

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the VISAYAS STATE UNIVERSITY in the CSC website:


MARIA JEHAN P. LIBRE
(Head of Agency)

Date: December 31, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Registrar I	VIS CAB-R1-1-2003	11	23877	Bachelors Degree	None required	None required	Career Service (Professional Second Level Eligibility	All core competencies of the university and the identified functional competencies of the administrative staff needed by the hiring department	VSU - Villaba
2	Guidance Counselor I	GUIDC1-2-2013	11	23877	Master's Degree in Guidance and Counseling	None required	None required	RA 1080 (Guidance Counselor	All core competencies of the university and the identified functional competencies of the administrative staff needed by the hiring department	VSU - Villaba

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 10, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA JEHAN P. LIBRE

Chancellor

Visayas State University-Villaba

jehan.libre@vsu.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.