

Republic of the Philippines
VISAYAS STATE UNIVERSITY-ISABEL
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Visayas State University-Isabel in the CSC website:

QUEEN-EVER Y. ATUPAN
HRMO
Date: _____
November 23, 2018

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Accountant I	A1-1-2006	12-1	22,149.00	BS in Accountancy	None Required	None Required	RA1080	1. Integrity and Professionalism.	Isabel, Leyte
								2. Service Excellence		
								3. Communication Skills.		
Nothing Follows										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 3, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

QUEEN-EVER Y. ATUPAN
Head, AFSSO

INAVS, Isabel, Leyte

vsuisabel71@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.