

Republic of the Philippines  
**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY in the CSC website:

  
**RENATO T. PICAÑA, Ph.D**

Vocational School Administrator II

Date: March 13, 2024


No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Instructor I	TESDAB-INST1-366-2017	12	29165	Bachelor's Degree (Open)	National Certificate II (NC II)	None Required	Career Service Professional or any eligibility appropriate for 2nd level position	N/A	Arteche National Agricultural School (ANAS)
2	Instructor I	TESDAB-INST1-364-2017	12	29165	Bachelor's Degree (Open)	National Certificate II (NC II)	None Required	Career Service Professional or any eligibility appropriate for 2nd level position	N/A	Arteche National Agricultural School (ANAS)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 23, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

"TESDA, as an Equal Opportunity agency, encourages a more diverse and inclusive workforce. Hence, applicants will not be discriminated on account of gender, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation, provided, however, that they meet the minimum requirements of the position to be filled".

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

  
**RENATO T. PICAÑA, Ph.D**  
Vocational School Administrator II  
TESDA-ANAS, Arteche, E. Samar  
[anas@tesda.gov.ph](mailto:anas@tesda.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**