	ADMINISTRATIVE DIVISION
4	One (1) Produrement Officer B	H-452	15	348120	Bachelor's degree	Four (4) hours of relevant training		Career Service (Professional) Second Level Eligibility	Andrew (Angele Angele Ange	ADMINISTRATIVE DIVISION
5	One (1) Plant Mechanic/ Electrician B	H-449	10		High School Graduate or Completion of relevant Vocational/trade course	Eight (8) hours of relevant training		Electrician (Building Wiring)(-250 volts); (CSC MC 11, s. 96-Cat.I)	он об и провенения в вой до это подой в венения в сей и концертной вые в веды выповый д	ADMINISTRATIVE DIVISION

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 28, 2018.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MANUEL A. BOHOLANO PORT MANAGER

Philippine Ports Authority PPA
Lot 2, Block 13, Doña Feliza Mejía Subdivision, D. Veloso St., Ormoc City
pmowlb_hrmd@vahoo.com.ph

Republic of the Philippines PHILIPPINE PORTS AUTHORITY PMO WESTERN LEYTE / BILIRAN Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of PHILIPPINE PORTS AUTHORITY PMO WESTERN LEYTE/BILIRAN in the CSC website:

MANUELA. BOHOLANO
Port Manager

Date: February 12, 2018

		Plantilla	Salary/ Job/	Annual			Qualification Sta	ndards	PROVINCE CONTRACTOR AND A PROVINCE CONTRACTO			
No.	Position Title	Item No.		Item No.	Pay Grade	Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
6	One (1) Cashler A	H-439-2	16	381180	Bachelor's degree	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility	emainmetarosas sioristanium di systematorium que viene de silvino de Cites an escalada de la extensión de Cites an escalada de Cites anteces an escalada de Cites an escalada de Cites anteces and escalada de Cites an escalada de Cites anteces and escalada de Cites and escalada de Cites anteces anteces anteces anteces anteces and escalada de Cites and escalada de Cites anteces antec	FINANCE DIVISION		
7	One (1) Supervising Engineer A	H-457	18		Bachelor's degree in Engineering relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	RA 1080	(Meministration) presidente de cultificación de la grava resu per su o transferencia cultificación de cultificación de la grava de la grav	ENGINEERING SERVICES DIVISION		
8	One (1) Cashier B	H-488	14	317928	Bachelor's degree	Four (4) hours of relevant training		Career Service (Professional)/ Second Level Eligibility	Medicina interpretation of the control of the contr	TMO HILONGOS		
9	One (1) Harbor Operations Officer A	H-503	16	381180	Bachelor's degree	Four (4) hours of relevant training		Career Service (Professional)/ Second Level Eligibility	encollit (TMO PALOMPON / SAN ISIDRO LEYTE		
10	One (1) Harbor Operations Officer A	H-495	16	381180	-	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional)/ Second Level Eligibility	in de State de Company de la company de Comp	TMO MAASIN		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 28, 2018.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MANUEL A. BOHOLANO
PORT MANAGER
Philippine Ports Authority PPA
Lot 2, Block 13, Doña Feliza Mejia Subdivision, D. Veloso St., Ormoc City
pmowlb_hrmd@vahoo.com.ph

Republic of the Philippines PHILIPPINE PORTS AUTHORITY PMO WESTERN LEYTE / BILIRAN Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of PHILIPPINE PORTS AUTHORITY PMO WESTERN LEYTE/BILIRAN in the CSC website:

MANUEL A. BOHOLANO
Port Manager

Date: February 12, 2018

	A STATE OF THE STA	Plantilla	Salary/ Job/	Annual		Qualification Standards							
No.	Position Title	Item No.	Pay Grade	Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment			
11	One (1) Collection Representative A	H-505-2	10		Completion of two (2) years studies in college		Two (2) years o relevant experience	f Career Service (Subprofessional); First Level Eligibility	And metapo haybun si cinasa ang Atam da manada acam sa si da	TMO PALOMPON / SAN ISIDRO LEYTE			
	One (1) Civil Security Officer A	H-463-2	18	457020	Bachelor's degree	Eight (8 hours of relevant training	Two (2) years o relevant experience	f Career Service (Professional) Second Level Eligibility	н үч төрүү төр	PORT POLICE DIVISION			
	One (1) Civil Security Officer C	H=465-2	13	290688	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	militarina di manda di manda di mini di manda d	PORT POLICE DIVISION			
14	One (1) Industrial Security Officer	H-485	11	242148	Bachelor's degree	None required	None required	Career Service (Professional); Second Level Eligibility	TO A STATE OF THE PROPERTY OF THE STATE OF T	TMO ISABEL			

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 28, 2018.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MANUEL A. BOHOLANO PORT MANAGER

Philippine Ports Authority PPA

Lot 2, Block 13, Doña Feliza Mejia Subdivision, D. Veloso St., Ormoc City

pmowlb_hrmd@yahoo.com.ph

CS Form No. 9 Series of 2017

Electronic copy to be submitted to the CSC FO formul

must be in MS Excer

Republic of the Philippines (Name of Agency) Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request for the publication of the following vacant positions of Visayas State University, Baybay, Leyte in the CSC website:

(Head of Agency)

Date: Fet

February 20, 2018

		Plantilla	Salary/ Job/	Annua		Qualification Standards					
No.	Position Title	Item No.	Pay Grade,	Salary	Education	Trainin g	Experience	Eligibility	Competency (if applicable)	Place of Assignment	
1	ADMINISTRATIVE OFFICER III	ADOF3- 8-2010	14	317,928	Bachelor's degree in Accountancy or in Management and other field but with units in Accounting	8 hrs	2 yrs	CS Professional	Greenheert & defering service excellence - complex with VSVS standards to level of strong deferms and with deep costs of exponsibility to mode excellent service for the untilable of lines. Bernylling stagety—complex with politic, rules and clarafied with the protects Tebring stations and decision making—provides and offers family solutions to protects.	isabel Campus	
2	ADMINISTRATIVE OFFICER II	ADOF2-28-2004	311	242148	Bachelor's degree in Accountancy or in Commerce, major in Accounting	4 hrs	1 yr	CS Professional	addrains file mech y ungual effective envis; 4. Remay and defeating all the major year, activities and projects to interactive the set of over-thy routine, provide, and connection. 5. Champoning and applying innovation - continuously remains and find may to innotine the profession of provides that will easily tensor of congruency for a provide and provides that will easily tensor of congruency for a provide and provides that will easily tensor of congruency for a provide and provides that will easily tensor of congruency for a provide and provides that will easily tensor of congruency for a provide and a prov	Cash Division	
3	INTERNAL AUDITOR IV	IAUD4- 4-2009	22	104,004	Bachelor's degree in Accountancy or in Commerce, major in Accounting	16 hrs	3 уга	CS Professional	arms. 4. Removability Protect Effectiveness – Recognitive personal clereption and great and a writing to offer at length out the contemp reported camage, and when we subsets conceive supply described.	Internal Audit Service Office	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 9, 2018.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph; 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and

4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DI LOURDES B. CANO/Dr. EDGAR O E. TULIN N.
Director, ODAHRD/University President

ODAHRD, VSU, Visca, Baybay City, Leyle

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CS Form No. 9 Series of 2017

Electronic copy to be submitted to the CSC FO	must be in M5 Excel
format :	

Republic of the Philippines (Name of Agency) Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request for the publication of the following vacant positions of Visayas State University, Baybay, Leyte in the CSC website:

	EDGARDO E. TULIN
	(Head of Agency)
Date:	February 14, 2018

		Plantilla	Salary/ Job/				Qua	lification Sta	andards	1000
No.	Position Title	Item No.	Pay Grade	Annual Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Admin. Officer I	ADOF1-30 -2004	10	224,616	Bachelor's degree	none required	none required	CS Prof (2nd Level)	Constituted & delivering service excellence — complete with VIVI* (concern or level of writer children; and with temp server of expendibility to render consider benign for the confidence of children. Literaturing stepsity—complex with publics, rules and contents with by the presently. Literaturing stepsity—complex with publics, rules and contents with by the presently. Literaturing stepsity—complex with publics, rules and contents for by the presently. Literaturing substitutes and decision making—processor or often Sensity staklister, or problems.	VSU MAIN
2	Admin, Aide IV	ADA4-128-2004	4	152,088	Completion of two (2) yrs studies in college	none required	none required	CS Sub Prof (1st Level)	and distant Element for prorps and effective sents. 4. Making and delivering - diety to plus programs, schedies and projects to help attain the overall extensive medical, plottics and commitments. 5. **Championing and appring inscretions - continuously accounts and find ways to introduce may process and processing becomitment that will result to ease of long things for depresed continues.	VSU MAIN
									Demandrating Personal Effectionness - Incompliate personal strengths and pages and it willing to allow dampines of the countries, unalong required colorings and interventions to address competency page identifies.	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 25, 2018. Diverse applicants are encouraged to

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport sized picture (CS Form No. 212. Revised 2017) which can be downloaded at www.csc.gov.ptc.
- 2. Performence rating in the present position for one (1) year (if applicable),
- 3. Photocopy of certificate of eligibility/rating/icense; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to: APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED. APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Dr. Lourdes B. Ceno/Dr. Edgardo E. Tulin locatestrans Expression and advantage of the Edgardo College College Director, ODAHRD/University President ODAHRD, VSU, Visca, Baybay City, Leyte CS Form No. 9 Series at 2017

Electronic copy to be submitted to the CSC FO	must be in MS Excel
format	

EDGARDO E. TULIN

Republic of the Philippines (Name of Agency) Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request for the publication of the following vacant positions of Visayas State University, Baybay, Leyte in the CSC website:

	. Position Title	Plantilla	Salaryi Jobi	Annual			Qua	lification St	andards	
No.		Item No.	Pay Grade	Salary		Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Science Research Assistent	SRAS-6-1995	9	209,576	Completion of two yrs studies in college	1 yr relevant exp	4 hrs rel. trng	CSSP	 Commitment & deliceting service excellence - complex with VSUs stantants or level of service delicers and with damp serve of responsibility to entire conflict service for the subfliction of clients. 	ODREX
									Eampfiling Integrity - complex with policies, rules and standards set for the university Solving problems and decision making - possibles and offers tensity obstroes to problems and decision difference for prongs and effective service. Winning and delivering - ability to place programs, achibites and posjects to help actual the overall university paradors, principles, and commitments.	
		1							5. Diampioning and applying innovation - continuously innovates and finds ways to introduce	
								144	new positives and procedures that will result to ease of soling things for impressed customer service.	10000
			k						 Demonstrating Personal Effectiveness – Incoprises presented strengths and page and it willing to collect conneglis at the state-lines, undergo reported trainings and informations to achieve compressing again identified. 	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 26, 2018. Diverse applicants are encouraged to 1. Fully accomplished Personal Data Sheet (PDS) with recent persport-rized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.pb.

2. Performance rating in the present position for one (1) year (if applicable),

3. Photocopy of certificate of eligibility/rating/license; and

4. Photocopy of Transcript of Records

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

lourdesbrane@yehoo.com/edgardo.tulin@yeu.edu.ph

Director, ODAHRD/University President

ODAHRD, VSU, Visca, Baybay City, Leyte

CS Form No. 9 Series of 2017

Electronic copy to be automitted to the CSC FO	must be in MS Excel
format	

Republic of the Philippines (Name of Agency) Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request for the publication of the follow	ino vacant	positions of	Visavas State University	Baybay	Levte in the CSC website:
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	EDGARDO E. TULIN
	(Head of Agency)
Date:	January 24, 2018

	Position Title	Disasilla	Salaryi		Qualification Standards					Disav of
No.		Plantilla Item No.	Job/ Pay Grade	Annual Salary		Training	Experience	Eligibility	Competency (if applicable)	Assignment
2	Administrative Aide VI (Clerk III)	ADA6-109-2004	6	172,080	Completion of two yrs studies in college	1 yr relevant exp	4 hrs rel trng	CS Sub Prof. 1st level	Consistence & Milenting service excellence - complies with CMS conduct or level of persina dictions and with drop some of responsibility to rooder excellent service for the statistication of clients Exemplifying integrity - complies with publice, rules and statistic to be the university. Solving problems and decision making - powiets and office, tendy solutions to problems and decision making - powiets and office, tendy solutions to problems and decision making - powiets and projects to help uttain the over distribution provides and projects to help uttain the over distribution provides and applying inscontion - unchrouncely provides and projects and applying inscontion - exceptions personal receipts and page and it willing to collect strongly at the same lane, undergo required transfers and page and it willing to collect strongly at the same lane, undergo required transfers and page and it is willing to collect strongly as placefiled.	NCRC

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 9, 2017. Diverse applicants are encouraged to apply.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ptr,
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/kaling/scense; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Dr. Lourdes B. Cano/Dr. Edgardo E. Tulin

Director, ODAHRD/University President

ODAHRD, VSU, Visca, Baybay City, Leyte

lowrdesbcanogiyahoo.com/edgardo.hulingiysu.edw.ph

CS Form No. 9 Series of 2017

Electronic copy to be submitted to the CSC FO	must be in MS Excel
format	

(Head of Agency)

Republic of the Philippines (Name of Agency) Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request for the publication of the following vacant positions of Visayas State University, Baybay, Leyte in the CSC website:

Ŋ								Date:		January 22, 2018
		DI	Salary/	Little Colonia (A)			Qua	lification Sta	andards	
No.	Position Title		Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment			
1	Administrative Aide V (Cerpenter II)	ADA5- 66-2004	5	161,772	Elementary School Graduate	none required	none required	MC 10, s2013, Cet II	Connitreet & delivering service excellence - complies with VEAs standards or level of controls delivery and with deep sense of reportability to reader excellent service for the	GEN SERVICE OFFICE
2	Administrative Aide V (Elect &Comm Equipt Tech I)	ADA6-108-2004	6	172,080	Completion of two yrs studies in college or HS graduate with relevant vocational Arade course	none required	none required	MC 10, ±2013, Cat II	unification of clients 2. Exemplifying integrity—complies with policies, rules and standards set by the university 3. Solving problems and decision making—provides and offices timely solutions to problems and decision dilemmas for prompt and effective zeroice.	DYDC
3	Administrative Aide VI (Mech Plant Optr)	ADA5-79-2004	6	172,080	HS graduate or Completion relevant vocational Arade course	none required	none required	MC 10, s2013, Cat II	Reming and delivering-shifts to plan programs, activities and projects to help action the over all university mandate, priorities and convisioness. Our giorning and applying innovation - continuously recovers and finds ways to inscribe new practices and provedures that will result to use of draine things for improved continues.	GEN SERVICE OFFICE
4	Administrative Assistant II (ECET	ADAS2-51-2004	8	195384	High school graduate or completion of relevant vocational/trade	1 year of rel. exp.	4 hours of rel. training	MC 10, s2013, Cet II	conice. 6. Demonstrating Personal Effectiveness - Recognizes personal consycles and paper and in willing threatiles consycle at the same time, undergo required statings and interventions to address computency page described.	DYDC

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than Fabruary 15, 2018. Diverse applicants are encouraged to

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Br. Lourdes B. CanofDr. Edgardo E. Tulin

lourdesbcano@yshoo.com/edizardo.tulin@ysu.edu.ph Director, ODAHRD/University President

^{1.} Fully accomplished Personal Data Sheet (FOS) with recent pospert-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

^{2.} Performance rating in the present position for one (1) year (if applicable),

^{3.} Photocopy of certificate of eligibility/tating/license; and

^{4.} Photocopy of Transcript of Records.

Republic of the Philippines PALOMPON INSTITUTE OF TECHNOLOGY Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Palompon Institute of Technology in the CSC website:

NORBERTO C. OLAVIDES SUC President III

Date:	6/2/2018	

	Position Title	Diantilla	Salary/	Annual		Qua	alification Standa	rds		Place of	
No.		ion Title Plantilla Item No.		Position Title		Salary	Education	Training	Experience	Eligibility	Competency (if applicable)
1	Instructor I	PITB-INST1-4- 2009	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	IMO 6.09	With teaching experience	RA 1080	Can think strategically and	College of Maritime Education	
2	Instructor I	PITB-INST1-2- 2011	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080	strategically and creative. 2. Can lead change. 3. Can build collaborative, inclusive working relationships. 4.	College of Technology and Engineering	
3	Instructor I	PITB-INST1-4- 2016	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	None Required	Can manage performance and coaching for results. 5. Can create and nurture a	College of Technology and Engineering	
4	Instructor I	PITB-INST1-5- 2009	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	None Required	high performing organization.	College of Technology and Engineering	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 30, 2018.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

NORBERTO C. OLAVIDES							
SUC President III							
Evangelista St., Palompon, Leyte							
pit_suc@yahoo.com							

Republic of the Philippines PALOMPON INSTITUTE OF TECHNOLOGY Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Palompon Institute of Technology in the CSC website:

NORBERTO C. OLAVIDES
SUC President III

								Date:	6/2/2018	
5	Instructor I	PITB-INST1-11- 2015	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	None Required	1. Can think strategically and	College of Technology and Engineering
6	Instructor I	PITB-INST1-12- 2010	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080		College of Technology and Engineering
7	Instructor I	PITB-INST1-31- 2016	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080	creative. 2. Can lead change. 3. Can build collaborative, inclusive working relationships. 4.	College of Technology and Engineering
8	Instructor I	PITB-INST1-3- 2009	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	None Required	Can manage performance and coaching for results. 5. Can create and nurture	College of Technology and Engineering
9	Instructor I	PITB-INST1-6- 2016	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	None Required	a high performing organization.	College of Arts and Sciences
10	Instructor I	PITB-INST1-6- 1998	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	None Required		College of Arts and Sciences

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 30, 2018.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

NORBERTO C. OLAVIDES								
SUC President III								
Evangelista St., Palompon, Leyte								
pit_suc@yahoo.com								

Republic of the Philippines PALOMPON INSTITUTE OF TECHNOLOGY Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Palompon Institute of Technology in the CSC website:

NORBERTO C. OLAVIDES SUC President III

6/2/2018

Date:

11	Instructor I	PITB-INST1-25- 2013	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	None Required		College of Arts and Sciences	
12	Instructor I	PITB-INST1-8- 2015	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080	1. Can think strategically and creative. 2. Can lead change. 3. Can build collaborative, inclusive working relationships. 4. Can manage performance and coaching for results. 5. Can create and nurture a high performing organization.	strategically and creative. 2. Can lead	College of Arts and Sciences
13	Instructor I	PITB-INST1-21- 2013	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080		College of Arts and Sciences	
14	Instructor I	PITB-INST1-24- 2016	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	None Required		College of Arts and Sciences	
15	Instructor I	PITB-INST1-26- 2016	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	None Required		College of Arts and Sciences	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 30, 2018.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

NORBERTO C. OLAVIDES
SUC President III
Evangelista St., Palompon, Leyte
pit suc@yahoo.com

Republic of the Philippines PALOMPON INSTITUTE OF TECHNOLOGY **Request for Publication of Vacant Positions**

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Palompon Institute of Technology in the CSC website:

its allied/related fields

NORBERTO C. OLAVIDES SUC President III

6/2/2019

								Date.	0/2/2010	
16	Instructor I	PITB-INST1-1- 2016	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080		College of Maritime Education
17	Instructor I	PITB-INST1-2- 2016	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080	Can think strategically and creative. 2. Can lead change. 3. Can build	College of Maritime Education
18	Instructor I	PITB-INST1-5- 1998	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080	collaborative, inclusive working relationships. 4. Can manage performance and	College of Maritime Education
19	Instructor I	PITB-INST1-5- 2010	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080	coaching for results. 5. Can create and nurture a high performing organization.	College of Maritime Education
20	Instructor I	PITB-INST1-1- 2007	12	265,788.00	Master's Degree in the area of specialization or	With relevant training	With teaching experience	RA 1080		College of Maritime Education

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 30, 2018.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NORBERTO C. OLAVIDES SUC President III Evangelista St., Palompon, Leyte pit suc@yahoo.com

Republic of the Philippines PALOMPON INSTITUTE OF TECHNOLOGY Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Palompon Institute of Technology in the CSC website:

NORBERTO C. OLAVIDES
SUC President III

Date:	6/2/2018	

21	Instructor I	PITB-INST1-4- 2011	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080		College of Maritime Education
22	Instructor I	PITB-INST1-25- 1998	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080	Can think strategically and creative. 2. Can lead change. 3. Can build	College of Maritime Education
23	Instructor I	PITB-INST1-13- 2010	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080	collaborative, inclusive working relationships. 4. Can manage performance and	College of Maritime Education
24	Instructor I	PITB-INST1-4- 2002	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080	coaching for results. 5. Can create and nurture a high performing organization.	College of Maritime Education
25	Instructor I	PITB-INST1-3- 2007	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080		College of Maritime Education

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 30, 2018.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NORBERTO C. OLAVIDES
SUC President III
Evangelista St., Palompon, Leyte

pit suc@yahoo.com

Republic of the Philippines PALOMPON INSTITUTE OF TECHNOLOGY Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Palompon Institute of Technology in the CSC website:

NORBERTO C. OLAVIDES SUC President III

Date: 6/2/2018

26	Instructor I	PITB-INST1-9- 2015	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080		College of Education
27	Instructor I	PITB-INST1-2- 2003	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080		College of Education
28	Instructor I	PITB-INST1-7- 2016	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080	Can think strategically and creative. 2. Can lead change. 3. Can build	College of Education
29	Instructor I	PITB-INST1-8- 2016	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080	collaborative, inclusive working relationships. 4. Can manage performance and	College of Education
30	Instructor I	PITB-INST1-15- 2016	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080	coaching for results. 5. Can create and nurture a high performing organization.	College of Education
31	Instructor I	PITB-INST1-21- 2016	12	265,788.00	Master's Degree in the area of specialization or its allied/related fields	With relevant training	With teaching experience	RA 1080		College of Education
32	Supervising Administrative Officer	PITB-SADOF-1- 2006	22	704,604.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		General Administrative and Support Services

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 30, 2018.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

NORBERTO C. OLAVIDES
SUC President III
Evangelista St., Palompon, Leyte
pit_suc@yahoo.com

Republic of the Philippines PROVINCE OF LEYTE CITY OF BAYBAY Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Local Government of Unit of Baybay City, Leyte) in the CSC website:

CARMEN L. CA	ARI
City Mayor	
	February 14, 2018

Date:

		DI (11)			Qualification Standards						
No.	Position Title	Item No.	Salary/ Job/ Pay Grade	Annual Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment	
1	ADMINISTRATIVE OFFICER IV (HRMO II)	12	SG 15	348,120.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		City Mayor's Office	
2	ADMINISTRATIVE ASSISTANT III (Computer Operator II)	157	SG 9	209,676.00	Completion of two years studies in college or High School Graduate with relevant vocational /trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)Data Encoder (MC 11,s. 96 Cat. I First Level Eligibility		City Mayor's Office	
3	ADMINISTRATIVE AIDE IV (Stenographer)	36	SG 4	152,088.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Sangguniang Panlungsod Office	
4	ADMINISTRATIVE AIDE IV (Clerk II)	37	SG 4	152,088.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Sangguniang Panlungsod Office	
5	ADMINISTRATIVE OFFICER III (Records Officer II)	215	SG 14	317,928.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Sangguniang Panlungsod Office	
6	ADMINISTRATIVE AIDE II (Bookbinder I)	217	SG 2	134,400.00	Elementary School Graduate	None required	None required	None required (MC 11,s.96- Cat. III)		Sangguniang Panlungsod Office	
7	CITY GOV'T. DEPARTMENT HEAD I (City Legal Officer I)	218	SG 25	989,268.00	Bachelor of Law	None	5 years experience in the practice of law	RA 1080		City Legal Office	
8	PUBLIC SERVICES OFFICER III	563	SG 18	457,020.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		City General Services Office	
9	ADMINISTRATIVE ASSISTANT VI (Computer Operator III)	233	SG 12	265,788.00	Completion of two years studies in college or High School Graduate with relevant vocational /trade course	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional)Data Encoder (MC 11,s. 96 Cat. I First Level Eliaibility		City Budget Office	

						Quali	fication Standards			
No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
10	ADMINISTRATIVE OFFICER II (Fiscal Examiner I)	308	SG 11	242,148.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		City Accountant's Office
11	ADMINISTRATIVE AIDE IV (Accounting Clerk I)	309	SG 4	152,088.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eliqibility		City Accountant's Office
12	ADMINISTRATIVE AIDE III (Clerk I)	310	SG 3	142,968.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eliqibility		City Accountant's Office
13	CITY GOV'T. ASST. DEPT. HEAD I (Assistant City Treasurer)	56	SG 23	787,248.00	Bachelor's degree	16 hours relevant training	3 years relevant experience	Career Service (Professional) Second Level Eligibility		City Treasurer's Office
14	REVENUE COLLECTION CLERK I	67	SG 5	161,772.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eliqibility		City Treasurer's Office
15	REVENUE COLLECTION CLERK I	692	SG 5	161,772.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eliqibility		City Treasurer's Office
16	REVENUE COLLECTION CLERK I	697	SG 5	161,772.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eliqibility		City Treasurer's Office
17	CITY GOV'T. DEPT. HEAD I (City Assessor I)	72	SG 25	989,268.00	Bachelor's degree preferably in Civil or Mechanical Engineering, Commerce, or any other related course	None	5 years experience in real property assessment work or in any related field	First grade or its equivalent		City Assessor's Office
18	PROJECT EVALUATION OFFICER I	289	SG 11	242,148.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		City Assessor's Office
19	ADMINISTRATIVE ASSISTANT II (Data Entry Machine Operator II)	305	SG 8	195,384.00	Completion of two years studies in college or High School Graduate with relevant vocational /trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)Data Encoder (MC 11,s. 96 Cat. I First Level Eligibility		City Assessor's Office
20	ASSESSMENT CLERK III	304	SG 9	209,676.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eliqibility		City Assessor's Office
21	ADMINISTRATIVE AIDE II (Messenger)	292	SG 2	134,400.00	Elementary School Graduate	None required	None required	None required (MC 11,s.96- Cat. III)		City Assessor's Office
22	ADMINISTRATIVE AIDE II (Bookbinder I)	298	SG 2	134,400.00	Elementary School Graduate	None required	None required	None required (MC 11,s.96- Cat. III)		City Assessor's Office
23	CITY GOV'T. DEPT. HEAD I (City Health Officer II)	662	SG 25	989,268.00	Doctor of Medicine	None	5 years experience as medical practitioner	RA 1080		City Health Office
24	SANITATION INSPECTOR II	120	SG 8	195,384.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eliqibility		City Health Office
25	NURSE II	47-2	SG 15	348,120.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080		City Health Office

		DI (1)				Quali	fication Standards			
No.	Position Title		Salary/ Job/ Pay Grade	Annual Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
26	SENIOR AGRICULTURIST	456	SG 18	457,020.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		City Agriculture's Office
27	VETERINARIAN III	691	SG 19	505,188.00	Doctor of Veterinary Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080		City Veterinary Office
28	VETERINARIAN II	539	SG 16	381,180.00	Doctor of Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080		City Veterinary Office
29	ELECTRICAL INSPECTOR II	377	SG 8	195,384.00	High School Graduate or Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Electrician (Building Wiring) (- 250 volts) (MC 11,s.96-Cat. 1)		City Engineer's Office
30	LABORATORY TECHNICIAN I	54	SG 6	172,080.00	Completion of two years studies in college	None required	None required	None required (MC 11,s.96- Cat. III)		Economic Enterprise Mngt. Office
31	MARKET SUPERVISOR II	15	SG 14	317,928.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Economic Enterprise Mngt. Office
32	ADMINISTRATIVE ASSISTANT II (Administrative Assistant)	658	SG 8	195,384.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		Economic Enterprise Mngt. Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 28, 2018.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CARMEN L.C ARI
City Mayor
City of Baybay, Leyte
R. Magsaysay St., Cor. D. Veloso St., Baybay City
bhrmopeso@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

PWD's are encouraged

Republic of the Philippines LGU-SAN ISIDRO, LEYTE Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of <u>LGU-San Isidro</u>, <u>Leyte</u> in the CSC website:

HON. ISIDRO C. BALMORIA

Acting Municipal Mayor

Date: <u>02/13/2018</u>

		Plantilla	Salary/	A		Qualifica	ation Standards			
No.	Position Title	Item No.	Job/ Pay Grade	Annual Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Admin. Aide IV (Driver II)	102	4	109,392.00	Elementary School Graduate	None Required	None Required	Driver's License (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MO
2	Admin. Aide V (Carpenter II)	103	5	116,772.00	Elementary School Graduate	None Required	None Required	Carpenter (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MO
3	Admin. Aide III (Utility Worker II)	104	3	102,480.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MO
4	Admin. Aide III (Utility Worker II)	105	3	102,480.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MO
5	Admin. Aide III (Utility Worker II)	106	3	102,480.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MO
6	Security Guard II	107	5	116,772.00	High School Graduate	None Required	None Required	Security Guard License (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MO
7	Municipal Asst. Treasurer	91	22	475,044.00	Bachelor's Degree	16 Hours of relevant Training	3 Years of Relevant Experience	Career Service Professional / Second Level Eligibility	N/A	LGU- San Isidro, Leyte – MTO
8	Local Revenue Collection Officer II	110	15	248,088.00	Bachelor's Degree	4 Hours of relevant Training	1 year of relevant experience	Career Service Professional / Second Level Eligibility	N/A	LGU- San Isidro, Leyte – MTO
9	Cashier II	109	14	227,616.00	Bachelor's Degree	4 Hours of relevant Training	1 year of relevant experience	Career Service Professional / Second Level Eligibility	N/A	LGU- San Isidro, Leyte - MTO
10	Revenue Collection Clerk I	16	5	116,772.00	Completion of two years studies in college	None Required	None Required	Career Service Sub Professional / First Level Eligibility	N/A	LGU- San Isidro, Leyte - MACCO
11	Admin. Aide III (Utility Worker II)	111	3	102,480.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MACCO
12	Admin. Aide III (Utility Worker II)	112	3	102,480.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MACCO
13	MGDH I (Municipal Budget Officer)	37	24	579,744.00	in Accounting, Economics, Public Admini	None Required	3 Years in Government budgeting or in any related field	Career Service Professional / Second Level Eligibility	N/A	LGU- San Isidro, Leyte – MBO
14	MGDH I (Municipal Civil Registrar)	38	24	579,744.00	Bachelor's Degree	None Required	3 Years in civil registry work	Career Service Professional / Second Level Eligibility	N/A	LGU- San Isidro, Leyte – MCR
15	Disaster Risk Reduction & Mgmt. Of	94	15	248,088.00	Bachelor's Degree	4 hours of relevant training on DRRM	1 Year of relevant experience on DRRM	Career Service Professional / Second Level Eligibility	N/A	LGU- San Isidro, Leyte – MDRRMO

16	Admin. Aide III (Driver I)	51	3	102,480.00	Elementary School Graduate	None Required	None Required	Driver's License (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte - MEO
17	MGDH I (Municipal Assessor)	20	24	579,744.00	Bachelor's Degree preferably in Civil or Mechanical Engineering, Commerce or	None Required	3 years' experience in real property assessment	Career Service Professional / Second Level Eligibility	N/A	LGU- San Isidro, Leyte – MASSO
18	ocal Assessment Operations Officer	97	15	248,088.00	Bachelor's Degree	4 hours of relevant training	1 Year of relevant experience	Career Service Professional / Second Level Eligibility	N/A	LGU- San Isidro, Leyte – MASSO
19	Assessment Clerk III	100,101	9	152,880.00	Completion of 2 years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Sub Professional / First Level Eligibility	N/A	LGU- San Isidro, Leyte – MASSO
20	Agriculturist II	63	15	248,088.00	Bachelor's Degree preferably in Agriculture or other allied courses such	4 hours of relevant training	1 Year of relevant	Career Service Professional / Second Level Eligibility	RA 1080	LGU- San Isidro, Leyte –
					as Agricultural Engineering, Fisheries Technology and Veterinary Medicine		experience			ОМА
21	Social Welfare Aide	108	4	109,392.00	High School Graduate	None Required	None Required	None Required (MC 11, s. 96- Cat. II)	N/A	LGU- San Isidro, Leyte – MSWO
22	MGDH I	90	24	579,744.00	Holder of College Degree on Public Administration, business Administration	None Required	He must have acquired experience in general services including management of supply	Career Service Professional / Second Level Eligibility	N/A	LGU- San Isidro, Leyte –
	(Municipal General Services Officer)				and Management from a recognized College or University.		property, solid waste disposal and general sanitation for 3 years.		. 47	MGSO
23	Medical Technologist	57	11	235,440.00	Bachelor's Degree in Medical Technology or Bachelor of Science in Public Health	None Required	None Required	RA 1080	N/A	LGU- San Isidro, Leyte – MHO
23	Medical Technologist	57	11	235,440.00	Bachelor's Degree in Medical Technology or Bachelor of Science in Public Health	None Required	None Required	RA 1080	N/A	LGU- San Isidro, Leyte – MHO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 19, 2018.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. ISIDRO C. BALMORIA

Acting-Municipal Mayor

Bawod, San Isidro, Leyte cor. Peñaranda St. P. Zamora St., Brgy. Bawod, San Isidro, Leyte anisidroleyte@gmail.com and hilcin1982@gmail.cor